

Cornell University  
Student Assembly

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2012 - 2014 SAF Application Form

Checklist for Application

	Applicant	Office
<b>Preliminary Items Due 4pm, April 25, 2011</b>		
Eligibility Checklist (reverse side)	✓	_____
Dollar request per student per year	\$ <u>3.00</u>	_____
Petition signatures (if new applicant)	<u>N/A</u>	_____
<b>Final Attachments Due 4pm, September 9, 2011</b>		
Constitution, Charter, Bylaws	✓	_____
Mission Statement (1 pages)	✓	_____
Group Profile (3 pages)	✓	_____
<ul style="list-style-type: none"> <li>● Officers</li> <li>● Number of Members</li> <li>● History</li> <li>● Activities, Programming, Events in Current Cycle</li> </ul>		
Summary of request (2 pages)	✓	_____
08-11 Financial Statements	✓	_____
11-14 Projections	✓	_____
<b>Office Use Only</b>		
Received by:	_____	
Date Received:	_____	
Sigs Checked:	_____	

Applicant Organization/Program Name: Haven: The LGBTQ Student Union

Primary Contact

Secondary Contact

Name: Charles F. Maher

Name: Rebecca DeLong

Address: 307 Wait Avenue  
Ithaca, NY, 14850

Address: 210 Lake St. Apt. 14 E  
Ithaca, NY, 14850

Phone: (602) 578-0820 Email: cfm38

Phone: (484) 634-2317 Email: rld93

A representative must certify that the documents provided in this application are accurate, represent best information available to the organization at this time, and are suitable for public distribution. The documents provided constitute the organization's application for undergraduate byline funding for the 2012-2013 and 2013-2014 fiscal years. The Student Assembly will review the applications in the fall semester of 2011. **Organizations may not submit or amend applications after 4pm on Monday, April 25, 2011.**

Representative: Charles F. Maher [Signature] 9-9-2011  
(print name) (signature) (date)

# Student Assembly Byline Funding Eligibility Checklist

To be eligible for consideration for byline funding, the applicant must meet the following criteria:

	Applicant Initials	Staff Use Only
<b>Required for All Applicants</b>		
Directly and primarily serves/benefits the entire undergraduate Cornell community	Ch	___
Allows all students equal access to services and/or participation	Ch	___
Requests minimum of \$0.50 per student per year and number of cents requested is divisible by two	Ch	___
<b>Required for Applicants Who Are Not Currently Receiving Byline Funding</b>		
If applicant is not currently receiving byline funding, has collected petitions with 1,500 distinct signatures of registered Cornell undergraduate students	N/A	___
<b>May Be Waived By Student Assembly with Approval of University President</b>		
Is registered with the Student Activities Office	Ch	___
Is student-directed and student-led	Ch	___
Has Cornell operating account with internally controlled funds	Ch	___
Has a Cornell-employed advisor with oversight of Cornell funds	Ch	___
Has received funding from a unit at Cornell university in each of the last two semesters	Ch	___

If applicant is a registered student organization, the following officers must sign below. The undersigned acknowledge that they have reviewed the application, and that the organization and its officers agree to all conditions explained on the reverse page of this application.

President: Charles F. Maher Charles F. Maher 9-9-2011  
(name) (signature) (date)

Treasurer: Rebecca L. DeLong Rebecca L. DeLong 9-9-2011  
(name) (signature) (date)

Advisor: Matthew A. Casella Matthew A. Casella 9-9-2011  
(name) (signature) (date)

# **HAVEN: THE LGBTQ STUDENT UNION**

## **Student Activity Fee Application for Byline Funding**

### **Fiscal Cycles: 2012-2013 and 2013-2014**

#### **Summary of Request**

Haven: The LGBTQ<sup>1</sup> Student Union (hereafter referred to as ‘Haven’) is requesting \$3.00 per student for fiscal cycles 2012-2013 and 2013-2014. This \$.80 increase from the current cycle (\$2.20 per student) is necessary in order to allow Haven to properly support the very diverse LGBTQ and straight communities on campus. The Haven sub-organizations need greater financial support to organize and fund programs that cater to every aspect of the LGBT community (large and small) here at Cornell University.

In recent surveys conducted by the Office of Institutional Research and Planning, there has been an increase in the number of students who identify as LGBTQ. For those who completed the Senior Survey in 2011, 5.2% of students identified as something other than “straight/heterosexual.” In the same year, results of the Freshman Survey for the incoming class of 2014 showed that 7% of the students who completed the survey identified as LGBTQ. While Haven’s programming and outreach efforts are directed towards and benefit the entire Cornell University community, the increase in students who identify as LGBTQ puts an immediate financial strain on the organization. Regularly occurring events need to be increased, the size and scale of events will need to grow to accommodate more students, and as the profile of the organization continues to rise the amount of co sponsorship requests will increase. Providing Haven with an increase will allow the executive board to better respond to the sub-organizations and external requests for funding.

An increase in funding for Haven will be used to support the development of more frequent programming, particularly late night events. With the University initiatives to curb excessive and underage drinking there will be a need for more social programs. To create a safe environment that is welcoming to LGBTQA students, Haven is looking forward to providing regular programming in the campus pub, more frequent alcohol free dance parties, and other social/cultural events for the Cornell community.

During the current byline funding cycle, the Haven sub-organizations have created more diverse recurring programming than ever before. These programs address a broad range of needs within the LGBTQ and larger Cornell straight community in order to foster an environment of social, educational, and cultural learning. Recent structural changes in the organization have fostered more member involvement, largely by focusing on programming directly generated by the sub-organizations. By allowing the sub-organizations increased control over event programming, Haven is giving all members of both the LGBTQ and straight communities a greater voice with which to address their own wants and needs.

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<sup>1</sup> Lesbian, Gay, Bisexual, Transgender, Queer and Questioning

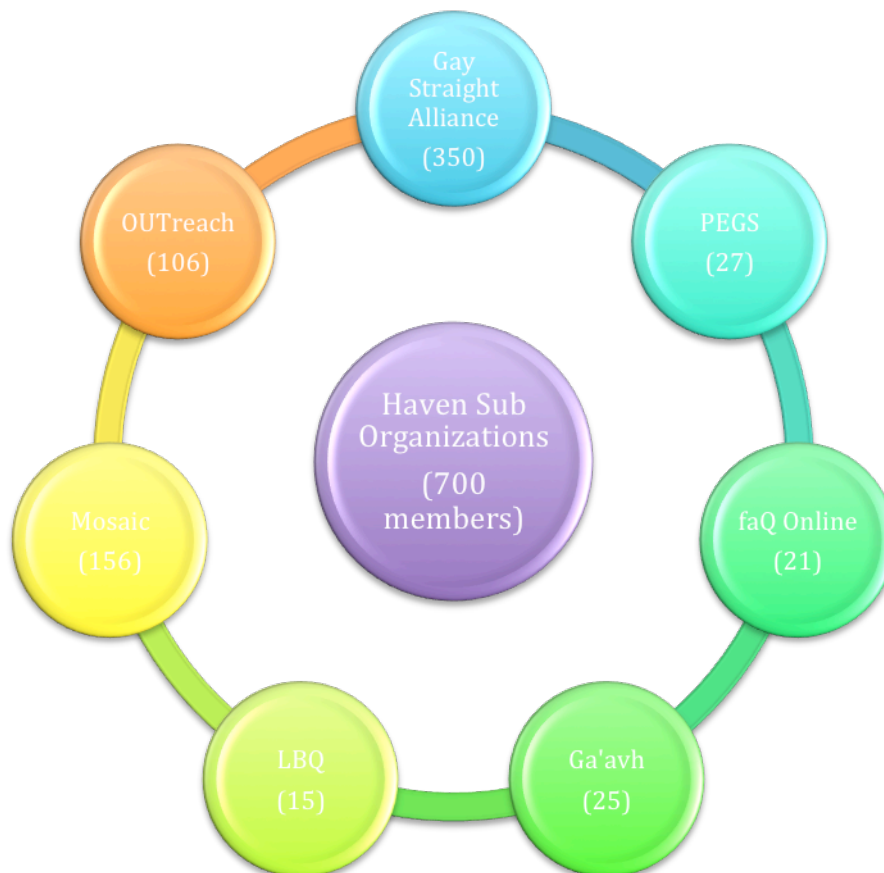
## Mission Statement

**Haven: The LGBTQ Student Union's** mission is to enhance the cultural and social climate at Cornell University and to improve and enrich the lives of the Lesbian, Gay, Bisexual, Transgender, Queer, Questioning (LGBTQ) and Same Gender-Loving members of the community. This will be achieved through funding, training, and administrative support for the organizations represented by Haven, so they may organize successful educational, social, and cultural programs and serve as effective supportive environments.

## Organization Profile and Programs in the Current Cycle:

### Membership and Organization Chart

Haven is a funding and training board. We provide the funding and the training for the sub organizations. A description of each sub organization proceeds as follows in clockwise order (see below).



## **Haven Sub-organizations and Internally Cosponsored Events:**

### **Haven: The LGBTQ Student Union (See mission statement above)**

These events are one-time large programs that were sponsored by or funded by Haven.

- \* Gaypril 2010 Keynote speaker Dan Choi. Dan was instrumental in advocating for the repeal of “Don’t Ask, Don’t Tell” a discriminatory policy regarding openly LGB armed services members.
- \* Slam Poet Kit Yan. Kit Yan was named Transman of the year in 2009 and performed a night of slam poetry in the Spring of 2011.
- \* Dan Savage. Sex and relationship advice columnist and founder of the “It Gets Better” campaign to curb suicide among LGBT youth spoke to a packed house in Spring of 2011.
- \* Kate Bornstein was on campus in the spring of 2010 and fall of 2010 as an Artist in Residence. She presented a performance, workshop, and keynote speech during her visit.
- \* Drag Bingo has become a very successful annual Welcome Weekend program.

**Cornell University Gay Straight Alliance (CUGSA)** is dedicated to education, outreach, collaboration, and social activities to foster an environment of understanding, respect, and unity between the lesbian, gay, bisexual, transgender, and questioning community and the larger community with the direct support and assistance of straight allies. Meetings occur Mondays from 6-7 p.m. in the Annabel Taylor cafe.

#### **CUGSA Programs:**

- \* Meeting - (1 per week) Weekly meetings are held.
- \* Filthy Gorgeous - (1 per year) Our largest cultural event of the year.
- \* Live Action Clue - (1 per year) Members figure out who was murdered and what the weapon was used in the “crime.”
- \* Project Runway Night - (1 per semester) Members try and create fashion from various unorthodox materials.

**Peer Educators of Gender and Sexuality (PEGS)** is a gender-balanced, culturally integrated speakers bureau of lesbian, gay, bisexual, transgendered, and questioning people, as well as straight allies, who come together to share ideas about sex and sexuality as they relate to their lives. PEGS was formerly known as ZAP! Sexuality Discussion Panels.

#### **PEGS Programs:**

- \* Sex Toy Party - (1 per year) Representatives from Babeland, one of the nation’s foremost sexual aids companies, conduct an educational program about the safe use of sex toys.
- \* Facilitator Training - (1 per year) PEGS trains new members to be part of panels and workshops.
- \* Educational programs for RA trainings, health programs, local schools, dorms, classes and EARS - (multiple per semester)
- \* Special educational programming upon request. - (Multiple per year)

**faQ Online** provides online student-to-student mentoring on issues of sexual orientation, same sex attraction, and sexual identity. This live and anonymous service is available everyday from 9-11pm during the academic year.

**faQ Programs:**

- \* Facilitator Training - (1 per year) faQ trains facilitators to be online mentors.
- \* Live and anonymous online service available everyday during the academic year from 9-11pm during the academic year.

**Ga'avah** is a Jewish lesbian, gay, bisexual, and transgender group for members of Cornell. This includes students, faculty, and staff of the University. Just as Hillel is a pluralistic—and not an exclusively religious—organization, Ga'avah is not an exclusively religious-Jewish group, nor does it require that participants disclose their religious beliefs.

**Ga'avah Programs:**

- \* Shabbat Dinner - (2 per semester) Two Shabbat dinners a semester have been held to discuss the intersection between Judaism and LGBT identity.
- \* Passover Seder - (1) This Seder is an LGBTQ affirming safe space.
- \*LGBT Interfaith dinner - (1 per semester) Dinner discussion on the intersection of faith and LGBT identity across multiple religions and faith communities.
- \* Camping Trip - (1 per semester) Havdallah service is held over a camping trip.
- \* CJL Discussion - (1 per year) CJL hosts Ga'avah for a conversation about being queer and Jewish.

**LBQ** is a peer run social, discussion, and programming organization for lesbian, bisexual, queer and questioning women on campus and in Ithaca, NY. LBQ meets every Tuesday at 6:30pm in the Willard Straight Hall Music Room.

**LBQ Programs:**

- \* Meeting - (1 per week) Weekly meetings are held during the academic year.
- \* Scavenger Hunt - (1 per year) LBQ members search Cornell campus for queer items.
- \* LBQpardy! - (1 per year) Queer jeopardy is used as an educational introduction to LGBT culture.
- \* Go Karting - (1 per year)
- \* Loving without Borders Film Series - (once) A LGBT film series was thrown at the Cornell Cinema.
- \* LBQ Sleepover - (1 per year)
- \* LBQ Movies (4 per year) Queer movies are viewed followed by discussions.
- \* Slam Poetry Show (once) Andrea Gibson, Tara Hardy, Sonya Renee, and Denise Jolly were brought in and run with Watermargin and DASH
- \* Sledding & Hot Cocoa - (1 per year)

**Mosaic** is a peer social organization for Queer and same-gender loving People of Color and their allies on the Cornell campus, and in the larger Ithaca community. Social goals include giving Queer People of Color (QPOC) and allies a place where they can belong, hosting support discussions ranging from "coming out" to "what should I wear at the Gender-Bender Ball?"

karaoke nights, and reaching out to as many people as possible. Educational pursuits include breaking down negative stereotypes and promoting understanding of the intersection between race and sexuality. To these ends, Mosaic hosted an educational workshop series, which won Mosaic the Perkins Prize for Interracial Understanding and Harmony in the spring of 2009.

**Mosaic Programs:**

- \* Meeting - (1 per week) Bi-weekly meetings are held at the LGBT Resource Center.
- \* Drag Ball - (1 per year) Mosaic hosts a dance and competition.
- \* Vogue Week - (1 per year) Vogue professionals come to Cornell and run workshops on how to vogue.
- \* Video Game Night - (1 per semester) Members get together and play a variety of games
- \* End of Semester parties - (1 per semester)
- \* Breaking Bread Dinner - (once) Hosted with the National Society for Minorities in Hospitality.

<http://www.news.cornell.edu/stories/April09/PerkinsPrize09.html>

**OUTreach** is a social group for men of the gay, bisexual, transgender and questioning community and also their male heterosexual counterparts who consider themselves friends of the community. OUTreach meets at 9:00pm every Wednesday in the Willard Straight Hall International Lounge.

**OUTreach Programs:**

- \* Meeting - (1 per week) Weekly meetings are held.
- \* Paintball - (1 per year)
- \* Go Karting - (1 per year) This event occurs with LBQ.
- \* Game Night - (1 per semester) Games are played with cards, twister and board games.
- \* LAN Parties - (1 per year) Members get together and play Starcraft.

**Officers**

Organization	Position	First Name	Last Name	Email	Year
Haven	President	Charles	Maher	cfm38@cornell.edu	2012
	Vice President	Emily	Bick	enb45@cornell.edu	2013
	Treasurer	Rebecca	DeLong	rld93@cornell.edu	2013
	Publicity	Deanna	Surma	dms424@cornell.edu	2012
	Secretary	Alex	Han	ash228@cornell.edu	2014
OUTreach	President	John	Stewart	Jps344@cornell.edu	2012
	Facilitator	Charles	Maher	cfm38@cornell.edu	2012
	Facilitator	Nick	Chartrain	nc285@cornell.edu	2013
LBQ	Facilitator	Nicole	Offerdahl	nmo3@cornell.edu	2012
	Facilitator	Alex	Simpson	ajs472@cornell.edu	2012
Ga'avah	President	Emily	Bick	enb45@cornell.edu	2013
	Vice President	Jesse	McElwain	Jesse.mcelwain@verizon.net	2013
Mosaic	President	Kwame	Biriböe	kfs44@cornell.edu	2012

PEGS	Contact	Charles	Maher	cfm38@cornell.edu	2012
FAQ	President	Angela	Lu	al567@cornell.edu	2013
GSA	Facilitator	Xochitl	Cruz	xc55@cornell.edu	2012
	Facilitator	Charlie	Abbot	cba36@cornell.edu	2012
	Facilitator	Pablo	Diaz	pld42@cornell.edu	2013

## History

Haven was created in 2004 as a governing board for the LGBTQ student organizations and to provide financial support for LGBTQ programming on campus as an alternative to seeking funding from the SAFC. Although Haven was previously funded \$2.75 per student, the budget was cut 69 cents due to conference funding that the Appropriations Committee deemed unnecessary. The continued growth of the LGBT population on Cornell's campus, however, has recently begun to put strain on the funding abilities of Haven.

During the last cycle our budget was brought back up to \$2.20 (from \$2.06) as we were diversifying programming and working without a full-time advisor. We still don't have a full time advisor, but Matt Carcella, Associate Dean of Students and LGBT Resource Center Director, has been doing an amazing job of advising us during the current funding cycle.

In the past, Haven had an Educational Programming Chair and a Social Programming Chair as part of our executive board. These positions were taxed with heading up efforts to put on all of our yearly social, cultural, and educational events. The students in these positions were often overburdened to the point where they were limited in how many events they could put out in a semester. We have changed our structure, eliminating these programming chairs, and adding a Vice President. It is this person's job to act as the liaison between the sub-organization facilitators and the executive board. This new structure will help increase contact between the executive board and the sub-organizations, as well as provide groups with the resources to effectively use their members and be able to put on not only more events, but higher quality ones which are more suited to every part of the Cornell community.

Only a month in to this new structure, we already have new recurring programs, and groups becoming more invested in the events they put on for the entire Cornell community. Students look forward to these events, which have directly resulted in a greater attendance than past years and greater community involvement. This allows the community to cultivate new programming organically in a lower-stress environment, leading to more programming of a higher caliber than could be accomplished by just an executive board.

The new system also frees the executive board to do their jobs more effectively as a funding board for the LGBTQ community and a co-sponsorship board for the Cornell community as a whole, helping to fund programs for the entire Cornell student body that focus on issues of sexuality, sexual orientation, gender identity, and gender expression.



## Haven Budget for 2008-2009 Academic Year

Previous Year's Balance	-\$311.91
Student Activity Fee	\$25,169.00
<b>Starting Year Balance</b>	<b>24,857.09</b>
Cosponsorships	<b>13,850.50</b>
<b>Total Yearly Income</b>	<b>50,026.09</b>

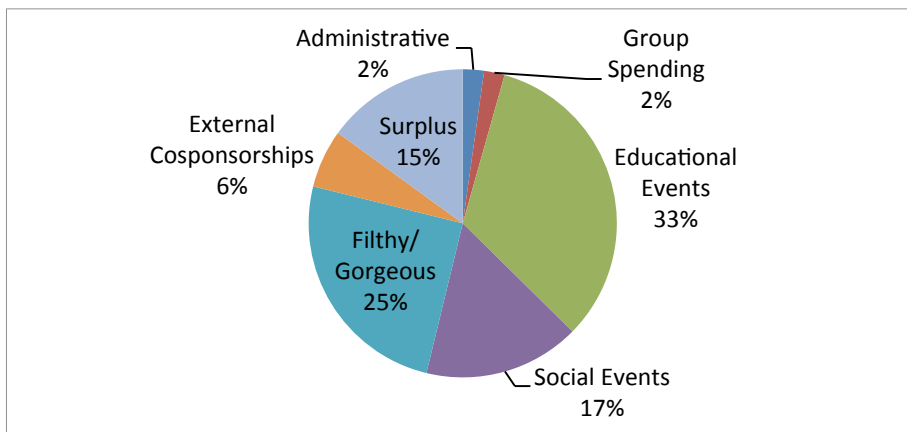
Expenses:	Source of Funds				Attendance	Cost/Event Summaries
	Byline	Cosponsors	Ticket Sales			
<b>Administrative:</b>						
WSH Copy Reimbursement	\$0.45					
Advertising, Arnold Printing Corporation	\$587.00					
Office Supplies, The Cornell Store	\$2.24					
<b>LBQ</b>						
Pudgies Pizza & Sub Shop	\$63.00					
Pudgies Pizza and Sub Shop	\$22.75					
<b>Mosaic</b>						
Olivia Tai, reimbursement (food)	\$100.00					
Mary Anne Grady Flores, caterer	\$169.00					
<b>CUGSA</b>						
food for meeting	\$47.08					
food for meeting	\$93.10					
food for meeting	\$52.88					
<b>Outreach</b>						
Lane Rental (bowling)	\$24.00					
<b>External Cosponsorships:</b>						
D.A.S.H. for A Gibson	\$500.00					
D.A.S.H. for E. Koyama	\$400.00					
DASH - Day Against Silence	\$725.00					
<b>Educational Outreach:</b>						
<b>Performance: Chris Pureka</b>				~100		
Honorarium	\$1,740.00					
Sound	\$411.00					
Lodging	\$90.00					
Advertising	\$632.00					
Women's Resource Center		\$250.00				<b>Overall Cost: \$2,623.00</b>
<b>Speaker: Loren Cameron</b>				~50		
Honorarium	\$3,000.00					
Library		\$150.00				
LGBTRC		\$350.00				
DASH		\$125.00				
FGSS		\$100.00				<b>Overall Cost: \$2,275.00</b>

<b>Speaker: Tristan Taormino, Sexploration</b>				~75	
Honorarium	\$3,000.00				
Lodging, Hampton Inn	\$129.00				
LGBTRC		\$50.00			
Women's Resource Center		\$500.00			<b>Overall Cost:</b> \$2,579.00
<b>Performance: Yalini Dream</b>				~50	
Marian Yal Thambynayagam, honorarium	\$1,673.62				
Ganessa James, honorarium	\$300.00				
Lodging	\$90.00				
ALANA		\$187.50			
CAPSU		\$70.00			
Other Cosponsorships, combined		\$525.00			<b>Overall Cost:</b> \$1,281.12
<b>Social Events:</b>					
<b>Dance/Concert: Filthy/Gorgeous</b>				~350-400	
Chi Chi Larue	\$2,300.00				
Adam Cuculich, Dancer	\$500.00				
Jacob Blake Brumbelow, Dancer	\$500.00				
Goddes and She	\$3,713.10				
Go-Go Dancers	\$500.00				
DJ	\$583.80				
Car Rentals	\$249.60				
Fencing Décor	\$480.00				
Sound	\$860.00				
Lodging	\$852.00				
Venue	\$80.00				
Staples Business	\$3.97				
National Tool	\$1,862.78				
Windy City Novelties	\$132.14				
Laura Weiss	\$720.80				
Jan Red Runner	\$37.80				
CCC - Filthy Gorgeous	\$560.00				
Fedex Kinko's Office	\$163.80				
Staples Business	\$3.97				
Papa Johns	\$67.96				
Wegmans	\$87.98				
Police	\$256.20				
John Connelly, reimbursement	\$373.33				
2/27 PO - Enterprise	\$133.98				
Ticket Sales			\$1,412.75		
Women's Resource Center		\$350.00			
Cornell Concert Commission		\$500.00			
SAFC		\$2,000.00			
SAFC		\$3,000.00			
WSH Sub		\$300.00			
LGBTRC		\$100.00			
Safeplace Project		\$700.00			
Donation		\$10.00			<b>Overall Cost:</b> \$6,650.46

<b>Dance/Performance: Gender Bender Ball</b>				~150	
Voguers	\$1,080.00				
Venue, Statler	\$2,480.00				
Flowers, Décor	\$460.00				
Lights, Sound	\$1,830.00				
Gender Bender Ball	\$280.60				
David Bell	\$396.00				
Dick's Sporting Goods	\$27.48				
Specialty Trophy and A	\$43.50				
Haven		\$100.00			
ALANA		\$512.00			
LGBTRC		\$200.00			
FGSS		\$100.00			
CU2NITE		\$2,000.00			<b>Overall Cost:</b> \$3,685.58
<b>Dance: Homocoming</b>				~150	
Advertising	\$116.00				
Food	\$61.14				
DJ	\$166.86				
Ticket Sales			\$452.00		<b>Overall Cost:</b> -\$108.00
<b>End of Year BBQ</b>				~80-100	
Dinosaur BBQ Syracuse	\$752.25				
Barbara Workman	\$20.51				<b>Overall Cost:</b> \$772.76
<b>Closing Reimbursements:</b>					
Annual STD Act 5%			\$1,325.00		
STD Act True Up			\$346.00		

	Byline	Cosponsors	Ticket Sales
<b>Grand Totals:</b>	\$36,589.67	\$13,850.50	\$1,864.75

**End of Year Balance: \$3,982.67**



Haven Budget for 2009-2010 Academic Year					
Previous Year's Balance	\$3,982.67				
Student Activity Fee	\$25,842.00				
Starting Year's Balance	\$29,824.67				
Cosponsorships	\$21,337.00				
Total Yearly Income	\$51,161.67				
		Source of Funds			
Expenses:	Byline	Cosponsors	Ticket Sales	Attendance	Cost/Event Summaries
<b>Administrative:</b>					
Publicity	\$2,092.37				<b>Overall Cost:</b>
Storage	\$569.33				\$2,985.03
Fees	\$60.15				
Food	\$261.25				
Postage	\$1.93				
<b>Facilitation Training Workshop Series (3 weekly meetings)</b>					
Literature	\$386.28				<b>Overall Cost:</b>
Food	\$101.89				\$488.17
<b>Groups:</b>					
<b>Mosaic</b>					
Tabling Prize	-\$100.00				<b>Overall Cost:</b>
Art Supplies	\$40.84				\$362.72
Karaoke PC	\$16.19				
Food	\$405.69				
<b>CUGSA</b>					
Bowling - Group Social Meeting	\$128.00				<b>Overall Cost:</b>
Coming Out Cards - supplies	\$25.27				\$223.62
Food (Cupcake Supplies)	\$70.35				
<b>Ga'avah</b>					
Food for Tu Bishvat Seder	\$102.00				<b>Overall Cost:</b>
Tabling Supplies	\$60.37				\$162.37
<b>LBQ</b>					
Pumpkin Carving supplies and Game Night Pizza	\$42.19				<b>Overall Cost:</b>
Cupcake Decorating	\$49.21				\$91.40
<b>Outreach</b>					
Pumpkin Carving supplies	\$20.74				<b>Overall Cost:</b>
					\$20.74
<b>PEGS</b>					
					<b>Overall Cost:</b>
					\$0.00
<b>FaQ</b>					
					<b>Overall Cost:</b>
					\$0.00
<b>External Co-sponsorships:</b>					
Syracuse LGBTRC Retreat Transportation	\$620.00				<b>Overall Cost:</b>
Equality March Transportation	\$1,000.00				\$4,013.34
Food for Candlelight Vigil	\$172.47				
Supplies for Candlelight Vigil	\$25.87				
Cokesbury Syracuse - Votive candles for Vigil	\$25.00				
SAFE - Big Red AIDS Campaign	\$150.00				
WRC - queer author of Cunt, Nathan Gaynor Tate Honorarium	\$500.00				
"Q" Magazine Cosponsorship 2nd Semester	\$150.00				
"Q" Magazine Cosponsorship 1st Semester	\$730.00				
Hillel Kosher Creole for a Cause Diamond Table	\$180.00				
Dash Day Against Silence Supplies	\$100.00				
LGBTRC IvyQ Planning Travel	\$360.00				
Queer Interfaith Dinner	\$200.00		\$200.00		

**Educational Outreach:**

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<b>LGBTQ Muslim film screening - "I Am Omar"</b>			~75	<b>Haven contribution</b>
LGBTRC	\$650.00			<b>\$650.00</b>
Speaker Lodging	\$45.00			
Speaker Travel	\$53.50			

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<b>Pause, No Homo!</b>			~50	
Speaker Travel	\$66.69			<b>Overall Cost:</b>
				<b>\$66.69</b>

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<b>Patrick Johnson Lecture</b>			~15	
Food	\$237.00			<b>Overall Cost:</b>
Reimbursement - Lecture Series		\$237.00		<b>\$0.00</b>

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<b>IvyQ</b>				
Busing (Haven Vote)	\$1,500.00			<b>Overall Cost:</b>
				<b>\$1,500.00</b>

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<b>Lt. Dan Choi</b>				
Cosponsorship for LGBTRC	\$2,500.00			<b>Overall Cost:</b>
				<b>\$2,500.00</b>

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<b>Megan Elias</b>				
Cosponsorship for LBQ	\$300.00			<b>Haven Contribution:</b>
				<b>\$300.00</b>

**Cultural Events:**

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<b>Drag Bingo</b>			~250	
Prizes	\$508.75			<b>Overall Cost:</b>
Performer Transportation	\$107.00			<b>\$2,526.72</b>
Publicity	\$256.92			
Performer Honorarium	\$700.00			
Food	\$291.75			
Venue	\$90.00			
Equipment Rental	\$280.00			
Decorations	\$292.30			

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<b>Homecoming Parade</b>				
Banner Supplies	\$69.14			<b>Overall Cost</b>
				<b>\$69.14</b>

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<b>Student Drag Show</b>				
Costume Reimbursements	289.91			<b>Overall Cost:</b>
Drag King Honorarium	200			<b>\$1,600.00</b>
Decorations	250.8			
Cosponsorship to LGBTRC	859.29			

**Social Events:**

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<b>End of Year BBQ</b>			~60	
Food	\$1,141.61			<b>Overall Cost</b>
				<b>\$1,141.61</b>

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<b>Dance/Ball - Gender Bender Ball</b>			~100	
Ticket Sales		\$189.00		<b>Overall Cost:</b>
DJ Honorarium	\$200.00			<b>\$3,470.90</b>
Performer Honorarium	\$2,200.00			
Performer Travel	\$214.00			
Performer Lodging	\$178.00			
Decorations	\$388.36			
Food	\$978.18			
Equipment Rental	\$910.86			
Trophy	\$40.50			
Alana Cosponsorship		\$700.00		
LGBT Resource Center Cosponsorship		\$250.00		
OMEA/MFC Cosponsorship		\$500.00		

<b>Dance/Concert - Filthy/Gorgeous</b>		~900	Overall Cost:
Food	\$1,884.69		<b>\$3,229.09</b>
Decoration	\$2,859.73		
Performer Travel	\$3,322.42		
Performer Lodging	\$1,513.99		
Performer Honoraria	\$8,700.00		
Equipment Rental	\$4,451.80		
Labor	\$881.05		
Publicity	\$694.41		
Fees	\$150.00		
Cornell Productions	\$750.00		
GPSAFC		\$3,000.00	
SAFC		\$5,500.00	
CCC		\$500.00	
GPSAFC		\$5,000.00	
Ticket Sales		\$2,329.00	
CU2nite		\$5,000.00	
Womens RC		\$300.00	
WSHSUB		\$350.00	

<b>Dance - Homocoming</b>		~200	Overall Cost:
Decorations	\$373.52		<b>\$632.97</b>
DJ Honorarium	\$300.00		
Venue	\$240.00		
Ticket Sales		\$280.55	

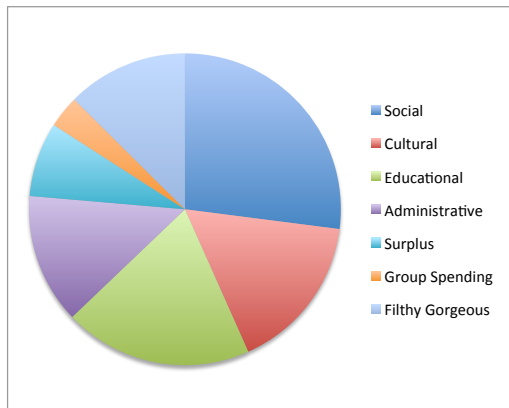
<b>Live Action Clue</b>		~40	Overall Cost:
Food	\$365.00		<b>\$504.37</b>
Props and Supplies	\$129.38		
Prize	\$9.99		

<b>LGBTRC Community Brunches</b>			Overall Cost:
Cosponsorship for LGBTRC - 1st Sem	\$600.00		<b>\$1,200.00</b>
Cosponsorship for LGBTRC - 2nd Sem	\$600.00		

<b>Mistakes in Webfinancials</b>			
Clubflyers.com Error		\$244.99	
Clubflyers.com Correction			\$244.99
Drag Bingo Honorarium Error		\$700.00	
Drag Bingo Honorarium Correction			\$700.00
Joann Fabric Error		\$76.82	
Joann Fabric Correction			\$76.82
Karen Carr Error		\$159.00	
Karen Carr Correction			\$159.00
SAFC Co-org Funding Error		\$5,500.00	
SAFC Co-org Funding Correction			\$5,500.00
Alan Scott		\$1,500.00	
Alan Scott			\$1,500.00
Lance Air Fare		\$150.00	
Lance Air Fare Correction			\$150.00
Mcdonalds IvyQ		\$84.02	
Mcdonalds IvyQ Correction			\$84.02
Norman Bragg DJ for Pride Party		\$300.00	
Norman Bragg DJ for Pride Party Correction			\$300.00

<b>Grand Total:</b>	\$52,172.93	\$21,337.00	\$2,998.55
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**End of Year Balance: \$1,987.29**

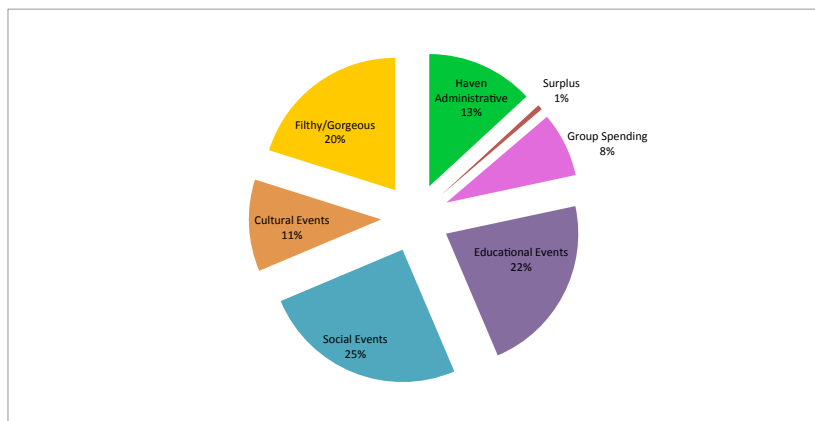


Haven Budget for Fiscal Cycle 2010-2011

Byline Plus Surplus \$ 33,633.04  
 Cosponsorships \$ 19,714.29  
 Total Budget \$ 53,347.33

	Incomes	Expenses	Total Cost	Percentage of Budget	Attendance	Category
<b>Byline Funding</b>	\$ 33,633.04					
<b>Haven Administrative</b>			\$ 4,123.36	12.26%		Administrative
Food		\$ 328.42				
Printing & Advertisement		\$ 169.94				
Storage Facility		\$ 918.00				
Computer		\$ 1,635.00				
Software		\$ 349.00				
Haven Advertisement & Quartercards		\$ 748.00				
External Donations	\$ 25.00					
<b>GSA Group Spending</b>			\$ 210.37	0.63%		Group Spending
Project Runway Meeting		\$ 36.05				
Bowling Event		\$ 80.00				
First Meeting Meet & Greet		\$ 94.32				
<b>LBO Group Spending</b>			\$ 83.12	0.25%		Group Spending
First Meeting Meet & Greet		\$ 10.12				
Pizza Night		\$ 60.00				
Bowling Night		\$ 13.00				
<b>Mosaic Group Spending</b>			\$ 303.69	0.90%		Group Spending
Queer People of Color Dinner (Fall Semester)		\$ 141.56				
Queeraoke		\$ 11.27				
Queer People of Color Dinner (Spring Semester)		\$ 135.86				
Apple Picking Event		\$ 15.00				
<b>OUTreach</b>			\$ 303.84	0.90%		Group Spending
Spring Semester Pizza Night		\$ 55.34				
End of Year Event		\$ 165.06				
Fall Semester Pizza Night		\$ 83.44				
<b>PEGS Group Spending</b>			\$ 754.53	2.24%		Group Spending
PEGS Facilitator Training		\$ 440.03				
PEGS Panel Discussion Advertisments		\$ 314.50				
<b>faQ Group Spending</b>			\$ 823.16	2.45%		
faQ Publications		\$ 823.16				
<b>Cosponsorships</b>			\$ 12,680.50	37.70%		Cosponsorships
Jackson Katz and Byron Hurt		\$ 500.00				
Gaypril		\$ 1,400.00				
Dan Savage		\$ 1,000.00				
Rey Armand Estrada		\$ 1,500.00				
Loving Without Borders Film Festival		\$ 500.00				
Kate Bornstein		\$ 3,000.00				
The Newcomer Film Showing		\$ 2,000.00				
Kit Yan		\$ 1,200.00				
Monthly LGBTQ Community Brunches		\$ 1,500.00				
Camp Trans Workshop		\$ 80.50				
<b>Filthy/Gorgeous</b>			\$ 6,318.00	18.79%		Cultural
Performers		\$ 9,900.00				
Hospitality and Lodging		\$ 4,722.19				
Room Fees		\$ 120.00				
Production		\$ 5,318.28				
Decorations		\$ 1,118.65				
Refreshments		\$ 2,406.19				
Raffle Prizes		\$ 948.00				
Advertising & Printing		\$ 281.48				
Security		\$ 1,238.23				
Sponsorships	\$ 16,505.47					
Tickets	\$ 3,229.55					

<b>Party Monster Ball</b>		\$	523.16	1.56%	Cultural	
Catering	\$	1,096.75				
Decorations		339.51				
Production		1542				
Prizes	\$	419.90				
Sponsorships	\$	2,875.00				
<b>Interfaith Dinners</b>		\$	608.10	1.81%	Educational	
Food		908.10				
Sponsorships	\$	300.00				
<b>Sex Toy Workshop</b>		\$	800	2.38%	Educational	
Babeland Honorarium		800.00				
<b>Haven End-of-Year BBQ</b>		\$	1,534.00	4.56%	Social	
Food	\$	1,534.00				
<b>Gokarting</b>			350	1.04%	Social	
Gokarting	\$	350.00				
<b>Haven Thanksgiving</b>			168.3	0.50%	Social	
Food	\$	168.30				
<b>HOMOcoming</b>		\$	680.48	2.02%	Social	
Production	\$	289.04				
Decorations	\$	489.95				
Advertisements and Publicity	\$	353.94				
Ticket Sales	\$	452.45				
<b>Monthly Dances</b>		\$	483.29	1.44%	Social	
Printing and Advertisement	\$	192.00				
DJ	\$	500.00				
Production	\$	75.00				
Ticket Sales	\$	283.71				
<b>Paintball</b>			450	1.34%	Social	
Paintball Range	\$	450.00				
<b>To Be Added</b>						
Drag Bingo Room Booking	\$	60.00				
Homocoming Decorations	\$	145.74				
Drag Bingo Prizes	\$	221.95				
Drag Bingo Prizes	\$	229.21				
<b>Unknown</b>	\$	8.82				
Dorann Brown-Pc	\$	12.00				
Fedex Kinko S Office & P	\$	48.00				
Fedex Kinko S Office & P	\$	98.90				
Wm Supercenter	\$	218.10				
America To Go Lic	\$	209.50				
Adw Rental And Security	\$	171.34				
Custor 1069353	\$	98.50				
JS3553Misc Services-Have	\$	65.82				
Wegmans Food Markets Inc	\$	172.90				
America To Go Lic	\$	211.97				
Ithaca Bakery	\$	284.20				
Fedex Kinko S Office & P	\$					
			<b>Surplus</b>			
	\$	57,313.04	\$	57,117.21	\$	195.83





# Haven's Projected Budget 2011-2012 Academic Year

Student Activity Fee at \$2.20 for 13,500

Student Activity Fee	\$29,700.00
Co Sponsorships	\$25,500.00
Total Yearly Expenses	\$55,200.00

Expenses	Byline	Cosponsors	Projected Attendance	Net Cost
<b>Administrative Funds</b>				
Executive Board				\$10,400.00
	Food	\$450.00		
	Publicity Materials	\$1,500.00		
	Software	\$550.00		
	External Donations	\$500.00		
	Co Sponsorships	\$5,000.00		
	Drag Bingo	\$2,400.00		
<b>Member Organizations</b>				
CUGSA				\$3,600.00
	Food	\$100.00		
	Bowling Event	\$100.00		
	SafePlace Project	\$400.00		
	Educational Performer	\$2,400.00		
	Homocoming	\$450.00		
	Live Action Clue	\$150.00		
LBQ				\$3,650.00
	Food	\$200.00		
	Bowling Event	\$50.00		
	Gender-Bender Ball	\$450.00		
	Publicity	\$100.00		
	Gaypril Performer	\$2,500.00		
	Go-Kart Event	\$350.00		
faQ Online				\$750.00
	Publications	\$750.00		
Ga'avah				\$4,400.00
	Food	\$200.00		
	Interfaith Dinners	\$400.00		
	Gaypril Speaker	\$3,000.00		
	Sex Toy Workshop	\$800.00		
MOSAIC				\$650.00
	Food	\$50.00		
	Publicity	\$100.00		
	Film Screening	\$500.00		
OUTreach				\$25,550
	Food	\$50.00		
	Filthy/ Gorgeous	\$5,000.00	\$20,000	\$25,000.00
	Voguing Week	\$500.00		
PEGS				\$700
	Training	\$500.00		
	Publicity	\$200.00		
<b>Event Breakdown</b>				
Educational Performer			400	\$2,400.00
	Speaker Honorarium	\$1,000.00		
	Plane Transportation	\$500.00		
	Car Rental	\$200.00		
	Dining	\$200.00		
	Lodging	\$500.00		
Homocoming			250	\$450.00
	DJ Honorarium	\$200.00		
	Publicity	\$50.00		
	Room Rental	\$150.00		
	Decorations	\$50.00		
Education Speaker Fall			350	\$1,000.00
	Speaker Honorarium	\$450.00		
	Transportation	\$200.00		
	Publicity	\$50.00		
	Lodging	\$150.00		
	Food	\$150.00		

Gender-Bender Ball			200	\$450.00	
	DJ Honorarium	\$200.00			
	Room Rental	\$150.00			
	Publicity	\$50.00			
	Decorations	\$50.00			
Gaypril Performer			1000	\$2,500.00	
	Speaker Honorarium	\$1,000.00	\$2,000.00		
	Plane Transportation	\$500.00			
	Publicity	\$100.00			
	Car Rental	\$200.00			
	Dining	\$200.00			
	Lodging	\$500.00			
Gaypril Speaker			500	\$3,000.00	
	Speaker Honorarium	\$1,500.00	\$2,000.00		
	Plane Transportation	\$500.00			
	Car Rental	\$200.00			
	Publicity	\$100.00			
	Dining	\$200.00			
	Lodging	\$500.00			
Film Screening (reoccurring)			250	\$500.00	
	Room Rental	\$250			
	Publicity	\$100			
	Food	\$150.00			
Filthy/ Gorgeous			\$20,000.00	1,500	\$25,000.00
	DJ Honorarium	\$2,000			
	Performer Honorarium	\$10,000			
	6 Student Go-Go Dancers	\$600.00			
	DJ Equipment	\$150.00			
	Lodging	\$2,000.00			
	Plane Transportation	\$4,000.00			
	Security Bracelets	\$40.00			
	Facebook Ads	\$300.00			
	Room Rental	\$100.00			
	Decorations	\$700.00			
	Glow Sticks	\$200.00			
	Laser Lighting	\$750.00			
	Publicity	\$100.00			
	Sound and Lighting	\$305.00			
	Sticker Photobooth	\$3,000.00			
	Raffle Ticket Roll	\$5.00			
	Clean-up Labor	\$250.00			
	Cornell Police Security	\$500.00			
Voguing Week			\$500.00	500	\$500.00
	Educational Speakers	\$550.00			
	Publicity	\$50.00			
	Room Rental	\$200.00			
	Film Screenings	\$200.00			

# Haven's Projected Budgets for 2012-2013 and 2013-2014 Academic Years

Student Activity Fee at \$3.00 for 13,500

Student Activity Fee	\$40,500.00
Co Sponsorships	\$25,500.00
Total Yearly Expenses	\$66,000.00

Expenses	Byline	Cosponsors	Projected Attendance	Net Cost
<b>Administrative Funds</b>				
Executive Board				\$19,300.00
	Food	\$450.00		
	Publicity Materials	\$2,000.00		
	Software	\$550.00		
	External Donations	\$1,000.00		
	Co Sponsorships	\$12,400.00		
	Drag Bingo	\$2,900.00		
<b>Member Organizations</b>				
CUGSA				\$6,700.00
	Food	\$200.00		
	Bowling Event	\$100.00		
	SafePlace Project	\$400.00		
	Educational Performer	\$3,400.00		
	Homocoming	\$450.00		
	Educational Speaker, Fall and Spring	\$2,000.00		
	Live Action Clue	\$150.00		
LBQ				\$4,850.00
	Food	\$200.00		
	Bowling Event	\$50.00		
	Gender-Bender Ball	\$450.00		
	Publicity	\$100.00		
	Halloween Dance	\$700.00		
	Gaypril Performer	\$3,000.00		
	Go-Kart Event	\$350.00		
faQ Online				\$750.00
	Publications	\$750.00		
Ga'avah				\$4,400.00
	Food	\$200.00		
	Interfaith Dinners	\$400.00		
	Gaypril Speaker	\$3,000.00		
	Sex Toy Workshop	\$800.00		
MOSAIC				\$650.00
	Food	\$50.00		
	Publicity	\$100.00		
	Film Screening	\$500.00		
OUTreach				\$26,050
	Food	\$50.00		
	Filthy/ Gorgeous	\$5,000.00	\$20,000	\$25,000.00
	Voguing Week	\$1,000.00		
PEGS				\$700
	Training	\$500.00		
	Publicity	\$200.00		
<b>Event Breakdown</b>				
Educational Performer			400	\$3,400.00
	Speaker Honorarium	\$2,000.00		
	Plane Transportation	\$500.00		
	Car Rental	\$200.00		
	Dining	\$200.00		
	Lodging	\$500.00		
Homocoming			250	\$450.00
	DJ Honorarium	\$200.00		
	Publicity	\$50.00		
	Room Rental	\$150.00		
	Decorations	\$50.00		
Education Speaker Fall			350	\$1,000.00
	Speaker Honorarium	\$450.00		
	Transportation	\$200.00		
	Publicity	\$50.00		
	Lodging	\$150.00		
	Food	\$150.00		

Education Speaker Spring			350	\$1,000.00
	Speaker Honorarium	\$450.00		
	Transportation	\$200.00		
	Publicity	\$50.00		
	Lodging	\$150.00		
	Food	\$150.00		
Gender-Bender Ball			200	\$450.00
	DJ Honorarium	\$200.00		
	Room Rental	\$150.00		
	Publicity	\$50.00		
	Decorations	\$50.00		
Halloween Dance			250	\$700.00
	DJ Honorarium	\$250.00		
	Publicity	\$100.00		
	Room Rental	\$150.00		
	Decorations	\$200.00		
Gaypril Performer			1000	\$3,000.00
	Speaker Honorarium	\$1,500.00	\$2,000.00	
	Plane Transportation	\$500.00		
	Publicity	\$100.00		
	Car Rental	\$200.00		
	Dining	\$200.00		
	Lodging	\$500.00		
Gaypril Speaker			500	\$3,000.00
	Speaker Honorarium	\$1,500.00	\$2,000.00	
	Plane Transportation	\$500.00		
	Car Rental	\$200.00		
	Publicity	\$100.00		
	Dining	\$200.00		
	Lodging	\$500.00		
Film Screening (reoccurring)			250	\$500.00
	Room Rental	\$250		
	Publicity	\$100		
	Food	\$150.00		
Filthy/ Gorgeous			1,500	\$25,000.00
	DJ Honorarium	\$2,000		
	Performer Honorarium	\$10,000		
	6 Student Go-Go Dancers	\$600.00		
	DJ Equipment	\$150.00		
	Lodging	\$2,000.00		
	Plane Transportation	\$4,000.00		
	Security Bracelets	\$40.00		
	Facebook Ads	\$300.00		
	Room Rental	\$100.00		
	Decorations	\$700.00		
	Glow Sticks	\$200.00		
	Laser Lighting	\$750.00		
	Publicity	\$100.00		
	Sound and Lighting	\$305.00		
	Sticker Photobooth	\$3,000.00		
	Raffle Ticket Roll	\$5.00		
	Clean-up Labor	\$250.00		
	Cornell Police Security	\$500.00		
Voguing Week			500	\$1,000.00
	Educational Speakers	\$550.00		
	Publicity	\$50.00		
	Room Rental	\$200.00		
	Film Screenings	\$200.00		

Total Income

## Haven Byline Funding Application 2011 Addendum 1:

### Haven Attendance Figures:

Event by Year	Attendance
2009-2010	
Facilitator Training	25
LGBTRC Retreat	30
Candlelight Vigil	20
Dash Day Against Silence	20
LGBTRC IvyQ Planning Travel	3
Queer Interfaith Dinner	30
IvyQ 50	50
Lt Dan Choi	400+
Homecoming Parade	25
Student Drag Show	55
Community Brunches	~45 each
2010-2011	
Dan Savage	1000+
Kate Bornstein	200
Monthly LGBTQ Community Brunches	~45 each
Filthy Gorgeous	1363
Party Monster Ball	100
Interfaith Dinners	75
Sex Toy Workshop	55
End of Year BBQ	150+
GoKarting	15
Thanksgiving	25
HOMOComing	175
Monthly dances	~100 each
Paintball	20

# **Haven: The LGBTQ Student Union**

## **Constitution, Bylaws and Vision Statement**

Ratified March 14<sup>th</sup>, 2004

Updated September 20<sup>th</sup>, 2009

Updated March 6, 2011

### **HAVEN: THE LGBTQ STUDENT UNION VISION STATEMENT**

Haven: The LGBTQ Student Union seeks to enrich Cornell University by supporting its diverse array of sexual and gender identities and expressions. Through education, outreach, and service, we promote understanding and the development of inclusive communities.

### **HAVEN: THE LGBTQ STUDENT UNION CONSTITUTION**

#### **Article I. Mission**

Haven: The LGBTQ Student Union's mission is to enhance the cultural and social climate at Cornell University and to improve and enrich the lives of the Lesbian, Gay, Bisexual, Transgender, Queer, Questioning (LGBTQ) and Same Gender-Loving members of the community. This will be achieved through funding, training, and administrative support for the organizations represented by Haven so they may organize successful educational, social, and cultural programs and serve as effective supportive environments.

#### **Article II. Affiliation**

Haven: The LGBTQ Student Union is hereafter referred to as Haven. Haven is affiliated with and supported by the Lesbian, Gay, Bisexual, and Transgender (LGBT) Resource Center, Haven also works collaboratively with the LGBT Resource Center to complement their support services with programming for the whole Cornell community.

#### **Article III. Nondiscrimination**

In accordance with Appendix B Section III Clause O. of the Student Assembly Charter, Haven: The LGBTQ Student Union and any organization that receives Student Activity Fee funding indirectly through Haven shall not discriminate on the basis of actual or perceived age, color, disability, ethnicity, gender identity or expression, marital status, national origin, past criminal history, race, religion, sex, sexual orientation, socioeconomic status, veteran status, or any combination of these factors when determining its membership and when determining the equal rights of all general members and executive board members, respectively, which shall include, but are not limited to, voting for, seeking, and holding positions within the organization.

#### **Article VI. Membership**

##### **Section 1. Definition of Member**

The terms Haven member, member of Haven, or member used herein and henceforth shall refer exclusively to those individuals that satisfy the requirements for membership set by the constituent Member Organizations of Haven. These requirements include, but are not limited to, regular attendance at and participation in at least one Member Organization's meetings.

## Article IV. Executive Board

### Section 1. Board Membership

The Members of the Executive Board of Haven are the President, Vice President, Treasurer, and Secretary of Haven, the Publicity & Social Media Chair, and the elected Organization Representatives. All members of the Executive Board have an equal vote in all matters before the board. The Advisor(s) and the Director of the LGBT Resource Center serve as ex officio members of the Executive Board, but are not afforded votes.

### Section 2. President

The duties of the President are as follows: (1) Schedule all Executive Board meetings; (2) Preside over all Executive Board meetings; (3) Act as the official liaison between Haven and other organizations; (4) Prepare the Application for Byline Funding in the Fall of odd-numbered years. Any member of a Haven Member Organization who is not representing a Member Organization, and preferably who is not facilitating a Member Organization, is eligible for election to the office of the President.

### Section 3. Vice President

The duties of the Vice President are as follows: (1) Fulfill the duties of the President in the absence of the President; (2) Act as the official liaison between Haven and its Member Organizations; (3) Prepare the application for Byline Funding in the Fall of odd-numbered years; (4) Assist the President in the fulfillment of their duties. Any member of a Haven Member Organization who is not representing a Member Organization, and preferably who is not facilitating a Member Organization, is eligible for election to the office of the Vice President.

### Section 4. Treasurer

The duties of the Treasurer, under the supervision of the Advisor, are as follows: (1) Oversee the accounts of Haven; (2) Collect and file all documentation of expenditures; (3) Assure all University paperwork regarding the accounts of Haven is properly filed; (4) Prepare and maintain annual budget report; (5) Provide a full update of the annual budget report once a month at the Executive Board meetings; (6) Prepare the Application for Byline Funding in the Fall of odd-numbered years; (7) Assist funding applicants with budget requests. Any member of a Haven Member Organization who is not representing a Member Organization, and preferably who is not facilitating a Member Organization, is eligible for election to the office of the Treasurer.

### Section 5. Secretary

The duties of the Secretary are as follows: (1) Record and archive minutes of all physical and electronic Executive Board Meetings; (2) Assure that the leadership of all Member Organizations has registered with the Student Activities Office; (3) Assure that the leadership of all Member Organizations has reserved meeting space and are active; (4) Prepare the Application for Byline Funding in the Fall of odd-numbered years. Any member of a Haven Member Organization who is not representing a Member Organization, and preferably who is not facilitating a Member Organization, is eligible for election to the office of the Secretary.

### Section 6. Organization Representatives

Every Member Organization is required to send a representative to the Haven Executive Board. Organization Representatives shall attend all Executive Board meetings. Only members of the

respective Member Organization are eligible to represent that Member Organization on the Executive Board.

#### Section 7. Publicity & Social Media Chair

The duties of the Publicity & Social Media Chair are as follows: (1) Assist and supervise the Member Organizations in the planning and execution of marketing and publicity campaigns; (2) Maintain and update the website and social media applications (i.e., Facebook, Twitter) of Haven on a consistent basis for community outreach and publicity purposes; (3) Ensure all publicity associated with events sponsored by Haven has the appropriate information, before sending it to the Executive Board for approval. (4) Maintain archives of publicity materials; (5) Prepare the Application for Byline Funding in the Fall of odd-numbered years.

Any program, project, or event receiving funding from Haven must list Haven as a contributing sponsor. Additionally, all advertisements and promotional materials for the program, project, or event must include the line: "Funded in part by the Student Assembly." If the event is funded by Haven through a Member Organization the Member Organization should be listed as a sponsor and the following line included in all advertisements and promotional materials: "<Name of Member Organization> is part of Haven: The LGBTQ Student Union, funded by the Student Assembly."

#### Section 8. Elections

Elections for the offices of President, Vice President, Treasurer, Secretary, and Publicity & Social Media Chair shall be held during the first week of March of each academic year during a special elections meeting of the Executive Board. The outgoing officers will oversee the election process. However, in the event that a current officer is nominated to serve again, the Advisor must step in to oversee the process. All officers shall serve a term of one year commencing with the close of the academic year. All nominations will be taken from the floor at the special elections meeting. Any member of a Haven Member Organization in attendance is eligible to vote for the officers of Haven. The victors shall be decided by a simple majority. The officers-elect will work with the current officers for the remainder of the academic year to gain experience in the position.

Elections of Organization Representatives shall be held during the first full month of the academic year at the first meeting of each of the Member Organizations. This election must be conducted in a democratic fashion and shall be decided by a simple majority.

#### Section 9. Affiliated Organizations

Haven-affiliated organizations are student groups that focus on LGBT interests and needs not addressed by Haven Member Organizations, but that are not afforded a vote on the Executive Board. The affiliation status does not enhance this organization's ability to receive any funding from Haven. Representatives of these organizations are encouraged to provide input or points of views on issues facing the Cornell LGBT community, when being discussed during Executive Board meetings.

#### Section 10. Voting

All matters before the Executive Board shall be decided by a simple majority vote unless otherwise specified.

### Article V. Member Organizations

#### Section 1. Requirements of Membership



All Member Organizations must be registered as University student organizations with the Student Activities Office. Every organization under Haven is required to elect by a simple majority an Organization Representative.

#### Section 2. Rights of Active Membership

Active Member Organizations have the right to receive an equal share of the Administrative Category of the Haven budget. Member Organizations also have the right to request funds for projects, events, or other expenditures from the Executive Board.

#### Section 3. List of Member Organizations

The Member Organizations of Haven are as follows: (1) BiOm; (2) Cornell University Gay-Straight Alliance (CUGSA); (3) Dialogue; (4) Ga'avah; (5) Greeks United (GU); (6) Greeks United Straight Alliance (GUSA); (7) Lesbian, Bisexual and Queer/Questioning Women (LBQ); (8) MOSAIC for queer and same-gender loving People of Color; (9) OUTreach; (10) faQ Online; (11) Peer Educators of Gender and Sexuality (PEGS)

#### Section 4. Inactive Organizations

A Member Organization may be deemed inactive when it is known that they have not attempted to meet that semester, the organization representative has failed to attend Executive Board meetings, or the facilitator has failed to attend trainings. Inactive organizations will no longer have representation on the Executive Board and will not be afforded the rights of active Member Organizations. They will, however, continue to be listed as members of Haven as a means of encouraging possible future leadership and activity. Inactive status may be conferred by a three-fourths vote of the Executive Board and lifted by a majority vote of the Executive Board.

#### Section 5. Addition of Organizations

A new organization may be considered for addition to Haven if it satisfies the needs of a subset of the LGBTQ and Same Gender-Loving community not already met by one of the existing organizations. The addition of a new organization to Haven will be voted on by the entire Executive Board at its next scheduled meeting. The organization will only be granted membership in Haven with a unanimous vote of the Executive Board.

#### Article VII. Facilitators

Facilitators of Haven Member Organizations are responsible for the daily functioning of their organizations. Facilitators are to undergo training and education in group building, listening and support skills, and LGBTQ and ally community issues. The facilitator of a Member Organization is neither expected nor encouraged to be the same person as the Organization Representative of said Member Organization. All group facilitators are expected to attend all trainings and workshops to be held at least once a semester.

#### Article VIII. Advisor(s)

The primary duty of the Advisor(s) is to give recommendations and a historical background to decisions concerning the allocation of funds, planning of events, and special projects. The Advisor(s) will also offer advice as to the appropriateness of the content of programs and events from the perspective of the Office of the Dean of Students. Working in conjunction with the Treasurer, the Advisor(s) will assure that all expenditures are properly filed and do not violate

Student Assembly, University or Dean of Students accounting guidelines.

The Advisor(s) will also organize and schedule training and workshops with the Vice President to help develop the group building, listening, and support skills of any member of Haven wishing to take on a facilitation role and any student currently facilitating a Member Organization.

The Advisor(s) will also serve as the primary advisors for all Member Organizations. However, Member Organizations are encouraged, but not required, to seek out secondary content advisors.

#### Article IX. Meetings

Executive Board meetings should be held at least monthly during the academic year. These meetings may be either physical or electronic in order to best accommodate the members of the Executive Board with the exception of the first three meetings and the special elections meeting, which may not be held electronically. The first meeting of the full Executive Board will include nondiscrimination training and review of the policies and procedures of Haven, including a reading of this constitution.

In the event that a matter must be presented to the board before its next meeting, the President may call an emergency meeting or conduct the business via email. In the event of an email vote, every member of the Executive Board will be afforded precisely two days to respond. A non-response will be counted as an abstention regarding the motion as stated.

#### Article X. Allocation of Funds

##### Section 1. Establishment of Categories

The Executive Board shall establish, within the first month of the academic year, the funding categories of the Haven budget. The board shall set a spending limit for each category at this meeting. If during the course of the academic year it becomes clear that more funding is required in a specific category, limits may be reset. Recommended funding categories are administrative funds, social programs, educational outreach programs, and cultural events.

##### Section 2. Administrative Funds

The funds allocated to the administrative category shall be evenly divided amongst all Member Organizations. This money shall be used for advertising the meetings of the organization and for refreshments at meetings.

##### Section 3. Recurring Expenses

When the Executive Board sees fit, it may establish a project, program, or event that occurs yearly as a recurring expense. These funds will be allocated outside of the established categories. These expenses must be projects, programs or events that benefit the membership of multiple Haven Member Organizations or a significant portion of the LGBTQ and Same Gender-Loving community. Additionally, these can be expenses required for the basic functioning of the Executive Board.

##### Section 4. Requesting Funds

Any Member Organization can request funds for a program, project, or event by submitting, in writing, a proposal and budget to the Executive Board. The event planner should be prepared to submit price quotes for budgeted items. Once the Board is satisfied, all Executive Board members will vote on whether to fund the event, by a simple majority. The amount will then be discussed and set by a simple majority vote.

## Section 5. Cosponsorships

Any registered student organization or university unit may request cosponsorship of projects or events by Haven or a Haven Member Organization. There are two avenues to pursue cosponsorships: through a Member Organization or through Haven as a whole. Through a Member Organization, a group asks the leadership of that Member Organization to cosponsor. If that Member Organization wishes to cosponsor they can request funds from the Executive Board as explained above.

If the outside group requests that Haven as a whole cosponsor they may present a request for cosponsorship to the Executive Board. The outside organization must show evidence that this event, project, or program will be of interest to a Haven constituent community. Once satisfied, all Executive Board members will then vote on whether to fund the event by a two-thirds majority. The amount will then be discussed and set by a two-thirds majority vote.

## Article XI. Amendment of Constitution

Amendments to this constitution must be proposed in writing at an Executive Board meeting. The Executive Board will immediately vote whether to send the amendment to the general membership by a simple majority. If passed, at the next Board Meeting, the proposed amendment will be read again, and all assembled members of Haven Member Organizations, including the Executive Board, may vote. A two-thirds vote of all assembled will be required to ratify the amendment.