



# Intercultural Board

By-Line Funding Review Application  
Spring 2015

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**Fiscal Year 2013-14**

Note: Any attendance numbers reported are estimates received from member organizations at the time of application, and if possible, after the event was held

ALANA Allocation      \$110,864.00

<b>ALANA EVENT EXPENSES</b>	Apprx. Atten.	Items	Costs
<b>Leadership Summit 9/8/13</b>	65	Food	\$658.32
<b>Apprx. Cost Per Student:</b>		10.128	<b>TOTAL \$658.32</b>
<b>Dining With Diverse Leaders: Peer Mentorship 10/4/13</b>	125	Food CMM Sponsorship	\$1,860.91 \$(900.00)
<b>Apprx. Cost Per Student:</b>		7.68728	<b>TOTAL \$960.91</b>
<b>Halloween @ Southside 11/1/13</b>	110	Food Decorations	\$300.00 \$29.41
<b>Apprx. Cost Per Student:</b>		2.954545455	<b>TOTAL \$325.00</b>
<b>Winter Dance 11/23</b>	250	DJ Food Decorations MCFAB Contribution Haven Contribution	\$395.00 \$600.00 \$137.01  \$(395.00) \$(566.50)
<b>Apprx. Cost Per Student:</b>		0.68204	<b>TOTAL \$170.51</b>
<b>Dining With Diverse Minds: Know the Power of Your Words 2/7/14</b>	125	Food CMM Sponsorshop SA/Ross Gitlin/Know the Power of your words contribution	\$1,575.00 \$(525.00)  \$(525.00)
<b>Apprx. Cost Per Student:</b>		4.2	<b>TOTAL \$525.00</b>
<b>Interfaith Brunch 3/2/14</b>	100	Food Hilel Contribution	\$532.30 \$(266.15)
<b>Apprx. Cost Per Student:</b>		2.6615	<b>TOTAL \$266.15</b>
<b>Dining With Diverse Leaders: CU Disconnect 4/11/14</b>	125	Food CMM Sponsorship	\$1,050.00 \$(525.00)
<b>Apprx. Cost Per Student:</b>		4.2	<b>TOTAL \$525.00</b>
<b>WSH Takeover</b>	150	Table Cloths Food	\$431.60 \$2,800.00

Approx. Cost Per Student:

21.544

TOTAL

\$3,231.60

**TOTAL EVENT  
EXPENSES**

\$6,662.49

**ALANA  
COSPONSORSHIPS**

Event Name	Date	Organization	Funded Amount	Apprx.Attendance	Approx. Cost Per Student
Ennichi	9/28/13	Japan United States Association	\$267.77	60	\$4.46
Night Market	10/19/13	Cornell Taiwanese American Society	\$500.00	160	\$3.13
Waiting for Superman	10/25/13	Latinas Promoviendo Comunidad/ Lambda Pi Chi Sorority, Inc.	\$219.97	40	\$5.50
Midnight Dimsum	10/25/13	Chinese Students Association	\$700.00	200	\$3.50
Fall Dinner	10/26/13	Asha Cornell	\$700.00	140	\$5.00
Alumni-Student Forum: "Obtaining Success in a Changing World"	10/26/13	The Association for Students of Color	\$700.00	130	\$5.38
Autumn Evening	11/2/13	Black Women's Support Network	\$700.00	120	\$5.83
5k Run/Walk for St. Jude's	11/9/13	Lambda Theta Alpha Latin Sorority, Inc.	\$476.64	50	\$9.53
Kamayan	11/9/13	Cornell Filipino Association	\$700.00	130	\$5.38
Teach for Pakistan	11/15/13	Pakistani Students Association	\$263.85	35	\$7.54
Men of Substance Showcase	11/16/13	Les Femmes De Substance	\$564.75	120	\$4.71
Pho Night	11/16/13	Cornell Vietnamese Association	\$426.62	80	\$5.33
3rd Semiannual MBA Panel	11/16/13	Cornell Undergraduate Asia Business Society	\$190.40	70	\$2.72
Christmas Celebration	12/6/13	Chi Alpha Christian Fellowship	\$500.00	80	\$6.25

Sabor Latino 21st Annual Dance Concert	12/7/13	Sabor Latino Dance Ensemble	\$700.00	150	\$4.67
Contemporary Literature Review	Fall 2013	The Cornell Book Review	\$200.00	N/A	N/A
MOCC Conference	1/31/14-2/2/14	MOCC	\$350.00	70	\$5.00

Annual Health Conference	2/8/14	BBMTA	\$300.00	150	\$2.00
Ivy Naturals Hair Expo	2/22/14	Ivy Naturals	\$700.00	60	\$11.67
Taste of Africa	3/1/14	Coalition of Pan-African Scholars	\$99.48	30	\$3.32
Hilltop Jamboree	3/8/14	National Society of Minorities in Hospitality	\$700.00	900	\$0.78
Treasures of Africa Banquet	3/8/14	Nigerian Students Association	\$507.39	130	\$3.90
The Mixtape: A Showcase of Hip Hop's Finest	3/21/14	Urban Blaze Dance Troupe	\$694.00	100	\$6.94
Pakistani Mela	4/11/14	Pakistani Students Association	\$300.00	100	\$3.00
Faces Amongst Us: Syrian Refugee Relief	4/11/14	Islamic Alliance for Justice	\$700.00	150	\$4.67
Semana Chicana Banquet	4/18/14	MEChA de Cornell	\$400.00	150	\$2.67
Banquet	4/19/14	Haitian Students Association	\$700.00	130	\$5.38
DHW Cookout	4/20/14	Men of Color Council	\$320.01	150	\$2.13
Little Formosa: a Taiwanese Restaurant	4/26/14	Cornell Taiwanese American Society	\$200.00	60	\$3.33
Kotton Klub	4/26/14	Kappa Alpha Psi Fraternity, Inc.	\$700.00	150	\$4.67
SWAG Closing Ceremony	4/26/14	SWAG(Scholars Working Ambitiously to Graduate)	\$236.29	55	\$4.30
Latin Food Night	5/2/14	Lambda Theta Phi Fraternity, Inc.	\$525.99	200	\$2.63
Miss Black and Gold Scholarship Pagaent	5/3/14	Alpha Phi Alpha Fraternity, Inc.	\$600.00	275	\$2.18
Year End Blessings Event	5/4/14	Tzu Ching Collegiate Association	\$75.60	30	\$2.52

**TOTAL 15,918.76**

**ALANA  
COPROGRAMS**

Event Name	Date	Organization	Funded Amount	Apprx.Attendance	Approx. Cost Per Student
Taste of Culture	11/18/13	Translator-Interpreter/Language Pairing Program	\$1,331.00	350	\$0.26
Dragon Diplomacy	2/1/14	Cornell Taiwanese American Society; Hong Kong Students Association, & Mainland Chinese Student Association	\$900.00	150	\$0.17
Ritmo del Caribe	3/8/14	PRSA and Quisqueya	\$1,416.00	250	\$0.18
Taste of Culture	4/15/14	Translator-Interpreter/Language Pairing Program	\$669.00	350	\$0.52
MGLC Stroll Comp	5/8/14	Lambda Theta Phi/Pi Delta Psi	\$600.00	300	\$0.50
<b>TOTAL</b>			<b>\$4,916.00</b>		

<b>ALANA ADMINISTRATIVE COSTS</b>	
Meetings (10) and Funding hearings (8) Food	\$755.35
By-Line Funding Application	\$7.00
E-Board Retreat	\$1,152.01
ALANA pins	\$389.00
1st G-body	\$135.95
2nd G-Body	\$143.11
Travel to Diversity Conference --- Karan Javaji	\$443.60
Finance Commission Flyers	\$54.00
3rd G-Body	\$87.25
Campus Copy	\$69.00
Campus Copy	\$42.50
<b>TOTAL</b>	<b>\$3,278.77</b>

**MCFAB 2013-14 MCFAB**

**ALLOCATION:** \$31675

MCFAB FY14 Expenses	
Event Expenses	12796.98
Funding Expenses	5900
Misc. Expenses	514.4
<b>TOTAL</b>	<b>19211.38</b>

<b>MCFAB EVENT EXPENSES</b>	Items	Costs	
<b>CUTUBE 11/22/2013</b>	Ads	40	
	Travel	1143.11	
150+ guests	Food	55.3	
	Production	1021.6	
	Performer Fees	2126.89	
<b>TOTAL</b>			<b>4386.9</b>
<b>Lezberados 12/4/13</b> <b>(cosponsored LAL,LLC, &amp; Haven)</b>	Performer fees	4000	
	Food	25.22	
150+ guests	LLC sponsorship	-150	
	Haven Sponsorship	-1333.33	
	LAL Sponsorship	-1333.33	
<b>TOTAL</b>			<b>1208.56</b>
<b>Winter Dance 11/23/14</b> <b>(Cosponsored with Haven)</b>	DJ fee	325	
100+ guests	Haven covered decoration/food costs		
<b>TOTAL</b>			<b>325</b>
<b>GuyCode/GirlCode College Tour 5/2/14</b> coprogrammed w/ CUPB and support from WRC 395 guests	Performers Fee (all inclusive) (MCFAB Contribution)	6744.45	
<b>TOTAL</b>			<b>6744.45</b>
<b>DANCE WORKSHOPS</b>			
FALL 2013	Food for 10/27	55.34	
approx. 30 guests	Food for 12/2	76.73	



each (1st African  
Dance Repetoir 2nd  
Illuminations)

**TOTAL 132.07**

<b>MCFAB Funding Support</b>	<b>Sate</b>	<b>Attendance</b>	<b>Costs</b>
JAM NXNE Concert	5/7/14	approx. 50	400
626 Street Fair	8/30/13	150+	200
Haven Filthy Gorgeous	3/6/14	150+	1000
A3C Aquafina Concert	11/13/13	100+	500
Jam Concert	1/31/14	approx. 50	400
Pao Bhangra	4/26/14	400+	1000
Festival of Black Gospel Annual Concert	3/6/14	250+	1000
ASHA Amjad Ali Khad Concert	3/14/14	100+	1000
Society for India Fall Garba	10/24/14	100+	400
<b>TOTAL</b>			<b>5900</b>

### **MCFAB ADMINISTRATIVE COSTS**

Supplies	119
Ads for events	118.98
1st Eboard Food	131.76
Last Eboard Food	144.66

**TOTAL 514.4**

**CAPSU BUDGET 2013-14**

**2013-2014 CAPSU Budget**

UPF 2012-14 Allocation: \$9,360

	Event Cost	Amount Used from UPF	Average Cost/Person
<b>Events Total</b>	<b>\$36,135</b>	<b>\$9,352</b>	<b>\$5</b>

Events	Events Cost	Funding Source	Attendance	Cost/Person
<b>Asian and Asian American Welcome Reception 2013</b>				
Tables & Chairs	\$553.15	UPF		
Sound	\$290.00	UPF		
Publicity	\$82.53	UPF		
Food	\$186.00	UPF		
<b>Total</b>	<b>\$1,111.68</b>		<b>400</b>	<b>\$2.78</b>
<b>Mid Autumn Festival 2013</b>				
MAF Costs (not in CAPSU budget, but in CSA budget)	\$9,184.63	CSA		
<b>Total</b>	<b>\$9,184.63</b>		<b>1000</b>	<b>\$9.18</b>
<b>"The Hunt" Scavenger Hunt 2013</b>				
Supplies	\$5.00	UPF		
Prizes	\$0.00	UPF		
<b>Total</b>	<b>\$5.00</b>		<b>60</b>	<b>\$0.08</b>
<b>WongFu Productions @ Cornell 2013</b>				
WongFu Productions Charge 1	\$5,000.00	Ticket Sales		
WongFu Productions Charge 2	\$500.00	UPF		
WongFu Productions Charge 3	\$500.00	CUPB		
Venue (Statler Auditorium)	\$600.00	MFC		
Posters	\$69.12	MFC		
Posters Re-Print	\$51.84	MFC		
T-Shirts	\$201.76	Renee		
Token of Appreciation	\$108.55	ISB		
Dinner	\$186.00	ISB		
Transportation	\$43.00	ISB		
<b>Total</b>	<b>\$7,260.27</b>		<b>606</b>	<b>\$3.40</b>
<b>Asian Leaders Presidential Summit 2013</b>				
Food and Beverage	\$144.49	UPF		
Venue A/V Costs	\$60.00	UPF		
Printing	\$9.00	UPF		
Programs	\$43.74	UPF		

*\*using SAF funding only (not including ticket sales or Renee)*

<b>Total</b>	<b>\$257.23</b>		<b>75</b>	<b>\$3.43</b>
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#### Asia Night 2014

Event Operations 1	\$5,000.00	CUTonight		
Event Operations 2	\$1,250.97	Ticket Sales		
Event Operations 3	\$2,350.00	UPF		
Publicity	\$926.25	UPF		
Prizes	\$1,121.29	UPF		
		Bartels Co-		
Supplies	\$1,000.00	Sponsorship		
Supplies 2	\$1,036.97			<i>including ticket sales)</i>
<b>Total</b>	<b>\$12,685.48</b>		<b>1300</b>	<b>\$8.80</b>

#### Celebr(ASIAN) Community Banquet & Awards Ceremony 2014

Statler Ballroom Rental 1	\$2,600.00	UPF		
Statler Ballroom Rental 2	\$2,500.00	A3C and AASP		
				<i>*using SAF funding only (not including A3C/AASP)</i>
Printing & Supplies	\$400.00	UPF		
<b>Total</b>	<b>\$5,500.00</b>		<b>170</b>	<b>\$17.65</b>

#### Community Sports Day 2014

Prizes	\$50.00	A3C		
Supplies	\$10.00	UPF		
<b>Total</b>	<b>\$60.00</b>		<b>100</b>	<b>\$0.60</b>

#### Rising Leaders Speed Networking 2014

Printing	\$3.51	UPF		
Supplies	\$4.08	UPF		
Food	\$34.20	UPF		
<b>Total</b>	<b>\$41.79</b>		<b>75</b>	<b>\$0.56</b>

#### Misc

Printing for Forums	\$25.20	UPF		
Supplies for Forums	\$3.27	UPF		
<b>Total</b>	<b>\$28.47</b>		<b>40</b>	<b>\$0.71</b>

<b>LAL Event Expenses</b>	Apprx. Atten.	Items	Costs
Latino Graduate Mixer 11/14/14	65	Food	\$250.00
Approx. Cost Per Student:		3.846153846	TOTAL \$250.00
Lezberados 12/4/13	200	Honorarium	\$1,333.00
Approx. Cost Per Student:		6.665	TOTAL \$1,333.00
LAL Sponsorship for PRSA Banquet 3/5/15	200	Food Costs	\$500.00
Approx. Cost Per Student:		2.5	TOTAL \$500.00
End of Year Banquet 5/7/14	180	Johnson Museum Rental Cornell Catering	\$1,400.00 \$3,466.85
Approx. Cost Per Student:		\$27.04	TOTAL \$4,866.85
<b>TOTAL EVENT EXPENSES</b>			<b>\$6,949.85</b>

<b>LAL ADMINISTRATIVE COSTS</b>	
Reimbursement for Event Purchases	88.34
<b>TOTAL</b>	<b>\$88.34</b>

<b>LAL FY13-14 Expenses</b>	
Event Expenses	\$6,949.85
Administrative Costs	\$88.34
<b>TOTAL</b>	<b>\$7,038.19</b>

**NASAC BUDGET 2013-14**

<b>NASAC Event Expenses FY 13-14</b>	Apprx. Atten.	Items	Costs
Ivy Native Conference --- Yale 4/4/13	6		\$699.00
Approx. Cost Per Student:	116.5	<b>TOTAL</b>	<b>\$699.00</b>
Ivy Summit 10/13/13	80		\$1,626.00
Approx. Cost Per Student:	20.35	<b>TOTAL</b>	<b>\$1,626.00</b>
Contesting Constructing Indianness 1/31/14	50	Michael Taylor Honorarium	\$299.00
Approx. Cost Per Student:	5.98	<b>TOTAL</b>	<b>\$299.00</b>
<b>TOTAL EVENT EXPENSES</b>			<b>\$2624.00</b>

**BSU Budget 2013-14**

		<b>13-14 Actual</b>
<b>General Expenses</b>		
	<b>Attendance</b>	
General Body Meetings	avg 25	150
Community Service/Leadership Devel.	15	50
Miscellaneous		400
<b>General Events Total</b>		<b>600</b>
<b>Annual Events</b>		
<b>Say it Loud (Welcome Week)</b>		
BLOTH	80	165
Sankofa (Potluck)	60	200
Chillin' in the cut and Ice cream social)	avg 30	100
Homecoming Party		350
<b>Total</b>		<b>815</b>
<b>Library Takeover</b>	50	<b>55</b>
<b>Black History Month</b>		
Advertising		500
Opening Ceremony	60	500
Library Displays		500
Closing Ceremony* (Please look below for cost break down)	160	6,184
<b>Total</b>		<b>7684</b>
<b>Black Solidarity Conference</b>		
Registration (35 students at \$105 each)	avg 50	4025

Bus		3550
Hotel		1800
Misc.		50
<b>Total</b>		<b>9425</b>
<b>IBA* (Cost breakdown below)</b>	250	
<b>Total</b>		<b>7,903</b>
<b>Grand Total</b>		<b>26,482</b>

Black History Month Closing Ceremony\*  
2013-2014

Facility Rental Fee	\$1,863.00
Food and Beverage	\$3,137.00
Sound and Lights	\$450.00
Funding Packet Costs	\$100.00
>Color Posters 82.50	\$82.50
>Daily Sun Ad 252.00	\$252.00
Guest Speaker Honorarium	\$300.00
<b>Total</b>	<b>\$6,184.50</b>

It's A Black Affair Budget  
2013-2014

Facility Rental Fee	\$1,296
Food and Beverage	\$5,307.86
Sound and Lights	\$450.00
DJ	\$350.00
Senior Gift (Statler Tab)	\$500.00
<b>Total</b>	<b>\$7,903.86</b>

Attendance 200

**BSU UPF Use/allocation FY13-14: \$ 7,605 (BSU used all their UPF allocation for last year according to the accounting records)**

UTF Use breakdown

<b>Black Solidarity Conference</b>	<b>\$4,250</b>	<b>2/13/14-2/16/14</b>		
<b>It's a Black Affair</b>	<b>\$3,000</b>	<b>May 14</b>		
<b>General Body Meetings</b>	<b>\$50</b>	<b>Monthly</b>		
<b>Community Service</b>	<b>\$50</b>			
<b>Chillin' in the cut and Ice Cream Social</b>	<b>\$100</b>	<b>Orientation Week</b>		
<b>Library Takeover</b>	<b>\$55</b>	<b>12/6/13</b>		
<b>Sankofa (Potluck)</b>	<b>\$100</b>	<b>Orientation Week</b>		
<b>Total</b>	<b>\$7,605</b>			

**Note:** The above-mentioned amounts (UTF use breakdowns) are approximations because we do not have the exact record of how UPF was used last year. BSU carries out a lot of programming and uses a lot of different funding sources that is lumped together in their SAFC account.

**Fiscal Year 2014-15**

**Overview of Finances**

<b>2014 - 2015 Budget</b>							
	<i>Incomes</i>	<i>Expenses</i>	<i>Total Cost</i>	<i>Percentage of Budget</i>	<i>Attendance</i>	<i>Cost per Attendee</i>	<i>Category</i>
<b>Revenue</b>							
Byline Funding	103478						
Surplus	\$25,708.32						
<b>Total</b>	\$129,186.32						
<b>Expenses</b>							
<b>ALANA Events</b>			\$12,411.27	10%			
<b>Administrative</b>				0%			
<b>UPF &amp; MCFAB</b>			\$48,846.26	38%			
<b>BSU</b>			\$5,270.30	4%			<i>UPF</i>
<b>CAPSU</b>			\$6,684.30	5%			<i>UPF</i>
<b>LAL</b>			\$5,527.40	4%			<i>UPF</i>
<b>NASAC</b>			\$3,599.23	3%			<i>UPF</i>
<b>SAC</b>			\$2,056.71	2%			<i>UPF</i>
<b>MCFAB</b>			\$25,708.32	20%			<b>MCFAB</b>
<b>Cosponsorships</b>			\$21,893.22	17%			
<b>Coprograms</b>			\$9,869.45	8%			
<b>Total</b>			\$95,962.71	74%			<b>Surplus: \$1,526.52</b>

**ALANA Expenses**

	<i>Incomes</i>	<i>Expenses</i>	<i>Total Cost</i>	<i>Percentage of Budget</i>	<i>Attendance</i>	<i>Cost per Attendee</i>	<i>Category</i>
<b>ALANA Events</b>			\$12,411.27	10%			
<b><u>Leadership Summit</u></b>			\$413.86	0.32%	250	\$1.66	<i>Org. Develo</i>
Room Reservation		\$200.00					
Food		\$213.86					
<b><u>Dining with Diverse Minds (cosponsored w/ CMM) - Inclusion</u></b>			\$521.14	0.40%	120	\$4.34	<i>Educational</i>
Food		\$521.14					
<b><u>G-Body - Collaboration</u></b>			\$413.86	0.32%	100	\$4.14	<i>Org. Develo</i>
Room Reservation		\$200.00					
Food		\$213.86					
<b><u>Mykki Blanco, Princess Nokia, Cakes Da Killa Concert (Cosponsored with HAVEN)</u></b>			\$5,046.00	3.91%	400	\$12.62	<i>Cultural/Ce</i>
Honorarium contribution		\$4,000.00					
Hotel Accomodations		\$1,046.00					
<b><u>G-Body - Combatting Opression</u></b>			\$361.71	0.28%	100	\$3.62	<i>Org Develo</i>
Food		\$161.71					
Room Reservation		\$200.00					
<b><u>Dining with Diverse Minds (cosponsored w/ CMM) -Faces of Faith</u></b>			\$475.00	0.37%	120	\$3.96	<i>Educational</i>
Food		\$475.00					
<b><u>Student Assembly Election Forum</u></b>			\$111.71	0.09%	140	\$0.80	<i>Student Go</i>
Food		\$111.71					
<b><u>ALANA Election Forum</u></b>			\$112.95	0.09%	140	\$0.81	<i>Student Go</i>
Food		\$112.95					
<b><u>Dining with Diverse Minds (cosponsored w/ CMM) -Sexual Assault</u></b>			\$693.00	0.54%	120	\$5.78	<i>Educational</i>
Food		\$693.00					
<b><u>G-Body - "Please Excuse My Rage"</u></b>			\$175.00	0.14%	100	\$1.75	<i>Org Develo</i>
Food		\$175.00					
<b><u>CUnique Neurodiversity Conference (Cosponsored by Cunique)</u></b>			\$300.00	0.23%	180	\$1.67	<i>Educational</i>
Contribution		\$300.00					
<b><u>Halloween @ Southside</u></b>			\$506.02	0.39%	200	\$2.53	<i>Community</i>
Supplies		\$128.61					
Food		\$377.41					
<b><u>Willard Straight Takeover</u></b>			\$3,281.02	2.54%	120	\$27.34	<i>Educational</i>
Honorarium		\$1,000.00					
Travel/Hotel Accomodations		\$937.91					
Food		\$1,250.00					
Misc.		93.11					
<b>Administrative</b>							
<b><u>ALANA Administrative</u></b>			\$2,942.51	2.28%			<i>Administra</i>
Publicity Materials		\$340.50					
Food for long meetings (1st & last eboard, executive council, AFB)		\$408.44					
Community Retreat and Training		\$400.00					
CGIU (conference)		\$1,727.99					
Misc.		\$65.58					

Note: ALANA realizes that the cost per student for the Willard Straight Takeover event is on the high side. This



was not intended as we expected an attendance of 250 while in fact it was 120. We realize that this number was below ideal and is credited to poor advertising and outreach for the event. In future, we hope to take the best possible measures to ensure that events are publicized fully and the cost per student is optimal.

CGIU was a conference attended by e-board members. While we realize that the cost for this conference is high, given the nature and impact of the conference, we think the spending is justified, especially given the SA's bylaws on maximum funding on conferences.

### Cosponsorships

<b>Cosponsorships</b>	<b>Event Name</b>	<b>Total Cost</b>	<b>Percentage of Budget</b>	<b>Attendance</b>	<b>Cost per Attendee</b>
MeCha	East Coast Chicano Forum	\$400.00	0.31%	150	\$2.67
Japan United States Association	JUSA Festival	\$266.77	0.21%	300	\$0.89
The Association of Students of Color	Alumni-Student Forum	\$700.00	0.54%	100	\$7.00
Chinese Students Association	Mid-Autumn Festival	\$700.00	0.54%	1000	\$0.70
Nepal Association at Cornell	Kite Flying Event	\$321.33	0.25%	100	\$3.21
Chinese Drama Society	Rhinoceros in Love - Chinese Drama	\$450.00	0.35%	300	\$1.50
Project Hope	Bake Sale	\$144.17	0.11%	200	\$0.72
Nepal Association at Cornell	Dashain	\$340.00	0.26%	100	\$3.40
Operation Deep	Casino Royale	\$700.00	0.54%	600	\$1.17
SASSY	CESC Awareness Week	\$372.43	0.29%	1000	\$0.37
Mainland Chinese Students Association	Taste of China	\$300.00	0.23%	250	\$1.20
Delta Sigma Theta Sorority	Jabberwock	\$550.00	0.43%	275	\$2.00
Black Women's support Network	Autumn Evening	\$700.00	0.54%	325	\$2.15
Les Femmes de Substance	Men of Substance Showcase	\$484.45	0.38%	200	\$2.42
The Student Body	Publication	\$500.00	0.39%	400	\$1.25
Hindu Students Council	Diwali Mela	\$700.00	0.54%	350	\$2.00
Cornell Gourmet Club	Publication	\$600.00	0.46%	300	\$2.00
Latino Ivy League Conference	Latino Ivy League Conference	\$80.00	0.06%	10	\$8.00
Coalition of Pan African Scholars	COAS KickBack	\$141.59	0.11%	50	\$2.83
Cornell Filipino Association	Kusina Filipina	\$69.21	0.05%	130	\$0.53
Pakistani Students Association	Educating our girls	\$500.00	0.39%	80	\$6.25
Cornell Indonesian Association	IndoNight	\$700.00	0.54%	144	\$4.86
Ivy Naturals	Hair Expo	\$255.26	0.20%	100	\$2.55
Campus Connection	Culmination Event	\$197.00	0.15%	50	\$3.94
Japan United States Association	Japanese Culture Show	\$300.00	0.23%	50	\$6.00
Chinese Drama Society	Semester Spring 2015 Drama Performance	\$250.00	0.19%	170	\$1.47
Kappa Phi Lambda Sorority, Inc.	Spirit of the Phoenix Week	\$93.00	0.07%	60	\$1.55
Sangre Taina: The Puerto Rican Students Association	Si Es Latino Tiene que Ser Bueno	\$262.10	0.20%	200	\$1.31
Absolute Zero Breakdance Club	Zero Ground Given	\$700.00	0.54%	250	\$2.80
ASHA Cornell	Asha Cornell's Spring Dinner 2015	\$700.00	0.54%	300	\$2.33
Colleges Against cancer	Relay for Life	\$700.00	0.54%	1800	\$0.39
Alpha Phi Alpha Fraternity, Incorporated	The Miss Black & Gold Scholarship Pageant	\$681.47	0.53%	250	\$2.73
Cornell Nature Society	Wild!	\$600.00	0.46%	200	\$3.00
Chosen Generation Gospel Choir	Gospel Through the Ages	\$700.00	0.54%	250	\$2.80
Ghanaians Students At Cornell	Delivered Fresh	\$700.00	0.54%	80	\$8.75
FantAsia A Capella	FantAsia A Cappella Annual Concert: Heartbeat III	\$530.00	0.41%	100	\$5.30
Men of Color Council	2nd Annual Diversity Hosting Month BBQ	\$252.35	0.20%	150	\$1.68
SWAG	SWAG Closing Ceremony	\$350.00	0.27%	70	\$5.00
IAJ	Islam and the Choice of Liberalism	\$633.00	0.49%	100	\$6.33
Baraka Kwa Wimbo	Eternal - Baraka Kwa Wimbo's Annual Spring Concert	\$200.00	0.15%	70	\$2.86
Cornell Vietnamese Association	Café Saigon	\$400.00	0.31%	150	\$2.67
Cornell Hawaii Club	Cornell Hawai'i Club LŪ'AU 2015	\$448.08	0.35%	250	\$1.79
Cornell Filipino Association	Philippine Culture Night: So You Think You can Adobo	\$520.50	0.40%	250	\$2.08
Society for India	SI Formal	\$400.00	0.31%	120	\$3.33
Omega Psi Phi	CookOWT	\$400.00	0.31%	150	\$2.67
Cornell Taiwanese Students Association	Ecstasy	\$355.00	0.27%	100	\$3.55
Lambda Theta Phi, Latin Fraternity Inc	Latin Food Night	\$580.51	0.45%	200	\$2.90
Lambda Theta Alpha, Latin Sorority Inc	Carnival	\$965.00	0.75%	250	\$3.86
<b>Total / Average</b>		<b>\$21,893.22</b>			<b>\$2.93</b>

## Coprogramming

		<i>Total Cost</i>	<i>Percentage of Budget</i>	<i>Attendance</i>	<i>Cost per Attendee</i>	<i>Category</i>
<b>Coprograms</b>	<b>Event Name</b>					
Translator Interpreter Program and Language pairing program and Learning Pairing Program	Taste of Culture	\$1,031.00	0.80%	400	\$2.58	
Bread and Roses/MeCha	Resisting Domination	\$1,287.00	1.00%	250	\$5.15	
ASA/PSA	Celebration of the East	\$922.00	0.71%	300	\$3.07	
Kappa Alpha Psi and Sigma Lambda Upsilon	Discussion on Inter-racial dating	\$69.57	0.05%	50	\$1.39	
BBMTA and MAPS	Annual Conference	\$1,000.00	0.77%	125	\$8.00	
Amber Dance Troupe/Illuminations	The Annual Showcase	\$1,525.88	1.18%	500	\$3.05	
Mainland Chinese Students Association/Cornell Taiwanese American Society	Pheonix Diplomacy	\$750.00	0.58%	250	\$3.00	
Translator Interpreter Program and Language pairing program and Learning Pairing Program	Taste of Culture	\$969.00	0.75%	400	\$2.42	
SI/BSA/PSA/Nepalese Students Association/Srilankan Students Association	South Asian Mock Shaadi	\$2,315.00	1.79%	500	\$4.63	
Total / Average		<b>\$9,869.45</b>			<b>\$3.70</b>	

## Umbrella Organizations

**2014 - 2015**

### **MCFAB Budget**

#### **Revenues**

Allocation \$ 25,708.32

	<b>Cost</b>	<b>Funding Spent</b>	<b>Avg. \$/pp</b>
<b>Events Summary</b>			\$ 7.29
Administrative Spending	\$ 1,420.90	\$ -	
Cosponsorships	\$ 7,472.00		
Event Expenses	\$13,650.00		
Total Spending	\$22,542.90		
Surplus			

#### **Oversimplification of Her Beauty**

<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
Food		
Advertising	\$100.00	
Operating	\$100.00	
Venue		

Other	\$750.00		
<b>Total Expenses</b>	<b>\$950.00</b>	<b>100</b>	<b>\$ 7.50</b>

**Funding Sources**

<b>ALANA</b>	<b>\$750.00</b>
BSU	\$200.00
xxx	\$0.00
xxx	\$0.00
xxx	\$0.00
xxx	\$0.00
<b>Total Funding</b>	<b>\$950.00</b>

**An Evening w/ Common**

**Expenses**

**Attendance**

**\$/pp**

Food	\$418.65		
Advertising	\$398.00		
Operating	\$5,196.65		
Venue	\$300.00		
Other	\$43,000.00		
<b>Total Expenses</b>	<b>\$49,313.30</b>	<b>1326</b>	<b>\$ 8.37</b>

**Funding Sources**

<b>ALANA</b>	<b>\$11,100.00</b>
Ticket Sales	\$15,985.00
CUPB	\$11,100.00
CCC	\$11,100.00
DOS	\$28.30
xxx	\$0.00
<b>Total Funding</b>	<b>\$49,313.30</b>

**North by North w/JAM**

**Expenses**

**Attendance**

**\$/pp**

Food	\$0.00		
Advertising	\$100.00		
Operating	\$600.00		
Venue	\$0.00		
Other	\$1,800.00		
<b>Total Expenses</b>	<b>\$2,500.00</b>	<b>300</b>	<b>\$ 6.00</b>

**Funding Sources**

<b>ALANA</b>	<b>\$1,800.00</b>
JAM	\$700.00
xxx	\$0.00
xxx	\$0.00
xxx	\$0.00

	xxx	\$0.00
<b>Total Funding</b>		<b>\$2,500.00</b>

**CoSponsorships**

<b>Organization Name</b>	<b>Funding Amount</b>
	\$
Society for India	522.00
	\$
Ezroots	750.00
	\$
Coalition of Pan African Scholars	500.00
	\$
ASHA Cornell	650.00
	\$
Festival of Black Gospel	1,000.00
	\$
Nigerian Students Association	500.00
	\$
Persian Students Association	750.00
	\$
AfterSix	300.00
	\$
Cornell Bhangra	1,000.00
	\$
Student Assembly	300.00
	\$
Korean Student Association & A3C	1,200.00
	<b>Total</b>
	<b>Funding</b>
	<b>\$</b>
	<b>7,472.00</b>

<b>2014-2015 Fiscal Cycle Summary Income Statement</b>	
<b><u>Revenues:</u></b>	
SAF Income	\$25,708.32
Surplus	\$0.00
<i>Total</i>	<i>\$25,708.32</i>
<b><u>Event Expenses:</u></b>	
Total Event Expenses	\$22,542.90
<i>Total</i>	<i>\$22,542.90</i>

<b>Residual Income:</b>	Beginning Account	
	Balance:	\$25,708.32
	Ending Account Balance:	\$3,165.42

## 2014 - 2015 CAPSU Budget

### Revenues

UPF Allocation	\$ 6,684.30
UPF Rollover 2013-2014	\$ 223.44

	Cost	UPF Spend	Avg. \$/pp
<b>Events Summary</b>			\$ 1.65
Administrative Spending	\$0.00	-	\$
Total Spending	\$21,482.91	\$ 6,642.54	
Surplus			

A3WR	Expenses	Attendance	\$/pp
	Food	\$0.00	
	Advertising	\$78.30	
	Operating	\$498.20	
	Venue	\$584.54	
	Other	\$0.00	
	<b>Total Expenses</b>	<b>\$1,161.04</b>	<b>\$ 200 2.92</b>

### Funding Sources

<b>ALANA (UPF)</b>	<b>\$584.54</b>
A3C	\$45.90
CAPSU CFCU	\$530.60
xxx	\$0.00
xxx	\$0.00
xxx	\$0.00
<b>Total Funding</b>	<b>\$1,161.04</b>

Asia Night	Expenses	Attendance	\$/pp
	Food	\$0.00	

Advertising	\$492.12
Operating	\$7,198.29
Venue	\$908.69
Other	\$1,536.61

<b>Total Expenses</b>	<b>\$10,135.71</b>	<b>3000</b>	<b>\$ 2.02</b>
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**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$6,058.00</b>
SDDI	\$500.00
Renee	\$500.00
ISB	\$2,006.37
CAPSU CFCU	\$1,071.34
xxx	\$0.00
<b>Total Funding</b>	<b>\$10,135.71</b>

<b>Celebrasian</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
	Food	\$1,620.08	
	Advertising	\$303.43	
	Operating	\$1,100.00	
	Venue	\$2,300.00	
	Other	\$4,862.65	
	<b>Total Expenses</b>	<b>\$10,186.16</b>	<b>200 -</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$0.00</b>
A3C	\$500.00
CUTonight	\$4,925.23
KSA/MCFAB	\$1,200.00
ISU	\$1,000.00
SDDI	\$400.00
CAPSU CFCU	\$2,160.93
<b>Total Funding</b>	<b>\$10,186.16</b>

**2014-2015 Fiscal Cycle Summary Income Statement**

**Revenues:**

SAF Income	\$ 6,684.30
Surplus	\$ 223.44
<b>Total</b>	<b>\$6,907.74</b>

**Event Expenses:**

Total Event Expenses	\$ 6,642.54
<i>Total</i>	\$6,642.54

<b>Residual Income:</b>	Beginning Account Balance:	\$ 6,907.74
	Ending Account Balance:	\$265.20

**2014 - 2015**

**SAC Budget**

**Revenues**

UPF Allocation	\$ 2,056.71
Surplus 2013-2014	\$ -

	Cost	UPF Spend	Avg. \$/pp
<b>Events Summary</b>	\$ 3,524.44	\$ 1,711.50	\$ 1.84
Administrative Spending	\$ -	\$ -	
Total Spending	\$ 3,524.44	\$ 1,711.50	
Surplus			

Event Name	Expenses	Attendance	\$/pp
Chai and Chat 1	Food	\$ 231.50	
	Advertising	\$ 11.34	
	Operating	\$ -	
	Venue	\$ -	
	Other	\$ -	
<b>Total Expenses</b>	<b>\$ 242.84</b>	<b>120</b>	<b>\$ 2.02</b>

**Funding Sources**

<b>ALANA (UPF)</b>	\$ -
A3C	\$ 100.00
SDDI	\$ 142.84
xxx	\$ -
xxx	\$ -
xxx	\$ -

<b>Total Funding</b>	<b>\$ 242.84</b>
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<b>Event Name</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
Chai and Chat 2	Food	\$ 255.00	
	Advertising	\$ 15.00	
	Operating	\$ -	
	Venue	\$ -	
	Other	\$ -	
<b>Total Expenses</b>	<b>\$ 270.00</b>	<b>130</b>	<b>\$ 2.08</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 270.00</b>
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
<b>Total Funding</b>	<b>\$ 270.00</b>

<b>Event Name</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
Bollywood Night	Food	\$ -	
	Advertising	\$ 40.00	
	Operating	\$ 270.00	
	Venue	\$ 80.00	
	Other	\$ -	
<b>Total Expenses</b>	<b>\$ 390.00</b>	<b>150</b>	<b>\$ 2.60</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ -</b>
ISU	\$ 390.00
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
<b>Total Funding</b>	<b>\$ 390.00</b>

<b>Event Name</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
Public Speaking and Resume	Food	\$ -	
	Advertising	\$ -	
	Operating	\$ 23.50	
	Venue	\$ -	
	Other	\$ -	



<b>Total Expenses</b>	<b>\$ 23.50</b>	<b>40</b>	<b>\$ 0.59</b>
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**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 23.50</b>
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
<b>Total Funding</b>	<b>\$ 23.50</b>

<b>Event Name</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
<b>IWD Women's Event</b>	Food	\$ -	
	Advertising	\$ -	
	Operating	\$ -	
	Venue	\$ -	
	Other	\$ 100.00	
<b>Total Expenses</b>	<b>\$ 100.00</b>	<b>150</b>	<b>\$ 0.67</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 100.00</b>
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
<b>Total Funding</b>	<b>\$ 100.00</b>

<b>Event Name</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
<b>Disabilities Event</b>	Food	\$ 165.00	
	Advertising	\$ 10.00	
	Operating	\$ -	
	Venue	\$ -	
	Other	\$ -	
<b>Total Expenses</b>	<b>\$ 175.00</b>	<b>100</b>	<b>\$ 1.75</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 175.00</b>
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -

<b>Total Funding</b>	<b>\$ 175.00</b>
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<b>Event Name</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
NAFBAD	Food	\$ -	
	Advertising	\$ 15.00	
	Operating	\$ -	
	Venue	\$ 80.00	
	Other	\$ -	
<b>Total Expenses</b>	<b>\$ 95.00</b>	<b>30</b>	<b>\$ 3.17</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 95.00</b>
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
<b>Total Funding</b>	<b>\$ 95.00</b>

<b>Event Name</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
Ami Gandhi	Food	\$ 200.00	
	Advertising	\$ 30.00	
	Operating	\$ 500.00	
	Venue	\$ -	
	Other	\$ 450.10	
<b>Total Expenses</b>	<b>\$ 1,180.10</b>	<b>100</b>	<b>\$ 11.80</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ -</b>
SDDI	\$ 200.00
WIPP	\$ 200.00
SALSA	\$ 450.10
AASP	\$ 300.00
A3C	\$ 30.00
<b>Total Funding</b>	<b>\$ 1,180.10</b>

<b>Event Name</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
Bollywood Night	Food	\$ -	
	Advertising	\$ 130.00	
	Operating	\$ 400.00	
	Venue	\$ -	
	Other	\$ -	
<b>Total Expenses</b>	<b>\$ 530.00</b>	<b>100</b>	<b>\$ 5.30</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 530.00</b>
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
<b>Total Funding</b>	<b>\$ 530.00</b>

<b>Event Name</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
Anaar Concert	Food	\$ -	
	Advertising		
	Operating		
	Venue		
	Other	\$ 80.00	
	<b>Total Expenses</b>	<b>\$ 80.00</b>	<b>\$ 80 1.00</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 80.00</b>
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
<b>Total Funding</b>	<b>\$ 80.00</b>

<b>Event Name</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
Prof Dev Chai and Chat	Food	\$ 133.00	
		\$	
	Advertising	5.00	
	Operating		
	Venue		
	Other		
	<b>Total Expenses</b>	<b>\$ 138.00</b>	<b>\$ 70 1.97</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 138.00</b>
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
<b>Total Funding</b>	<b>\$ 138.00</b>

<b>Event Name</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
<b>End of the Year Chai and Chat</b>	Food	\$ 275.00	
	Advertising	\$ 25.00	

Operating  
Venue  
Other

<b>Total Expenses</b>	<b>\$ 300.00</b>	<b>75</b>	<b>\$ 4.00</b>
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**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 300.00</b>
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
<b>Total Funding</b>	<b>\$ 300.00</b>

**2014-2015 Fiscal Cycle Summary Income Statement**

**Revenues:**

SAF Income	\$2,056.71
Surplus	\$0.00
<i>Total</i>	\$2,056.71

**Event Expenses:**

Total Event Expenses	\$1,711.50
<i>Total</i>	\$1,711.50

**Residual Income:**

Beginning Account Balance:	\$2,056.71
Ending Account Balance:	\$345.21

## 2014 - 2015 BSU Budget

**Revenues**

UPF Allocation	\$ 5,270.30
Surplus 2013-2014	\$ -

Cost                      UPF Spend                      Avg. \$/pp

<b>Events Summary</b>	\$14,209.21	\$ 2,382.21	\$ 3.81
Administrative Sepnding	\$0.00	\$ -	
Total Spending	\$14,209.21	\$ 2,382.21	
Rollover for 2015-2016		\$ 2,888.09	

<b>Black Life on the Hill</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
	Food	\$135.05	
	Advertising	\$0.00	
	Operating	\$0.00	
	Venue	\$80.00	
	Other	\$0.00	
<b>Total Expenses</b>	<b>\$215.05</b>	<b>200</b>	<b>\$ 1.08</b>

<b>Funding Sources</b>	
<b>ALANA (UPF)</b>	<b>\$215.05</b>
xxx	\$0.00
xxx	\$0.00
xxx	\$0.00
xxx	\$0.00
xxx	\$0.00
<b>Total Funding</b>	<b>\$215.05</b>

<b>Sankofa Potluck Dinner</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
	Food	\$90.28	
	Advertising	\$0.00	
	Operating	\$0.00	
	Venue	\$0.00	
	Other	\$0.00	
<b>Total Expenses</b>	<b>\$90.28</b>	<b>100</b>	<b>\$ 0.90</b>

<b>Funding Sources</b>	
<b>ALANA (UPF)</b>	<b>\$90.28</b>
xxx	\$0.00
xxx	\$0.00
xxx	\$0.00
xxx	\$0.00
xxx	\$0.00
<b>Total Funding</b>	<b>\$90.28</b>

<b>Hometown Throwdown</b>	<b>Expenses</b>	<b>Attendance</b>	<b>\$/pp</b>
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Food	\$59.19		
Advertising	\$0.00		
Operating	\$0.00		
Venue	\$0.00		
Other	\$0.00		
<b>Total Expenses</b>	<b>\$59.19</b>	<b>60</b>	<b>\$ 0.99</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$59.19</b>		
xxx	\$0.00		
xxx	\$0.00		
xxx	\$0.00		
xxx	\$0.00		
xxx	\$0.00		
<b>Total Funding</b>	<b>\$59.19</b>		

**Black Solidarity Conference**

<b>Expenses</b>		<b>Attendance</b>	<b>\$/pp</b>
Travel	\$600.00		
Registration	\$2,700.00		
Hotel	\$2,753.10		
Venue	\$0.00		
Other	\$0.00		
<b>Total Expenses</b>	<b>\$6,053.10</b>	<b>60</b>	<b>\$ 11.72</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$703.10</b>		
OADI	\$750.00		
Africana	\$400.00		
CALS	\$500.00		
BSU Gift Fund	\$55.00		
Registration Dues	\$3,645.00		
<b>Total Funding</b>	<b>\$6,053.10</b>		

**It's a Black Affair**

<b>Expenses</b>		<b>Attendance</b>	<b>\$/pp</b>
Food	\$4,371.08		
Advertising	\$70.00		
Operating	\$871.59		
Venue	\$90.00		
Other	\$2,388.92		
<b>Total Expenses</b>	<b>\$7,791.59</b>	<b>300</b>	<b>\$ 4.38</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$1,314.59</b>
CALS	\$1,000.00
CUTonight	\$5,000.00
Ticket Sales	\$477.00
BSU Gift Fund	
xxx	\$0.00
<b>Total Funding</b>	<b>\$7,791.59</b>

## 2014-2015 Fiscal Cycle Summary Income Statement

### Revenues:

SAF Income	\$5,270.30
Surplus	\$0.00
<i>Total</i>	\$5,270.30

### Event Expenses:

Total Event Expenses	\$2,382.21
<i>Total</i>	\$2,382.21

### **Residual Income:**

Beginning Account Balance:	\$5,270.30
Ending Account Balance (rollover):	\$2,888.09

## 2014 - 2015 LAL Budget

### Revenues

UPF Allocation	\$ 5,527.40
Surplus 2013-2014	\$ 1,217.39

	Cost	UPF Spend	Avg. \$/pp
<b>Events Summary</b>	\$ 7,116.53	\$ 3,368.57	\$ 3.36
Administrative Sepnding	\$ -	-	
Total Spending	\$ 7,116.53	\$ 3,368.57	
Rollover for 2015-2016		\$ 3,376.22	

Bienvenidos BBQ	Expenses	Attendance	\$/pp
	Food		\$ 1,000.00
	Advertising		\$ 50.00
	Operating		\$ -
	Venue		
	Other		\$ 20.00
	<b>Total Expenses</b>	<b>300</b>	<b>\$ 2.00</b>

Funding Sources		
<b>ALANA (UPF)</b>	<b>\$</b>	<b>600.00</b>
LLC	\$	470.00
xxx	\$	-
xxx	\$	-
xxx	\$	-
xxx	\$	-
<b>Total Funding</b>	<b>\$</b>	<b>1,070.00</b>

Latino's at Cornell	Expenses	Attendance	\$/pp
	Food		\$ 131.99
	Advertising		\$ -
	Operating		\$ -
	Venue		\$ -
	Other		\$ -
	<b>Total Expenses</b>	<b>60</b>	<b>\$ 2.20</b>

Funding Sources		
<b>ALANA (UPF)</b>	<b>\$</b>	<b>131.99</b>
xxx	\$	-
xxx	\$	-
xxx	\$	-
xxx	\$	-
xxx	\$	-
<b>Total Funding</b>	<b>\$</b>	<b>131.99</b>

Unity Dinner	Expenses	Attendance	\$/pp
	Food		\$ 2,000.00
	Advertising		\$ 200.00
	Operating		\$ -
	Venue		\$ 400.00
	Other		\$ 400.00



<b>Total Expenses</b>	<b>\$ 3,000.00</b>	<b>150</b>	<b>\$ 1.48</b>
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**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 222.04</b>
LSP	\$ 2,777.96
xxx	\$ -
xxx	\$ -
xxx	\$ -
xxx	\$ -
<b>Total Funding</b>	<b>\$ 3,000.00</b>

**Day Hall Takeover  
Commemoration**

**Expenses** **Attendance** **\$/pp**

Food	\$ 87.00		
Advertising	\$ -		
Operating	\$ -		
Venue	\$ -		
Other	\$ -		
<b>Total Expenses</b>	<b>\$ 87.00</b>	<b>60</b>	<b>\$ 1.45</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 87.00</b>
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
<b>Total Funding</b>	<b>\$ 87.00</b>

**Candlelight Vigil**

**Expenses** **Attendance** **\$/pp**

Food	\$ -		
Advertising	\$ -		
Operating	\$ -		
Venue	\$ -		
Other	\$ 48.54		
<b>Total Expenses</b>	<b>\$ 48.54</b>	<b>200</b>	<b>\$ 0.24</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 48.54</b>
	\$ -
	\$ -
	\$ -

	\$	-	
	\$	-	
<b>Total Funding</b>	\$	<b>48.54</b>	

<b>Selena Study Break</b>	<b>Expenses</b>		<b>Attendance</b>	<b>\$/pp</b>
	Food	\$ 277.50		
	Advertising	\$ -		
	Operating	\$ -		
	Venue	\$ -		
	Other	\$ -		
	<b>Total Expenses</b>	<b>\$ 277.50</b>	<b>45</b>	<b>\$ 6.17</b>

<b>Funding Sources</b>	
<b>ALANA (UPF)</b>	<b>\$ 277.50</b>
	\$ -
	\$ -
	\$ -
	\$ -
<b>Total Funding</b>	<b>\$ 277.50</b>

<b>Premio Nuestros</b>	<b>Expenses</b>		<b>Attendance</b>	<b>\$/pp</b>
	Food	\$ 1,827.50		
	Advertising	\$ -		
	Operating	\$ -		
	Venue	\$ 400.00		
	Other	\$ 274.00		
	<b>Total Expenses</b>	<b>\$ 2,501.50</b>	<b>200</b>	<b>\$ 10.01</b>

<b>Funding Sources</b>	
<b>ALANA (UPF)</b>	<b>\$ 2,001.50</b>
SDDI	\$ 500.00
	\$ -
	\$ -
	\$ -
<b>Total Funding</b>	<b>\$ 2,501.50</b>

<p><b>2014-2015 Fiscal Cycle Summary Income Statement</b></p>
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<b><u>Revenues:</u></b>	
SAF Income	\$5,527.40
Surplus	\$1,217.39
<i>Total</i>	\$6,744.79
<b><u>Event Expenses:</u></b>	
Total Event Expenses	\$3,368.57
<i>Total</i>	\$3,368.57
<b>Residual Income:</b>	
Beginning Account Balance:	\$6,744.79
Ending Account Balance:	\$3,376.22

## 2014 - 2015 NASAC Budget

### Revenues

UPF Allocation	\$ 3,599.23
Surplus UPF 2013-2014	\$ 5,505.94

	Cost	UPF Spend	Avg. \$/pp
<b>Events Summary</b>	\$ 1,829.37	\$ 1,829.37	\$ 13.15
Administrative Sepnding	\$ -	-	
Total Spending	\$ 1,829.37	\$ 1,829.37	
Surplus		\$ 1,769.86	

Ivy Native Conference	Expenses	Attendance	\$/pp
	Food	\$ 100.00	
	Advertising	\$ -	
	Operating	\$ -	
	Venue		
	Travel and Lodging	\$ 472.92	
	<b>Total Expenses</b>	\$ 572.92	\$ 28.65
		20	

### Funding Sources

ALANA (UPF)	\$ 572.92
-------------	-----------

XXX	\$	-
XXX	\$	-
XXX	\$	-
XXX	\$	-
XXX	\$	-
<b>Total Funding</b>	<b>\$</b>	<b>572.92</b>

<b>NYC Trip/Museum</b>	<b>Expenses</b>		<b>Attendance</b>	<b>\$/pp</b>
	Travel	\$	214.39	
	Food	\$	-	
	Operating	\$	-	
	Venue	\$	-	
	Other	\$	-	
	<b>Total Expenses</b>	<b>\$</b>	<b>214.39</b>	<b>20 \$ 10.72</b>

<b>Funding Sources</b>		
<b>ALANA (UPF)</b>	<b>\$</b>	<b>214.39</b>
XXX	\$	-
XXX	\$	-
XXX	\$	-
XXX	\$	-
XXX	\$	-
<b>Total Funding</b>	<b>\$</b>	<b>214.39</b>

<b>Revisiting Thanksgiving</b>	<b>Expenses</b>		<b>Attendance</b>	<b>\$/pp</b>
	Food	\$	41.06	
	Advertising	\$	-	
	Operating	\$	-	
	Venue	\$	-	
	Speaker Fee	\$	449.50	
	<b>Total Expenses</b>	<b>\$</b>	<b>490.56</b>	<b>30 \$ 16.35</b>

<b>Funding Sources</b>		
<b>ALANA (UPF)</b>	<b>\$</b>	<b>490.56</b>
XXX	\$	-
XXX	\$	-
XXX	\$	-
XXX	\$	-
XXX	\$	-
<b>Total Funding</b>	<b>\$</b>	<b>490.56</b>

**Native Welcome Back  
Dance**

<b>Expenses</b>		<b>Attendance</b>	<b>\$/pp</b>
Travel			
Registration			
Hotel			
Venue	\$ -		
Other - DJ	\$ 301.50		
<b>Total Expenses</b>	<b>\$ 301.50</b>	<b>60</b>	<b>\$ 5.03</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 301.50</b>		
OADI			
Africana			
CALS			
BSU Gift Fund			
Registration Dues			
<b>Total Funding</b>	<b>\$ 301.50</b>		

**Tracey Peterson Talk**

<b>Expenses</b>		<b>Attendance</b>	<b>\$/pp</b>
Food	\$ -		
Advertising	\$ -		
Operating	\$ -		
Venue	\$ -		
Speaker Fee	\$ 250.00		
<b>Total Expenses</b>	<b>\$ 250.00</b>	<b>50</b>	<b>\$ 5.00</b>

**Funding Sources**

<b>ALANA (UPF)</b>	<b>\$ 250.00</b>		
CALS	\$ -		
CUTonight	\$ -		
Ticket Sales	\$ -		
BSU Gift Fund			
xxx	\$ -		
<b>Total Funding</b>	<b>\$ 250.00</b>		

**2014-2015 Fiscal Cycle Summary Income  
Statement**

**Revenues:**

SAF Income	\$3,599.23
Surplus	\$5,505.94

	<i>Total</i>	\$9,105.17
<b><u>Event Expenses:</u></b>		
	Total Event Expenses	\$1,829.37
	<i>Total</i>	\$1,829.37
<b>Residual Income:</b>		
	Beginning Account Balance:	\$9,105.17
	Ending Account Balance:	\$7,275.80

**Fiscal Year 2015-16**

**Summary Income Statement FY 15-16**

<b>ALANA FY15-16 Expenses</b>	
Event Expenses	\$16,160
CoSponsorships and Coprogramming Funding	\$42,000
MCFAB	\$29,390
UTF	\$27,107
<b>TOTAL</b>	<b>\$114,657</b>

For the Year 2015-16, the lump sum allotted to ALANA has increased to 114,657 from 103,478 in the previous year (+0.001%). This slight increase is due to an increase in the number of undergraduate students, since the per student amount for ALANA is the same as 2014-15.

**UTF**

CAPSU	7,235
NASAC	3,600
LAL	6,000
SAC	4,772
BSU	5,500

### **ALANA Events FY 15-16**

Expenses	Year 2	Approx. Attendanc
Leadership Summit	1100	210
DWDM (in a series)	3500	600
Halloween at Southside	500	150
G-Body	1800	1260
Willard Straight Hall Takeover	3500	200
Organizational Spotlight	60	N/A
Retreat	1000	13
Cross-Collaboration	4000	1500
ALANA/Member Org Weekly Partnership	1800	240
Administrative Costs	1200	N/A
Total	16160	

### **ALANA Cosponsorships and Coprogramming FY15-16**

**Projected:** \$42,000

ALANA membership is increasing and more organizations are becoming a part of ALANA. We expect more organizations to apply for our funds in future years. This amount is strictly reserved for our member organizations and cannot be used by ALANA or Umbrellas for their own programming.

Last year we registered approximately 70 organizations and this year the number increased to 125 this year. Over the next two years we expect a slight increase of 10-20 organizations.

**MCFAB FY15-16:**

# 2015 - 2016 MCFAB Budget

**Revenues**

	\$	
	29,390.0	
Allocation	0	
Surplus		3165

	Cost	Funding Spent	Avg. \$/pp
<b>Events Summary</b>			\$ 8.47
Administrative Spending	\$ 390.00	\$ -	
Cosponsorships	\$ 8,000.00		
Event Expenses	\$26,500.00		
Total Spending	\$34,890.00		
Surplus	0		

Fall Concert	Expenses	Attendance	\$/pp
	Performer fees (all inclusive)	\$ 6,000.00	
	Advertising	\$150.00	
	Operating	\$400.00	
	Venue	\$700.00	
	Other	\$750.00	
	<b>Total Expenses</b>	<b>\$8,000.00</b>	<b>900 \$ 8.89</b>

MCFAB Speaker Series	Expenses	Attendance	\$/pp
	Performer fees (all inclusive)	\$6,000.00	
	Advertising	\$150.00	
	Operating	\$400.00	
	Venue	\$700.00	
	Other	\$750.00	



		\$		
		1326	6.03	
		\$		
		1000	10.50	
MCFAB Spring Concert / Comedy	<b>Total Expenses</b>	<b>\$8,000.00</b>		
	<b>Expenses</b>			
	Performer fees (all inclusive)	\$9,000.00		
	Advertising	\$100.00		
	Operating	\$200.00		
	Venue	\$0.00		
	Other	\$1,200.00		
	<b>Total Expenses</b>	<b>\$10,500.00</b>		
	<b>Total Expenses</b>	<b>0</b>		
	<b>Total Funding</b>	<b>\$26,500.00</b>		
	<b>Total Funding</b>	<b>0</b>		

### 2015-2016 Fiscal Cycle Summary Income Statement

**Revenues:**

	\$
SAF Income	29,390.00
Surplus	\$3,165.00
<i>Total</i>	\$32,555.00

**Event Expenses:**

Total Expenses	\$34,890.00
<i>Total</i>	\$34,890.00

**Residual Income:**

Beginning Account Balance:	\$32,555.00
From other sources	(\$2,335.00)

2015 - 2016 CAPSU Budget

# 2015 - 2016 CAPSU Budget

**Revenues**

	\$
	7,235.0
UPF Allocation	0
	\$
Surplus 2013-2014	265.00

	Cost	UPF Spend	Cost per student
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**Events Summary**

Administrative Spending	\$	-	\$	-
			\$	2,295.0
Total Spending	\$	19,985.00		0
Surplus				

**Event Name**

**Asian and Asian American Welcome Reception 2015**

**Expenses**

Tables & Chairs	\$600.00
Sound	\$320.00
Publicity	\$250.00

<b>Total Expenses</b>	<b>\$</b>	<b>1,170.00</b>	<b>500</b>	2.34
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**Event Name**

**Asian Leaders Presidential Summit**

**Expenses**

Food and Beverage	00	\$75.
Venue A/V Costs	00	\$40.
Printing	00	\$30.

<b>Total Expenses</b>	<b>\$</b>	<b>145.00</b>	<b>120</b>	1.21
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**Event Name**

**Asia Night 2016**

**Expenses**

Event Operations 1	0	\$5,000.0
Event Operations 2	0	\$2,500.0

	Event Operations 3	0	\$1,000.0		
	Publicity	0	\$700.0		
	Prizes		\$750.00		
	Supplies 1		\$1,000.00		
	Supplies 2		\$1,750.0		
	<b>Total Expenses</b>		<b>\$ 12,700.00</b>	<b>1400</b>	7.29
<b>Event Name</b>	<b>Expenses</b>				
<b>FYI Mentorship Program</b>	Printing	0	\$100.0		
	Spring Event	0	\$300.0		
	<b>Total Expenses</b>		<b>\$ 400.00</b>	<b>30</b>	13.33
<b>Event Name</b>	<b>Expenses</b>				
<b>Celebr(ASIAN) Community Banquet</b>	Statler Ballroom Rental 1	0	\$2,500.0		
	Statler Ballroom Rental 2	0	\$2,500.0		
	Printing & Supplies C/AASP)		\$500.00		
	<b>Total Expenses</b>		<b>\$ 5,500.00</b>	<b>175</b>	17.14
<b>Event Name</b>	<b>Expenses</b>				
<b>Rising Leaders Speed Networking 2016</b>	Printing		\$10.00		
	Supplies		\$10.00		
	Food		\$50.00		
	Venue		\$ -		
	Other		\$ -		
	<b>Total Expenses</b>		<b>\$ 70.00</b>	<b>100</b>	0.7

## 2015-2016 Fiscal Cycle Summary Income Statement

### Revenues:

	\$	
SAF Income	7,235.00	
	\$	
Surplus	265.00	
<i>Total</i>		\$7,500.00

### Event Expenses:

	\$	
Total Event Expenses	2,295.00	
<i>Total</i>		\$2,295.00

<b>Residual Income:</b>	Beginning Account Balance:	\$7,500.00
	Ending Account Balance:	\$5,205.00

### 2015 - 2016 NASAC Budget

## 2015 - 2016 NASAC Budget

### Revenues

	\$
UPF Allocation	3,600.00
	\$
Surplus 2013-2014	265.00

	Cost	UPF Spend
<b>Events Summary</b>		
		\$
Administrative Sepnding	\$ -	-
Total Spending	\$ 3,900.00	\$ 2,450.00

Surplus

Event Name	Expenses	
Ivy Native Summit	Total	\$150.00
<b>Total Expenses \$ 150.00 100</b>		

Event Name	Expenses	
Dia de los muertos	total	\$300.00
<b>Total Expenses \$ 300.00 300</b>		

Event Name	Expenses	
AIP Retreat/Trip	total	\$500.00
<b>Total Expenses \$ 500.00 500</b>		

Event Name	Expenses	
Printing		\$500.00
Co--programming w/other organizations	Spring Event	\$300.00
<b>Total Expenses \$ 800.00 400</b>		

Event Name	Expenses	
Ivy Native Conference	total	\$150.00
<b>Total Expenses \$ 150.00 100</b>		

Event Name	Expenses	
Native Hip--hop concert	total	\$1,000.00
	<b>Total Expenses</b>	<b>\$ 1,000.00</b>
		<b>500</b>
Event Name	Expenses	
Bringing in a Speaker	total	\$1,000.00
	<b>Total Expenses</b>	<b>\$ 1,000.00</b>
		<b>550</b>

**Note:** NASAC uses its fund raising money for funding some of its events. They use this money to cover up any costs that may not be covered by funding sources on campus.

<b>2015-2016 Fiscal Cycle Summary Income Statement</b>		
<b><u>Revenues:</u></b>		
	SAF Income	\$ 3,600.00
	Surplus	\$ 265.00
	<i>Total</i>	<u>\$3,865.00</u>
<b><u>Event Expenses:</u></b>		
	Total Event Expenses	\$ 2,450.00
	<i>Total</i>	<u>\$2,450.00</u>
<b>Residual Income:</b>	Beginning Account Balance:	\$3,865.00
	Ending Account Balance:	\$1,415.00

**SAC FY15-16**

Event	Number of Events	Expense per event	Total Expense
<b>Chai and Chat 1</b>	4	300	1200
<b>Bollywood Night</b>	4	380	1520
<b>Professional Workshops</b>	8	6.50	52
<b>Theme Events</b>	2	1000	2000

Total

\$4772

### 2015-2016 Fiscal Cycle Summary Income Statement

**Revenues:**

SAF Income	\$4,772.00
Surplus	\$345.21
<i>Total</i>	\$5,117.21

**Event Expenses:**

Total Event Expenses	\$4,772.00
<i>Total</i>	\$4,772.00

**Residual Income:**

Beginning Account Balance:	\$5,117.21
Ending Account Balance:	\$345.21

LAL FY15-16

	Exp. Attendance	Items	Cost
<b>Bienvenidos/ Welcome BBQ</b>	500	food Chairs/tables/permit/pr opane	720 1000 <b>Total: 1720</b>
<b>Unity Dinner</b>	200	food/Contribution Willard Straight	3900 500 <b>total: 4450</b>
<b>Day Hall Takeover</b>	75-100	food	250 <b>total: 250</b>
<b>Latino Leadership Conference</b>	300	venue	1000 <b>total: 1000</b>
<b>End of the Year banquet</b>	180	venue catering	1000 2000 <b>total: 3000</b>

Total: \$10420

**Note:** This amount may exceed the possible UTF allocation of LAL. LAL will make the decision how to use their UTF allocation and other funding sources when the time comes. Please note that LAL carries out the Unity Dinner in collaboration with the Latino living center (LLC) and a majority of the funds come from LLC.

<b>2015-2016 Fiscal Cycle Summary Income Statement</b>		
<b><u>Revenues:</u></b>		
	SAF Income	\$6,000.00
	Surplus	\$3,376.00
	<i>Total</i>	\$9,376.00
<b><u>Event Expenses:</u></b>		
	Total Event Expenses	\$10,420.00
	<i>Total</i>	\$10,420.00
<b>Residual Income:</b>	Beginning Account Balance:	\$9,376.00
	Ending Account Balance:	(\$1,044.00)

**BSU FY15-16**

<b>General Expenses</b>		<b>Attendance</b>	
General Body Meetings	avg 25	300	UTF
Community Service/Leadership Devel.	15	100	UTF
Miscellaneous		300	
<b>General Events Total</b>		<b>700</b>	

<b>Annual Events</b>			
<b>Say it Loud (Welcome Week)</b>			
BLOTH	80	200	
Sankofa	60	200	
Co-Programming	avg 30	50	
<b>Total</b>		<b>450</b>	<b>UTF: 450</b>

**Black History Month**



Advertising		500	
Opening Ceremony	60	200	
Library Displays		500	
Closing Ceremony	160	7000	
<b>Total</b>		<b>8200</b>	<b>UTF: 1200</b>
<b>Black Solidarity Conference</b>	avg 50		
Registration (35 students at \$105 each)		3700	
Bus		3500	
Hotel		3500	
Misc.		50	
<b>Total</b>		<b>10750</b>	<b>UTF: 750</b>
<b>IBA</b>	250		
Room Rental		500	
Food		5000	
Performer		4000	
CUPD		600	
Misc (Décor/Publicity/Certificates)		900	
<b>Total</b>		<b>11000</b>	<b>UTF: 3100</b>
<b>Annual Events Total</b>		<b>30400</b>	<b>0</b>
<b>Grand Total</b>		<b>31100</b>	<b>0</b>

## 2015-2016 Fiscal Cycle Summary Income Statement

### Revenues:

SAF Income	\$5,500.00
Surplus	\$2,888.00
<i>Total</i>	\$8,388.00

### Event Expenses:

Total Event Expenses	\$31,100.00
<i>Total</i>	\$31,100.00

### **Residual Income:**

Beginning Account Balance:	\$8,388.00
Covered from other sources	-22712.00

## **Summary of Request**

For the upcoming byline funding cycle, ALANA requests the same allotment per undergraduate student i.e. 8.05. While there has been rollover for our umbrella organizations as well as for ALANA's coprogramming and cosponsorship fund, we expect that rollover to reduce in the next two years as ALANA continues to expand. In the past year the number of our member organizations has gone up from 70 to 125. In the next two years, ALANA expects to increase membership to 15-20 more organizations, and is confident that the same funding allotment will satisfy the needs of its members.

## **Constitution and Bylaws**

### **Mission Statement**

The ALANA Intercultural Board ("ALANA") is an umbrella student organization that strives to be the focal point for diversity and inter-culturalism at Cornell University. ALANA is committed to building bridges between diverse groups; developing understanding, appreciation, diversity of the members of the University community.

ALANA initiates and encourages programs and services that contribute to a broader understanding of diversity. ALANA serves the multicultural community by providing programming that fosters awareness of and appreciation for diversity and multiculturalism. In addition, ALANA seeks to allocate funds to those registered student organizations that provide such programming. ALANA programs embrace social, cultural, educational, and service initiatives that help to express the variety of perspectives and experiences at Cornell, and that respond to the needs of students of diverse cultural backgrounds. ALANA seeks to provide the other umbrella organizations (BSU, CAPSU, LAL, NASAC, SAC) with resources needed to promote and expand diversity to the Cornell and larger Ithaca community. ALANA aims to stand in solidarity with the umbrella organizations in being advocates and raising awareness for their respective communities.

Primarily we seek to provide the Cornell community with wide and diversified programming on a regular basis as well as allocate funds to registered student organizations for programs that encourage diversity and multiculturalism.

ALANA shall be part of an overall strengthening of multicultural programming throughout Cornell University. ALANA shall facilitate cross-cultural programming. In addition, the Executive Board shall at its discretion create and/or support programs in the Cornell and surrounding communities that it determines are in accordance with ALANA's mission, and that provide significant opportunity for Cornell students to engage with diverse cultures and perspectives.

## **ARTICLE I NAME AND HISTORICAL CONTEXT**

### **SECTION I NAME**

The name of this organization shall be the ALANA Intercultural Board.

### **SECTION II HISTORICAL CONTEXT**

ALANA Intercultural Board used to be named the A.L.A.N.A Programming Board. The A.L.A.N.A historically was an acronym for African Latino Asian and Native American which represented the communities of color that this organization focused on. The larger organization has expanded its mission to focus on the intersections of culture. ALANA leadership has chosen to not limit its focus to those four groups of people, but has created an organization that is inclusive of all identities such as interfaith, multi-racial, and LGBT, etc. The current name ALANA Intercultural Board no longer represents the acronym but stands alone by itself.

## **ARTICLE II IMPACT ON THE CORNELL COMMUNITY**

The ALANA Intercultural Board is an intercultural umbrella student organization that seeks to provide the Cornell community with a wide variety of programming that fosters awareness of and appreciation for a wide variety of perspectives and the ability to engage inter-culturally. In addition, ALANA seeks to allocate funds to those registered student organizations that wish to provide such programming. ALANA programs embrace social, cultural, educational, and service initiatives that help to express the variety of perspectives and experiences at Cornell, and that respond to the needs of students of who come from an extensive range of heritages and lifestyles. We are committed to creating and supporting events that cater to the intercultural community at Cornell University and the surrounding Ithaca area.

## **ARTICLE III PLACE IN UNIVERSITY STRUCTURE**

The ALANA Intercultural Board is a part of the Dean of Students Office and exists under the jurisdiction of this office

## **ARTICLE IV FUNDING**

ALANA receives byline funding from the Student Assembly. The allocated amount is a dollar amount per undergraduate student each year at Cornell University, and is fixed for two-year periods.

## **ARTICLE V GOOD STANDING STATUS**

### **SECTION I UMBRELLA ORGANIZATIONS**

In order for umbrella organizations to maintain recognition and good standing status with ALANA, the umbrella leaders (Presidents, Co-Chairs, Facilitators, etc.), must perform the following:

1. Officially register their member organizations using the Multicultural Member Organization Registration Form
2. Hold Monthly Delegate Meetings for their Member Organizations
3. Track and Report Attendance figures of Delegate Meetings to the ALANA
4. Fulfill responsibilities of ALANA Funding Commissioner
5. Track and Report information on funds received by ALANA which include but are not limited to expenses, attendance figures, programs, etc.
6. Attend ALANA Monthly General Body Meetings

## **SECTION II MEMBER ORGANIZATIONS**

In order for member organizations to maintain recognition and good standing status with ALANA they must perform provide member organization representative attendance at ALANA monthly General-Body meetings.

Discretionary Clause:

The above serves as guidelines in regards to whether or not an organization is in good standing status with ALANA. However, due to unique circumstances (such as member organizations arising during the middle of the semester), the AFB and the ALANA executive board may consider funding these organizations. The AFB may not exceed the member organization or umbrella tier maximum allocation.

## **SECTION III NON-COMPLIANCE**

If the umbrella organizations or member organizations mentioned above does not act in accordance with these guidelines, that organization will jeopardize its eligibility to receive ALANA recognition and/or ALANA funding for the remainder of the current year and the following year. Proper measures may be taken for special circumstances, at the discretion of the Executive Board. These guidelines may be changed by a simple majority vote of the E-Board of ALANA.

## **ARTICLE VI NON-DISCRIMINATION CLAUSE**

As an organization, ALANA does not discriminate on the basis of actual or perceived age, color, disability, ethnicity, gender identity or expression, marital status, relationship status, national origin, race, religion, sex, sexual orientation, veteran status, membership status (or lack thereof) in any other organization, or any combination of these factors when determining its membership and when determining the equal rights of all General-Body members and Executive-Body board members, respectively, which shall include, but are not limited to, voting for, seeking, and holding positions within the organization.

## **ARTICLE VII STAFF ADVISOR**

An advisor for ALANA shall be appointed from the Dean of Students office staff. The advisor must have a

proven ability to respond to the needs and sensitivities of students of a wide variety of heritages and lifestyles. The advisor should not be hired, continued, or fired without the input of members of the Executive Board. The Executive Board shall play a major role in the development of a job description for the advisor. The advisor shall undergo an annual review by the Board.

## **ARTICLE VIII EXECUTIVE BOARD**

### **SECTION I EXECUTIVE BOARD COMPOSITION**

The E-Board shall consist of Cornell students and one non-student advisor. Each student member must attend all of the ALANA meetings, both executive, general body, and ALANA events.

### **SECTION II ABSENCES**

If an E-Board member cannot attend a meeting or event, she/he must contact the Vice President of Operations within 24 hours of the meeting for the absence to be excused. One unexcused absence will result in a loss of voting privileges for the next meeting. Two unexcused absences in a semester will result in a review of E-Board status by the remainder of the E-Board.

### **SECTION II VOTING MEMBERSHIP**

Membership in the MCFAB Committee is not membership on the E-Board, except the MCFAB Chair(s), in that no voting power is granted to MCFAB Committee members. MCFAB Committee members may still attend E -Board meetings and may be involved in the planning and executing of ALANA events.

Membership in ALANA Finance Board is not membership on the ALANA E-Board, except for the ALANA Treasurer, in that no voting power is granted to ALANA Finance Board members.

## **ARTICLE IX BYLAWS**

### **SECTION I EXECUTIVE BOARD FUNCTIONS**

The functions of the Executive-Board, collectively, shall be:

- 1) To provide a focus for the intercultural communities.
- 2) To provide and/or support intercultural programs that make individual lifestyles and heritages visible to the entire Cornell community.
- 3) To initiate and implement intercultural activities, ranging from major events to small gatherings.
- 4) To determine the allocation of funds appropriated to it; choosing on the basis of merit and accountability, from among a wide variety of social, cultural, and educational programs.
- 5) To provide knowledge, skills, and resources to facilitate programming by other multicultural and/or intercultural organizations.

- 6) To co-sponsor intercultural programs with other campus organizations and to assist in the implementation of these programs, when necessary.
- 7) To facilitate intercultural interaction between diverse organizations at Cornell.
- 8) To make other boards more aware of the needs and interests of the intercultural and multicultural communities at Cornell University.
- 9) To execute multiple Multicultural Concert Funding Advisory Board (MCFAB) events per year targeted at the communities, which fall under the ALANA Umbrella.

## **SECTION II MULTICULTURAL CONCERT FUND ADVISORY BOARD (MCFAB)**

MCFAB is a sub-committee of ALANA that is chaired by the internally elected MCFAB chair. This chair is chosen by the previous person holding the position through an application and interview process. The existing ALANA Executive Board must approve of the MCFAB chair by a 2/3rd majority of all vote eligible members. At the discretion of the MCFAB chair, an E-board consisting of a Vice-Chair, Treasurer, Ambassadors, Publicity Chairs, Logistics Chairs, and Secretary may be appointed through an application and interview process. MCFAB produces musical, entertainment, and/or acts with a social justice theme, that highlight artists, performers, and/or programs that represent some of the diverse array of interests in the ALANA umbrella communities. MCFAB is funded by ALANA, the Dean of Students' Office, and the Student Activity Fee. ALANA must use at least a portion of its money annually for the MCFAB concert/events.

## **SECTION III ALANA FUNDING BOARD**

1. The ALANA Funding Board (AFB) is the financial branch of ALANA. It reviews all requests for ALANA funding as well as the policies and guidelines regarding ALANA funds and those organizations, which receive funding from it (ALANA Programming, Co-Programming, Co-Sponsorships, Member organizations, and Umbrella Tier Funding).
2. The AFB shall consist of the ALANA Treasurer as the chair of AFB; one treasurer from each umbrella organization; and 5 Funding Commissioners from the community at large to be selected by the ALANA Funding Board.
3. Members of the ALANA or Umbrella executive boards, with the exception of ALANA and Umbrella treasurers, are not eligible to serve as commissioners of the ALANA Funding Board.
4. Quorum shall be defined as a simple majority of all voting members. A designee of the chair shall take minutes at all meetings.
5. One person from the funding board shall be designated to track and record all funding information.

## **SECTION IV EXECUTIVE BOARD ROLES AND RESPONSIBILITIES**

### **1. ADVISOR**

The Advisor must attend all General Body (G-Body) and E-Board meetings. She/he must have sufficient office hours to meet with E-Board members. She/he shall be a liaison between ALANA and Cornell administration. She/he must be available to contact and answer questions of the board. She/he must take responsibility for all ALANA approved actions.

### **2. PRESIDENT**

The President shall facilitate weekly E-Board and monthly G-Body meetings. She/he will create weekly agendas for the E-Board meetings, as well as for the monthly G-Body meetings. The president shall be the chief executive officer of the Boards. She/he may call special meetings when necessary. She/he shall meet regularly with the Advisor. She/he shall arrange and attend meetings with the administration when necessary. She/he shall overlook the internal relations and maintain the harmony of the Executive Board. She/he shall delegate responsibilities regarding the implementation of all ALANA programming, funding, and/or any activities consistent with the goals of ALANA. Only E-Board members that are currently serving as an E-Board member may be eligible for this position.

### **3. VICE PRESIDENT OF OPERATIONS**

The Vice President of Operations must take minutes of all Executive Board meetings and track attendance figures at ALANA events such as general body meetings. She/he shall maintain an orderly file of meeting minutes. She/he must bring a record of all agendas and minutes to every meeting. She/he is responsible for securing venues for ALANA meetings and events. She/he must attend all necessary meetings with University administrators and complete all necessary paperwork in regard to the use of University property. She/he must maintain a file of all post-programming evaluations and pictures sent by the members of ALANA registered organizations receiving funding. She/he must keep a record of general body attendance, and committee attendance/participation. She/he will be in charge of the recruitment process and elections. In the case that President is unable to fulfill their duties, the Vice President of Operations shall fulfill the President's position for the duration of the President's absence. In the case that this position is left vacant during the academic year, the E-Board shall choose to appoint a new person internally for this position by a 2/3rds majority vote.

### **4. VICE-PRESIDENT OF EXTERNAL AFFAIRS**

The Vice President of External Affairs is responsible for manage relationships between ALANA and the multicultural community at large. She/he must keep a record of communication between ALANA and other student organizations. She/he will overlook the external relations and harmony of ALANA's relationship with other umbrella organizations. In the case that the Vice President of External Relations is unable to fulfill his/her duties within the academic year, the E -Board is allowed to elect a new Vice President of External Affairs internally by a 2/3rds vote for the duration of the Academic year.

## **5. TREASURER**

### *A) ALANA EXECUTIVE BOARD*

The Treasurer shall manage the Board's budget and any other financial matters as they arise, while notifying the Board of any changes. She/he shall communicate as necessary with the University accountants to question, confirm, etc. financial transactions. She/he shall keep a record of all financial transactions, and have financial records present at all meetings. She/he shall act as fiscal advisor to all E-Board members and their committees. She/he shall meet with the Advisor and the President on a regular basis. She/he shall work with the MCFAB Chair and the MCFAB Committee in regard to the financial issues of that organization. She/he shall solicit co-sponsorship for ALANA events when necessary. In the case that the Treasurer is unable to fulfill his/her duties within the academic year, the E-Board is allowed to elect a new Treasurer internally by a 2/3 vote for the duration of the Academic year.

### *B) ALANA FUNDING BOARD*

The Treasurer shall serve as the chair of the ALANA Funding Board. As the chair of the AFB, the treasurer shall report all funding decisions to the ALANA Executive Board for final approval.

## **6. ALANA-VICE PRESIDENT OF PROGRAMMING**

The ALANA Vice President of Programming is responsible for overseeing the entire group of ALANA Program Coordinators in creating, planning, and implementing ALANA's programs and co-programs. She/he shall ensure that necessary support for any collaborative event is provided. She/he will ensure proper set-up prior to, and clean up afterward, for all ALANA collaborative programs. She/he must keep a very organized collection of all paperwork used during the event planning process to submit to the Vice President of Operations. She/he will be responsible for conducting bi-weekly meetings with the ALANA Program Coordinators and reporting all information discussed to the entire ALANA executive board during their weekly meetings. In the case that the Vice President of Programming is unable to fulfill his/her duties within the academic year, the E-Board is allowed to elect a new Vice President of Programming internally by a 2/3 vote for the duration of the Academic year.



## **7. VICE PRESIDENT OF PUBLIC RELATIONS**

The Vice President of Public Relations is responsible for overseeing the Public Relations Board Members in ensuring that all ALANA events are publicized within the student community at Cornell and Ithaca within a timely manner. She/he is responsible for the timely creation and distribution of fliers, newspaper ads, and any other form of advertising. She/he will be responsible for updating and maintaining the ALANA Student Website, Facebook Page, and Twitter Account. She/he will monitor the Event Calendar on the ALANA blog, as well as assure the Executive Board that ALANA-official documents, such as the Constitution and Funding Application are available. She/he will be responsible for reaching out to all of the student organizations under the ALANA umbrella to get news, updates, and media clips to post on our Facebook Fan Page and Twitter account. She/he will update the student website that will be in the form of a blog, with publications on major events that fall under the ALANA umbrella. In the case that this position is left vacant during the academic year, the E-Board shall choose to appoint a new person for this position by a 2/3rd majority vote.

## **8. MULTICULTURAL CONCERT FUNDING ADVISORY BOARD CHAIR**

The MCFAB Chair(s) shall serve as the chair of the Multicultural Funding Advisory Board. The MCFAB chair shall regularly report MCFAB programming to the ALANA Executive Board. The MCFAB chair shall ensure that the performance needs for ALANA programs are met.

## **9. ELECTIONS**

The ALANA Executive Board shall hold annual elections for its positions. In order to be eligible to be elected the President, and Vice President of External Affairs, a candidate must have served on the ALANA Executive Board previously. Any person seeking to hold the above positions must be elected by a body consisting of ALANA's umbrella organizations and member organizations. Each umbrella and member organization in good standing within ALANA must cast one vote in favor of a candidate. The candidate with a simple majority of votes will receive her/his respective Executive Board position with all of the voting rights and privileges attached during the academic year they are elected.

## **10. APPOINTED POSITIONS**

*The ALANA Executive Board shall appoint the MCFAB chair and the Treasurer.* The candidate chosen by the previous E-Board will receive her/his respective Executive Board position with all of the voting rights and privileges attached during the academic year they are appointed.

### **A. ALANA PROGRAM COORDINATORS**

There will be a programming committee under the ALANA Intercultural Board. This committee of program coordinators will be referred to as the “ALANA Programming Board who are directly responsible for the development and coordination of all of ALANA’s programs and co-programs. They will oversee the programmatic aspects of ALANA. They will be in charge of making sure that all documentation is in order, meeting with the Advisor when contracts need to be drafted, and any other things related to the planning and executing of programs. Program coordinators—shall work on large-scale programs that involve collaboration across many communities on campus through programs. E-Board meetings shall be open to Program Coordinators. Program coordinators have the ability to earn voting member rights by maintaining consistent attendance to ALANA meetings or attending 3 consecutive E-Board meetings and/or g-bodies. If a voting active program coordinator incurs two unexcused absences in a semester from their programming board meetings or their E-Board meeting they will lose voting status on the ALANA Intercultural Board.

#### ***B. ALANA PUBLIC RELATIONS COORDINATORS***

There will be a committee of public relations coordinators. They will be responsible for ensuring that all ALANA events and initiatives are properly communicated to the Cornell community. Public relations coordinators will work closely with other committees within ALANA to ensure that there events, campaigns, or other initiatives are adequately publicized to the larger Cornell community. This will include but will not be limited to maintaining the ALANA twitter sites, Facebook, websites, list-servs and other forms of media. E-Board meetings shall be open to Publicity coordinators. They have the ability earn voting member rights by maintaining consistent attendance to ALANA meetings or attending 3 consecutive E-Board meetings and/or g-bodies. If a voting active public relations coordinator incurs two unexcused absences in a semester from their public relations board meetings or ALANA E-Board meeting they will lose voting status on the ALANA Intercultural Board.

#### ***C. Vacant Positions***

If elected positions (i.e. President, VP External, VP Operations, VP Programming, and VP Publicity) remain vacant after the elections period. The vacant position will be appointed by the Recruitment Committee through an application/interview process similar to the application process of the funding commission.

### ***12. CHANGES TO ALANA EXECUTIVE BOARD***

The E-Board may at its discretion choose to make an exception to these guidelines if there is a 2/3rd majority by all voting eligible members of the Executive Board as well as approval by the ALANA advisor. The Executive

Board also has the ability to institute non-voting positions, committees, or other mechanisms needed to carry out ALANA functions by a 2/3 voting majority. Any changes to ALANA election procedures regarding the election of voting members of the ALANA Executive Board must be approved by a 2/3rds vote of all ALANA voting Membership.

**ARTICLE X CO-SPONSORSHIPS, CO-PROGRAMS, EXECUTIVE-BOARD PROGRAMS, UMBRELLA ORGANIZATION PROGRAMS**

The ALANA Programming Board shall set aside a portion of its annual funding for the purpose of co-sponsorship, co-programming, executive board programs and umbrella organization programming. Co-sponsorship and co-programming shall entail the granting of funds to other organizations, which have the intentions of producing specific programs in accordance with the mission of the ALANA Programming Board, as stated in this document. Executive board programs shall entail the use of funds for programs specifically coordinated by the executive board or in alliance with the executive board, in which case an Ambassador or the Ambassador Chair is directly working with another organization to plan the event. ALANA will provide money to eligible organizations whose members wish to plan and carry out an event that is in accordance with ALANA's mission and goals; this will be called a co-sponsorship. ALANA will also provide money, expertise, and assistance to eligible organizations whose members have an idea for an event they would like to plan and carry out with at least one other ALANA-registered organization; this will be called a co-program. The money allotted for co-programmed events will be greater than that allotted for co-sponsored events. Umbrella organization programs shall entail the use of funds for programs specifically coordinated by umbrella organizations or in alliance with umbrella organizations directly working with another organization to plan the event.

***ELIGIBILITY TO APPLY FOR CO-SPONSORSHIPS AND/OR CO-PROGRAMS & FUNDING HEARINGS***

Student organizations shall receive funding only if they are current and consistent members of the ALANA G-Body, as described above. In order to present a proposal for funding, the organization must be in Good Standing with ALANA, as described above. At least two members of an organization asking for funding must be present during a co-sponsorship and/or co-programming funding hearing. The ALANA Executive Board may, at its discretion, plan, carry out, and/or fund events and/or programs that are in accordance with ALANA's mission, and that provide opportunities for students to learn about and engage with diverse perspectives and cultures.

***ELIGIBILITY TO APPLY FOR UMBRELLA TIER FUNDING***

Umbrella organizations shall receive funding only if they are current and consistent members of the ALANA G -Body, as described above. In order to present a proposal for funding, the organization must be in Good Standing with ALANA, as described above. At least two members (Treasurer and President, or the Treasurer and another officer appointed by the President to attend) of an organization asking for funding must be present during an umbrella tier funding hearing.

## **ARTICLE XI FUNDING GUIDELINES**

These funding guidelines articulate the extent, limitations, and processes by which student organizations may obtain and use commission funds. All student organizations which have business with ALANA are expected to understand and follow these guidelines.

### **Definitions and Terms**

*Applicant:* The organization or organizations who are parties to the application.

*Application:* An application consisting of several requests for funding submitted to ALANA by one or more applicants.

*Business Day:* A business day shall be any day the Office of the Dean of Students is open for regular business and regular undergraduate classes are in session.

*Fiscal Year:* A university fiscal year, which extends from July 1 to June 30 in the following calendar year.

*New Organization:* An organization who claimed registered student organization status during the fiscal year that it is applying for funding.

*Price Quote:* A price quote is a good faith estimate of the cost of goods or services for which the applicant is requesting funds. To be valid for ALANA, the price quote must:

- Be dated within the last two calendar years
- Be written in English or be accompanied by a written translation to English; and
- Include unit costs or prices for each requested expense for which the quote issued as documentation
- Include cost of shipping and handling, if additional funding is requested for those costs.

*Registered Student Organization:* An organization that has a current and complete registration on file with the Student Leadership Engagement and Campus Activities office.

*Returning Organization:* An organization that has had registered status in the Student Leadership Engagement and Campus Activities office for at least one fiscal year.

*SAFC:* Student Assembly Finance Commission

*SLECA:* The Student Leadership Engagement and Campus Activities Office is an administrative unit of the university that grants registrations to student organizations, allowing them certain privileges on campus, including the right to apply for funds from the SAFC. The office also provides extensive information and advisory resources to officers of registered student organizations.

ALANA Funding Board:

### **Version of Record**

The version of the guidelines posted online is the version of record, and it shall supersede any other existing versions.

### **Applicants**

This section establishes rules and procedures governing the interactions of applicant organizations and ALANA.

### **Eligibility and Basic Requirements**

To be eligible for ALANA Funding your organization must be:

- registered with the Student Leadership, Engagement and Campus Activities (SLECA)
- have an account with the Student Assembly Finance Commission (SAFC)
- have undergraduate members who comprise at least sixty percent of its total membership, excluding alumni members;
- be in good standing with the ALANA Intercultural Board.

The organization must meet all eligibility requirements as well as submit both an online funding hearing request (funding application) and supporting materials before the monthly deadlines set by ALANA in order for ALANA to accept and review such requests and materials. ALANA may not accept submissions from organizations that have not met the eligibility requirements.

## Good Standing with ALANA

### **Request for Funds Purpose**

Individual organizations may obtain funds by submitting a Co-Sponsorship Application. Organizations collaborating on an event may obtain funds by submitting a Co-Programming application. The application is a pre-requisite for a funding hearing.

### **When Application is due**

ALANA sets deadlines for online submissions in its calendar. Application deadlines occur biweekly.

### **When Funds Become Available**

ALANA releases decisions on funding hearings the Tuesday following the hearing occurring on a Sun day unless a specific time has been agreed upon between ALANA and the applying organization. Once the notification email has been sent, an organization has 24 hours to respond to the ALANA Funding Hearing Coordinator, to accept the results of the funding hearing. Funds may be used towards expenses that occur between the first and last days of classes for the fiscal year in which those funds are allocated. Funds remain available until revoked or reverted at the end of the fiscal year.

### **Maximum Allocation**

Please read the maximum allocation guidelines for the specific type of application your organization submitted: Co -Sponsorship or Co-Programming. Take note that maximum allocation is for the fiscal year, not per funding application.

### **Co-Sponsorship**

ALANA assigns each organization a maximum of a thousand (\$1000.00) dollars, which determines the maximum amount of funding the organization, can receive in its funding request.

### **Co-Programming**

ALANA assigns each organization a maximum of seven hundred dollars with an additional three hundred dollars if collaborating with another organization, which determines the maximum amount of funding the organizations, can receive in its funding application.

### **Umbrella Tier Funding**

Umbrella organizations are eligible for funding up to a predetermined amount according to Student Assembly's Appendix B. The amount is subject to annual review by the ALANA Intercultural Board in consultation with the Umbrella organizations.

### **Decisions**

Funding decisions are based on quality of application, preparedness during a funding hearing, as well as expected attendance. Expected Attendance/Funding Ratios for cosponsor-ships are as follows:

Expected Attendance	Maximum Allocation
50	\$400.00
100	\$550.00
150	\$700.00
200	\$850.00
250+	\$1000.00

Expected Attendance/Funding Ratios for Co-programming are as follows:

Number of Attendees	Funding (\$) Combined
50	\$500.00
100	\$650.00
150	\$800.00
200-250	\$1000.00
250 +	\$1000.00 (per co-programming organization)

Discretionary Clause:

The chart above serves as guidelines to the appropriate allocation for events, however, due to the unique circumstances that many of the programs ALANA funds (such as reactionary events to campus issues) the AFB and the ALANA executive board may consider funding organizations more than the actual amount listed above. The AFB may not exceed the member organization or umbrella tier maximum allocation.

### Funding Hearings

An organization will receive a Funding Hearing scheduled the Friday/Saturday following the Sunday/Monday monthly deadline.

ALANA:

1. Does not accept older versions of the Funding Application.
2. Accepts additional documentation and statements provided by the applicant which clarify or support the

requests included in the original submission.

### **Supported Expenses**

This section describes the kinds of expenses which ALANA may fund.

The following general principles apply to all expenses funded by ALANA:

- ALANA funds only for expenses that relate to the purpose and mission of ALANA as specified in its registration with the Student Activities Office.
- In requests for funding, organizations must always break down the amounts it expects to be funded by ALANA.
- Depending on the type of request and the category, additional documentation or conditions may apply to funding requests.
- To be eligible for funding the event must:
  - occur between the (occur between first and last day of the semester
  - occur on a weekday when classes are in session or a weekend that is not part of a university holiday such as Spring Break (except Fall Break and February Break)
  - a public event open to the Cornell community to the extent permitted by spatial, temporal, or financial constraints;

### **Funding Process:**

#### **ALANA and MCFAB**

ALANA and MCFAB must submit an event proposal form to the AFB for any expense exceeding \$500. The AFB will audit the expenditure to ensure that the expense is not a form of misuse, overspending, double allocation or other potential problem to ALANA's overall budget. The AFB will submit their recommendations to the ALANA Executive Board for final approval. If the expense is approved by a simple majority vote of all eligible voting ALANA Executive Board members, the funds will then be used to make the necessary purchases. The ALANA Treasurer shall not take part in the auditing process of ALANA or MCFAB funds.

#### **Umbrella Tiered Funding**

Umbrella organizations are eligible to receive funds up to a predetermined amount. In order to access funds, an umbrella organization must turn in an event proposal form. The AFB will review the expenditure to ensure the expense is not a form of misuse, overspending, double allocation or other potential problem to ALANA's overall budget. The AFB will decide on a final allocation for the umbrella organization. This allocation will be sent to the ALANA Executive board for final approval of a simple majority vote of all eligible voting ALANA Executive Board members. The Umbrella organization applying for funding shall not take part in its own allocation process.



### **Co-Sponsorships and Co-Programming**

Member organizations are eligible to receive funds according to ALANA and MCFAB's guidelines for co-sponsorship and co-programming. In order to access funds, a member organization must apply for funding. The AFB will review the expenditure to ensure the expense is not a form of misuse, overspending, double allocation or other potential problem to the overall bud get.

The AFB will decide on a final allocation for the umbrella organization. This allocation will be sent to the ALANA Executive board for final approval of a simple majority vote of all eligible ALANA Executive Board members.

### **Emergency funding for umbrella organizations and member organizations**

ALANA will allocate funding for events held on short notice. Such events include occurrences that require a response from a particular community, minority group or a multicultural organization. These funding requests are not subjected to the funding cycle deadlines and do not effect a member organization's \$1,000 funding cap. Umbrella organizations approved of emergency funding will access these funds through their Umbrella Tier Funding allocation. Events eligible for emergency funding include, but are not limited to:

- Candle light vigils
- Town Hall Meetings
- Educational programming related to the issue
- Protests

#### **Emergency Funding Procedure:**

1. An organization seeking emergency funding should contact the ALANA Treasurer with an explanation of the program and include a detailed budget
2. The ALANA Treasurer will determine the eligibility of funding requests by utilizing the same measures that are used to evaluate regular funding application and submit all necessary documentation on the organizations behalf to the ALANA President and Advisor for final approval
3. The ALANA President and Advisor rejects the application or any parts of it that include prohibited expenses for ALANA funding
4. The ALANA President and Advisor considers the parts it accepts on the merits as if they were part of the regular budget request and allocates accordingly
- 5.

## Appeal

An umbrella or member organization may choose to appeal its own funding decision directly to the ALANA Intercultural Board. The organization must notify the ALANA Treasurer within two days of receiving its funding decision. The ALANA E-Board may choose to overturn its previous decision by a 2/3rds majority vote of all eligible ALANA Executive Board members. If a funding decision is overturned, the ALANA Executive Board must choose and approve a new funding allocation by a 2/3rds vote of all voting eligible ALANA Executive Board members.

## Permitted Expenses

- Copying and printing services;
- Food
- Chalk;
- Advertising for recruitment;
- Repairs and maintenance of equipment;
- Willard Straight Hall mailbox rental fee.
- Guest performers, including:
  - Honorarium or engagement fee,
  - Transport,
  - Lodging,
  - Meals;
  - Venue rental;
  - Event production services;
  - Supplies and materials essential to the event;
  - Media rental and licensing fees;
  - Student travel expenses, including:
    - Transport, and
    - Lodging.
    - Entry fees; and,
    - Supplies and materials essential to participation in the event.
  - The Student Travel Purpose must:
    - be located outside the municipal limits of Tompkins County, New York;
    - occur between the first day of classes and the last day of exams for the semester in which it occurs;
    - be organized and hosted by another institution;
    - not be a retreat in which group members partake in team building, training activities, and other such activities which do not further the purpose of the organization; and,
- Production of a publication that:
  - Circulates in the same academic year funds are issued;

- Is available to the entire Cornell community and distributed at locations on campus frequented by this community, including campus dining facilities, student centers, libraries;
- Is issued in at least 100 copies; and,
- Includes the e-mail, phone, or mailing address for the president, treasurer, and advisor of the organization in each issue.

### **Prohibited Expenses**

- Durable goods and items with a typical or expected useful life of more than one year
- Gifts/Prizes/Gift Cards
- Events held outside the Ithaca area
- Strictly social events (i.e. parties)
- Events deviating from original proposal/budget
- Uniforms/Costumes - rentals are not included

### **Post Funding Documentation**

After an event has been approved for funding, the following documentation must be submitted to ALANA's Funding Hearing Coordinator the Friday following the approved event:

- A copy of the event flyer, which must have the statement "Funded by ALANA Intercultural Board"
- Five copies of the Event Evaluation form, to be completed by event attendees.
- Two pictures of the event

### **ARTICLE XI AMENDMENTS**

Amendments to the ALANA Intercultural Board that effect existing ALANA structures such as programming, funding guidelines, restrictions on funding etc. must first be approved must be approved by a 2/3rds approval all voting eligible members of the ALANA Executive Board unless otherwise specified in the Constitution. These changes include but are not limited to ALANA Constitution and By-Laws and Umbrella Organization constitution regarding ALANA structures and funds. Any Cornell undergraduate student, faculty member, or other Cornell administrator who wishes amend, restrict, expand, and/or otherwise legislate ALANA structures must perform the following procedure:

1. Every voting eligible member of the ALANA Executive Board must be notified of the amendment, restriction, expansion, and/or other legislation five days prior to a regular ALANA Executive Board meeting.
2. Amendment, restriction, expansion, and/or other legislation must be introduced during a regular ALANA Executive Board meeting whereby 2/3rd quorum of all voting eligible membership must be present at the E-Board meeting for introduction to be valid.

3. Amendment, restriction, expansion, and/or other legislation can only be voted upon in a regular ALANA Executive Board meeting following the initial introduction where by at least a 2/3rd quorum of all eligible voting membership must be present for voting to take place.

4. Amendment, restriction, expansion, and/ or other legislation must be approved by the ALANA Executive Board by a 2/3 majority vote.

## **Appendix A**

### Multicultural Concert Funding Advisory Board

The Multicultural Concert Funding Advisory Board (MCFAB) is essential to the Cornell campus. As a part of the ALANA Intercultural Board, MCFAB works to build community on campus through performing arts and concert events. It is evident that music and performance art is not only an effective way to bring a diverse number of students together, but also encourage positive collaboration among various multicultural organizations. MCFAB doesn't only provide a venue for entertainment on campus, but an agency to re-think and re-imagine social justice and campus activism through performance art. In addition, MCFAB aims to support multi-cultural performing arts by co-sponsoring and co-programming events with member organizations within the ALANA Intercultural Board. While MCFAB remains a committee within ALANA, MCFAB maintains an E-Board with specialized functions in order to carry out its performance and funding functions. The board consists of 10 voting members:

#### ***Chair:***

The Chair is primarily responsible for ensuring that one or more entertainment events, including concerts, performers, and/or artists of various genres, representing the interests of the multicultural communities at Cornell and the surrounding communities, takes place during the school year. She/he, with the assistance of the committee, must arrange the act(s) for the concert. The president shall facilitate weekly E-Board meetings.

#### ***Treasurer:***

Preparing and presenting budgets for new or ongoing events. Advise on financial implications of event planning. Present reports on the MCFAB's finances. Manage accounts and keep a record of our funding and spending ventures

#### ***Marketing/ Publicity:***

- Design and create posters or other advertisements for MCFAB events
- Organize publicity events such as at study breaks in different dorms or tabling to promote events
- Organize runners to promote events

- In charge of the brand management; the campaigning and spreading of the MCFAB name
- Update the MCFAB twitter and Facebook pages about MCFAB events, co-programming organization events on campus.
- Keep updated with new music, YouTube artist, spoken word, dancing, etc.

**Secretary:**

Taking notes at MCFAB meetings, and keeping an archive of the events we hold as well as Co-Sponsor. Also in charge of the collection of evaluations of events.

**Logistics:**

Keep up with Funding and Co-Programming request on the MCFAB website, as well as, present them to the e-board for review. Work on booking and contract negotiations.

**Ambassador:**

Meeting with other organizations about their funding request. Becoming the liaison for the co-programming organizations or artists for MCFAB events. Doing hospitality assistants for Artists pertaining to MCFAB events. Work on booking and contract negotiations.

**Funding**

These funding guidelines articulate the extent, limitations, and processes by which student organizations may obtain and use commission funds. All student organizations which have business with MCFAB are expected to understand and follow these guidelines.

**Definitions Terms**

*Applicant:* The organization or organizations who are parties to the application.

*Application:* An application consisting of several requests for funding submitted to ALANA by one or more applicants.

*Business day:* A business day shall be any day the Office of the Dean of Students is open for regular business and regular undergraduate classes are in session.

*Fiscal year:* A university fiscal year, which extends from July 1 to June 30 in the following calendar year.

*New organization:* An organization who claimed registered student organization status during the fiscal year that it is applying for funding.

*Price quote:* A price quote is a good faith estimate of the cost of goods or services for which the applicant is requesting funds. To be valid for MCFAB the price quote must:

- Be dated within the last two calendar years;
- Be written in English or be accompanied by a written translation to English; and

- Include artists' honorarium price quote from the artists, agent, or managing company
- Include the total expected budget of the event

*Registered student organization:* An organization that has a current and complete registration on file with the Student Activities Office.

*Returning organization:* An organization that has had registered status in the Student Activities Office for at least one fiscal year.

*SAFC:* Student Assembly Finance Commission

*SLECA:* The Student Leadership Engagement and Campus Activities is an administrative unit of the university that grants registrations to student organizations, allowing them certain privileges on campus, including the right to apply for funds from the SAFC. The office also provides extensive information and advisory resources to officers of registered student organizations.

### **Version of Record**

The version of the guidelines posted online is the version of record, and it shall supersede any other existing versions.

### **Applicants**

This section establishes rules and procedures governing the interactions of applicant organizations and MCFAB.

### **Eligibility and Basic Requirements**

To be eligible for MCFAB Funding your organization must be:

- registered with the Student Activities Office (SAO)
- have an account with the Student Assembly Finance Commission (SAFC)
  - have undergraduate members who comprise at least sixty percent of its total membership, excluding alumni members; and,
- be in good standing with MCFAB.

The organization must meet all eligibility requirements as well as submit both an online funding hearing request (funding application) and supporting materials within a month of the performance of the artists for which MCFAB funds are being requested. This is done in order for MCFAB to accept and review such requests and materials. MCFAB may not accept submissions from organizations that have not met the eligibility requirements.

### **Request for Funds**

#### **Purpose**

Organizations may obtain funds by submitting a Co-sponsorship Application. Organizations wanting to collaborate with MCFAB may obtain funds by submitting a Co-programming application. The application is

a pre-requisite for a funding hearing.

### **Permitted Expenses**

Organizations may request funds for the following kinds of expense in a regular application:

§ Artists Honorarium fee

§ Equipment

### **When Application is due**

MCFAB deadlines are at least one month in advance for a co-sponsorship or co-program application if applying directly to MCFAB. A co-sponsorship request may be entertained at any time by an ALANA Intercultural Programming Board recommendation.

### **When Funds Become Available**

MCFAB releases decisions on funding within a week of meeting with the requesting organization with all requested documentation. Once the notification email has been sent, an organization has 24 hours to respond to the MCFAB Treasurer, to accept the results of the funding hearing. Funds may be used towards expenses that occur between the first and last days of classes for the fiscal year in which those funds are allocated. Funds remain available until revoked or reverted at the end of the fiscal year.

### **Maximum Allocation**

Please read the maximum allocation guidelines for the specific type of application your organization submitted: Co- Sponsorship or Co-Programming. Take note that maximum allocation is for the fiscal year, not per funding application.

### **Co-Sponsorship**

MCFAB assigns each organization a maximum of one thousand (\$1000.00) dollars, which determines the maximum amount of funding the organization can receive in its funding request.

### **Co-Programming**

When MCFAB is collaborating with another organization the amount of funds used is up to the discretion of the current members of the E-board.

### **Decisions**

Funding decisions are based on quality of application, preparedness during a funding review meeting, as well as expected attendance and the contribution the event will make towards the multicultural and greater Cornell community. Expected

Attendance/Funding Ratios are as follows:

Expected Attendance	Maximum Allocation
50	\$100.00
100	\$200.00
150	\$300.00
200	\$400.00
250	\$500.00
300	\$600.00
350	\$700.00
400+	\$1000.00

### **Budget Meeting**

An organization will receive a Funding meeting scheduled the Sunday 4 weeks prior to the expected event during a MCFAB meeting. Or at the scheduled convenience of the requesting organization and MCFAB.  
MCFAB:

1. Does not accept older versions of the Funding Application;
2. Accepts additional documentation and statements provided by the applicant which clarify or support the requests included in the original submission; and,

### **Supported Expenses**

This section describes the kinds of expenses which MCFAB may fund.

The following general principles apply to all expenses funded by MCFAB:

- MCFAB funds only for expenses that relate to the purpose and mission of MCFAB as specified in its registration with the Student Activities Office.
- In requests for funding, organizations must always break down the amounts it expects to be funded by MCFAB.
- Depending on the type of request and the category, additional documentation or conditions may apply to funding requests.

To be eligible for funding the event must:



- Occur between the first and last day of classes:
  - occur on a weekday when classes are in session or a weekend that is not part of a university holiday such as Fall Break or Spring Break;
  - a public event open to the Cornell community to the extent permitted by spatial, temporal, or financial constraints;

**Permitted Expenses**

Guest performers, including honorarium or engagement fee,

**Prohibited Expenses**

- Durable goods and items with a typical or expected useful life of more than one year
- Gifts/Prizes/Gift Cards

**Post Funding Documentation**

After an event has been approved for funding, the following documentation must be submitted to MCFAB’s Treasurer the week following the approved event:

- A copy of the event flyer, which must have the statement “Funded by MCFAB”
- Five copies of the Event Evaluation form, to be completed by event attendees.
- Two pictures of the event

**Appendix A**

**Umbrella Organizations**

**I: Definition of an Umbrella Organization**

- A. An umbrella organization represents an identity-based community on campus.
- B. Current Umbrella Organizations within the larger ALANA Intercultural Board

organization are Black Students United (BSU), Cornell Asian Pacific Islander Students’ Union (CAPSU), La Asociación Latina (LAL), Native American Students At Cornell (NASAC), and South Asian Council (SAC).

**II. ALANA Support for Umbrella Organization**

- A. ALANA shall use a portion of its funds to provide the financial support to umbrella organizations. This obligation is contingent upon compliance with Umbrella Organization Responsibilities.
- B. Politically, ALANA shall routinely consult with the umbrella organizations when speaking on behalf of the multi-cultural community.

**III. Umbrella Organization Responsibilities**

- A. As an umbrella organization, umbrella organizations must perform the following functions:

1. Officially register their member organizations using the Multicultural Member Organization Registration Form
  2. Hold Monthly Delegate Meetings for their Member Organizations
  3. Track and Report Attendance figures of Delegate Meetings to the ALANA Intercultural Board
  4. Attend Bi-Weekly Umbrella Leader Meetings
  5. Track and Report information on funds received by ALANA which include but are not limited to expenses, attendance figures, programs, etc.
  6. Annual review and approval of umbrella constitutions by ALANA.
  7. Attend ALANA Monthly General Body Meetings
- B. Umbrella Organization Delegate Meetings **must not** conflict with ALANA General Body (delegate) meetings. An exception to this rule is if the delegates' meetings are jointly held with ALANA and the respective umbrella organization.
- C. CAPSU and SAC delegate meetings must not conflict with one another. The exception to this rule is if CAPSU and SAC delegate meetings are held jointly.

#### IV. Umbrella Organization Membership

- A. Umbrella organization membership is determined by an annual student organization self-selection into an Umbrella Organization using the Multi-cultural Member Organization Registration Form.
- B. Student organizations may choose to self-select into one, multiple, other, or no umbrella organizations funding.
- C. Only member organizations that self-select into the ALANA Intercultural Board umbrella are eligible for ALANA

#### V. Procedure to Become an ALANA Recognized Umbrella Organization

- A. In order to be eligible for to be an umbrella organization, the organization must be a registered student organization under SLECA.
- B. Organization must have at least one member organization that affiliates with prospective umbrella. The member organization must testify to affiliation in written form.
- C. The aforementioned member organization must also be registered under ALANA.
- D. Criteria for Determining Umbrella Organization Status
  1. Must adhere to definition of Umbrella organization as set forth in Appendix B I.A

2. Member organization must benefit from affiliation with prospective umbrella organization.
3. Prospective member organization must represent an identity that is not represented by an umbrella organization in good standing with ALANA and Cornell Community.
4. Prospective Umbrella Organization's structure must align with ALANA organizational structure.
5. Must prove long-term sustainability within identity-based community.

E. An organization that is seeking Umbrella Organization status must be approved by a 2/3<sup>rd</sup> majority of the eligible voting membership of the ALANA Intercultural Board.

#### VI. Umbrella Tier Funding

A. All umbrella organizations under ALANA are considered for funding through Umbrella Tier Funding.

B. In order to be eligible for funding through the Umbrella Tier Fund treasurers of Umbrella Organization must fulfill the following responsibilities: stated below.

1. Attend all funding hearings.
  - i. Co-Presidents may sit in place of Treasurers if necessary (unforeseen circumstances)
  - ii. Each umbrella is given 2 absences per academic year.
  - iii. In the case that both the Treasurer and a Co-President cannot attend, this will result in 3% decrease in the original allocation of funding. The 3% decrease in funding will be transferred to the funding of co-sponsorships and co-programming for member organizations.
2. Attend trainings in relation to funding hearings.
3. Maintain financial confidentiality.
4. Treasurers must submit all financial documentation of their respective umbrellas by the assigned
  - i. Failure to submit these documents will result in a 3% decrease each week they are late.
  - ii. In order to receive full funding, the Treasurer of every umbrella organization must adhere to the rules

VII. Accountability- If an umbrella organization fails to do the aforementioned responsibilities, then ALANA reserves the right to withhold ALANA support, null umbrella recognition, or take other corrective action necessary within the realm of its jurisdiction.

#### Appendix B

- A. The umbrella organizations shall maintain a uniform documentation which records **all** of their expenses both under the Umbrella Tiered Fund and outside funding sources.
- B. The umbrella organization shall follow the below template.
- C. The ALANA Treasurer shall be responsible for providing this template to the umbrella organizations.

## Umbrella Budget

Revenues			
UPF Allocation	\$	-	
		Cost	UPF Spend
<b>Events Summary</b>	\$	-	\$ -
Administrative Spending	\$	-	\$ -
Total Spending	\$	-	\$ -
			Avg. \$/pp
			#DIV/0!
Event Name	Expenses		Attendance
	Food	\$ -	
	Advertising	\$ -	
	Operating	\$ -	
	Venue	\$ -	
	Other	\$ -	
	<b>Total Expenses</b>	\$ -	0
			#DIV/0!
Funding Sources			
	ALANA (UPF)	\$ -	
	xxx	\$ -	
	xxx	\$ -	
	xxx	\$ -	
	xxx	\$ -	
	xxx	\$ -	
	<b>Total Funding</b>	\$ -	

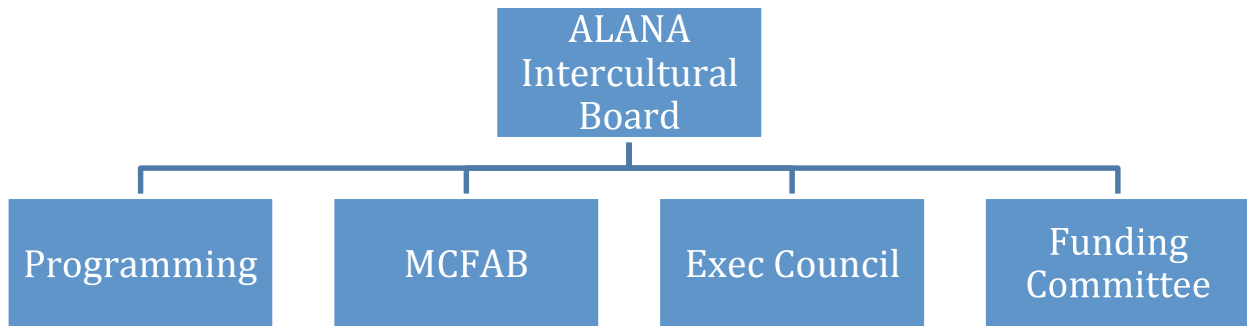
### Organization Profile

#### Membership:

Number of Registered Organizations	Number of Students
130	500 approx

Every year ALANA Intercultural Board holds a Leadership Summit in which organizations wishing to affiliate with ALANA and/or a membership organization must attend. Organizations fill out a membership registration form with their contact information in order to be considered an ALANA membership organization. This registration is an important aspect of our funding process because we reserve a specific amount of funds for each organization based on the number organizations that register with ALANA.

#### Organization Structure:



**Officers:**

Position	Name of Officer	Contact Information
President	Laci Taylor	lct53@cornell.edu
Vice President of Operations	Saim Ejaz Chaudhary	sec274@cornell.edu
Vice President of External Affairs	Hillary Yeboah	hdy3@cornell.edu
Treasurer	Haadia Amjad	ha265@cornell.edu
MCFAB Chair	Tatyana Roberts	tdr37@cornell.edu
Vice President of Programming	Joseph Kidane	jgk86@cornell.edu
Programming Coordinator	Kartik Ramkumar	Kr374@cornell.edu
Programming Coordinator	Ejeb Dema	Ed446@cornell.edu
Vice President of Public Relations	Saiyara Fahmi	smf247@cornell.edu
Public Relations Coordinator	Kristian Walker	kdw54@cornell.edu
Public Relations Coordinator	Marisa Knox	mbk94@cornell.edu
Advisor	Andrew Martinez	am744@cornell.edu

**History**

ALANA Intercultural Board has historically been an organization solely focused on diverse programming. Over the past ten years ALANA has experienced dramatic expansion which has resulted in the incorporation of the Multicultural Concert Funding

Advisory Board (MCFAB), a funding component, and lastly five umbrella organizations – BSU, CAPSU, SAC, LAL and NASAC. ALANA has undergone a series of recent changes within the past year that have resulted in a more streamlined structure of accountability.

MCFAB was originally a branch within Cornell Concert Commission. Approximately six years ago, MCFAB believed it would be better able to focus on its multicultural performances under the guise of ALANA. MCFAB has experienced great development over the years. When MCFAB joined ALANA it was a position which comprised of two E-Board members. In recent years, it has grown to comprise a committee of approximately seven members with very specific E-Board positions. Furthermore, MCFAB's programming has quickly transformed from bringing smaller niche artists for specific communities to bringing larger artists such as Margaret Cho, John Legend, and actors from Girl Code and Guy Code.

ALANA decided to put a portion of its funds towards co-sponsorships and co-programming. Historically, funding has been overseen and evaluated by the treasurer, president, vice president and funding hearing coordinator. With increasing demands for funding from ALANA, it was realized that the amount of applications exceeded the organization's human resource capacity. Hence, the ALANA Funding Board (AFB) of nine commissioners was created.

At the beginning of each year, ALANA reserves a specific amount of its funds based on the amount of member organizations that have registered with ALANA. The biggest change ALANA has made within the past year is with how ALANA oversees umbrella organizations. About four years ago, CAPSU applied for by-line funding which was declined by the Student Assembly. This highlighted the need for larger funds due to increase in programming by umbrella organizations. As a solution to this problem, the Apps Comm increased ALANA's allocation to create a pool of funds specifically for umbrella organizations. The Student Assembly soon afterwards passed a resolution creating the Umbrella Programming Fund (UPF) which dictated how the funds would be used. In the last by-line funding cycle, it became obvious that there were inherent flaws with this structure. The funds were directly transferred into the umbrella organizations accounts which made any oversight by the ALANA E-board over the funds difficult. There was this conflict in which ALANA was responsible for the funds because it was a part of its application, but it didn't have any mechanisms to oversee or control the funds.

This led to a series of changes within the constitution which replaced the former UPF structure with the current Umbrella Tiered Funding. It is modeled after SAFC's tiered system. Instead of umbrella organizations receiving direct transfers of the funds to their SAFC accounts, the funds are instead placed into subaccounts of within the larger ALANA Account. Each umbrella organization has an amount which is determined during the byline funding year. In order to access funds, umbrella organizations must apply for access to their designated funds. This system allows ALANA to oversee the funds and ensure that expenses are not a form of misuse, overspending, or double allocation.