



Ensemble: New email, calendaring, other tools for Cornell faculty, staff, and students

FACULTY/STAFF SERVICES

What

Microsoft Exchange will provide the campuswide system for email and calendaring, replacing the current Postoffice (Cyrus) email and Oracle Calendar systems.

When/How

Migration will begin in September 2009, on a unit-by-unit basis. Timing for each unit is to be determined.

- Use current email client* or switch to Outlook (Windows) or Entourage (Mac)
- Use Outlook Web Access instead of Cornell WebMail
- Use Outlook, Entourage, and/or Outlook Web Access instead of Oracle Calendar

** CIT-supported email clients will be Thunderbird, Apple Mail, Outlook, Entourage, and Outlook Web Access. Eudora is expected to continue working, but CIT will no longer support it*

Why

- Better integration of email, calendar, and contacts
- More efficient ways to keep email and calendar data synchronized and accessible through multiple computers and through BlackBerry, iPhone, and other mobile devices
- More units asking for Microsoft Exchange and Active Directory services; already being used by several departments and units
- Cost savings/efficiencies if all units adopt the campuswide services

Cross-campus Task Force on Personal Productivity commissioned by vice president for information technologies Polley McClure in late 2007 to evaluate options; details and final report:

confluence.cornell.edu/display/TFPP/Home

Who

Managed by Cornell Information Technologies (CIT), with input from campus advisory boards and consultants.

- Chris Lyons, overall project lead and Faculty/Staff Rollout lead, cpl7@cornell.edu, 4-7431
- Greg Menzenski, lead for Exchange and Student Services, gm228@cornell.edu, 5-8256
- Tom Parker, lead for Active Directory, jtp5@cornell.edu, 5-7521

STUDENT SERVICES

“Cmail” (Google Apps Education Edition) and “Umail” (Microsoft Live@edu with Exchange Labs) will provide email, calendar, and collaboration tools, instead of the current Postoffice (Cyrus) email system. Cmail is available as of April 2009; Umail is expected to be available in fall 2009.

- Better services and more space than Cornell’s budget allows (7-10 GB email storage space, file storage, calendar, collaboration tools) www.cit.cornell.edu/student_email/
- Students still have same @cornell.edu email address
- Most students already forward Cornell email elsewhere
- Not to be used to conduct university administrative and academic business
- Johnson School to continue providing Exchange service for its students

Task Force for Student Personal Productivity Services commissioned by vice president for information technologies Polley McClure at end of 2007 to evaluate options; details and final report:

confluence.cornell.edu/display/SPPS/Home

FOR MORE INFORMATION

blogs.cornell.edu/ensemble

www.cit.cornell.edu/ensemble

ensemble@cornell.edu 4/15/09



Calendar in Microsoft Outlook

The screenshot displays the Microsoft Outlook Calendar application. The main window shows a weekly calendar view for the period January 22 to 26, 2007. The interface is divided into several sections:

- Left Sidebar:** Contains navigation options such as "All Calendar Items", "My Calendars", "Open a Shared Calendar...", "Browse Calendars Online", "Share My Calendar...", "Send a Calendar via E-mail...", "Publish My Calendar...", and "Add New Group". Below this are icons for "Mail", "Calendar", "Contacts", and "Tasks".
- Main Calendar Grid:** Displays a weekly view with time slots from 8 am to 3:00 pm. Events are color-coded and include titles like "Residential Design Meeting", "Adventure Works Presentation", "Review New Landscaping Products", "Conference Call with Landscaping", "Lunch with Fabrikam Owner", "Develop Fabrikam Proposal", "Final Review of Fabrikam Proposal", "Office Lunch", "Commercial Design Meeting", "Meet with Recruiter", "Meet with Accountant", "Review Marketing Proposal", and "Interview Design Candidate".
- Right Sidebar:** Features a "To-Do Bar" with a calendar for January 2007 and a list of tasks. The tasks are organized by due date, including "Residential Design Meeting", "Lunch with Fabrikam Owner", "Adventure Works Presentation", "Team Lunch", "Back Up Business Plan", "Call Clients", "Review Brochure", and "Organize Business".