



MINUTES
Employee Assembly Meeting
Wednesday, August 20, 2014
12:15 -1:30pm
401 PSB

“Being an active Voice for Cornell Staff”

I. Call to Order

G. Mezey called the meeting to order at 12:22 p.m.

Present: M. de Roos, D. Brooks, B. Cristelli, L. Croll Howell, B. Esty, C. Ferguson, H. Hall, S. Jenks, E. Lee, G. Mezey, L. Morris, J. Rogan, B. Schaffner, BJ Siasoco, P. Thompson

Absent: J. Ballerstein, N. Bell, T. Grove, M. Stefanski Seymour

Also Present: G. Giambattista, N. LaCelle, A. O'Donnell

II. Call for Late Additions to the Agenda

There were no late additions to the agenda.

III. Approval of Minutes

C. Ferguson moved to approve the minutes from June 18, 2014. The motion was seconded and the minutes were unanimously approved.

IV. Business of the Day

A. Clothing Give-Away

B. Cristelli explained the professional clothing giveaway will again be happening this year. The location has changed from Day Hall to 700 Clark Hall. They will be taking donations the week before. All agreed it was a good event to have their name attached to.

C. Ferguson moved to vote, with 15 yes, 0 no votes, the motion carried.

B. Cornell Box Overview/Documents Usage (BJ)

BJ Siasoco explained he set this up to coordinate documents and maintain institutional memory. He noted the notes from the summer EA retreat were in there and encouraged any of the members who were not able to attend to take a look. He also asked that any documents be stored there and not on anyone's desktop or server in order to minimize confusion of having more than one version of a document floating around. Also, documents can all be saved and edited, but he

asked that members do not actually “delete” anything. C. Ferguson asked why we couldn’t use OrgSync. G. Giambattista said as of now, it is much more student based, and does not have the functionality needed for the EA. It is an idea for the future however. D. Brooks spoke up to compliment on how organized we as the EA are now, and he thinks it’s terrific. G. Mezey gave all the kudos to BJ for tackling this issue and developing such a good system.

B. Schaffner asked about the flood of “test” emails coming in lately? The report is the email list-serve has been disabled, so it should not be a problem again.

V. Report from the Chair

G. Mezey announced the President’s Address to Staff was scheduled for Tuesday, October 28 from 12-1p.m. He noted Mary Opperman had suggested it be a sort of “last lecture” theme, and he agrees. He then asked for any additional talking points to send along. S. Jenks suggested an update on CU’s sesquicentennial efforts. G. Giambattista said the “sesqui” celebration will have just launched, so agreed that was a great idea. D. Brooks asked what award the EA was planning to give out and to whom?

There was an “off the record” discussion on who the EA wished to give this years “Employee Appreciation” award to.

E. Lee made a motion about the winner of the award. It was seconded. The voting was 13 yes, 0 no, 2 abstentions so the motion carried.

G. Mezey then encouraged the members to attend the annual Assemblies Orientation in G01BioTech on Monday, 8/25 from 12-1 pm. G. Giambattista gave an update on what would be covered at the orientation session.

VI. Old Business

***Retreat Recap for Group (BJ)**

BJ Siasoco reminded the members of the notes from the retreat that are in the “box” and to look them over and provide suggestions if they are appropriate. G. Mezey thanked all who attended, and noted he thought it was a great start to the year.

***Committee/Task Force Assignments**

P. Thompson noted there are summaries on the committees in the “Box” also. They are looking for ideas and input on representation, also would like to have a resolution on this moving forward.

***Upcoming Guest Speakers for Year (Greg)**

G. Mezey noted they were planning to get Paul Streeter at an upcoming EA meeting, also some Deans and HR directors – looking like CALS and VET. C. Ferguson suggested adding one that was an endowed college. B. Cristelli suggested including the finance person from the colleges also.

*Mission Statement Update (BJ)

BJ. Siasoco said there is information on this in the “box” also.

President’s Address to Staff

G. Mezey asked for volunteers to help the office with the planning for the address. L. Croll Howell volunteered.

VII. New Business

BJ Siasoco noted there is an event coming up on Thursday, Aug 28 called the “Bear Walk” which is an opportunity for students, staff and CU administration to walk around collegetown to build relationships within the community. The website is called bearwalk.cornell.edu if anyone is interested in seeing more.

S. Jenks said he will have some Roberts Rules stuff to hand out at next meeting in order to help keep EA meetings on task.

VIII. Adjournment

B. Schaffner moved to adjourn the meeting and the motion was seconded. The Employee Assembly meeting of August 20, 2014 was adjourned at 1:30 p.m.