



Cornell University
Student Assembly

Student Assembly End of the Year Report, 2010-2011

Submitted by Vincent Andrews, Student Assembly President

Presented as Resolution #89

Passed on the 5th of May, 2011

By a vote of XX to XX with XX Abstentions

Introduction

The 2010-2011 Student Assembly has attempted to expand its role on campus beyond Resolution writing. The following 2010-2011 Student Assembly End of the Year Report will include a description of the Assembly's guiding philosophy for the year and will present the Resolutions and reports which we have passed through the Assembly within the context of those initiatives. Though this report demonstrates all the actions the SA has reviewed and voted on as a body, the report does not do justice in presenting all the work Assembly Representatives have accomplished. Due to the nature of this document, and its role as a summary of the entire Assembly's activities, it is impossible to the initiatives which individual SA members have addressed. However, it is the motivation of each individual Representative, regardless of whether they presented their actions in Resolution form or not, which has allowed the 2010-2011 Student Assembly to be successful. Therefore, the initiatives presented here are simply the most visible actions the Assembly has undertaken.

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Guiding Philosophy

The Student Assembly's broad goal this year has been engagement. Whether it be engagement of external bodies, such as other Universities or Assembly's or whether it be internal engagement, such increasing the utility of SA committees and independent student organizations, the Assembly has looked to broaden its relevance on-campus by interacting with more organizations. The Executive Board of the SA has espoused this philosophy of engagement by coining the term "SA as a Hub" and administrators have termed the 2010-2011 Student Assembly as "one of the most prolific SA's in recent memory".

Initiatives

Student Mental Health

One of the Student Assembly's major initiatives this semester has been to address the issue of student mental health on campus. The Assembly has addressed the issue of mental health from a programming perspective, with the organization of the Cornell Caring Community Celebration on November 11th, and addressed it through Resolution 21, 22 and 40.

Cornell Caring Community Celebration (CCCC)

The Student Assembly organized the Cornell Caring Community Celebration (CCCC) as a follow-up to the Spring 2010 Lift Your Spirits event. On November 11th and April 26th, the Student Assembly held Cornell's semesterly Caring Community Celebration in an effort to unite the student body season, and foster mental health awareness in an upbeat environment. CCCC aims to promote mental health awareness and student unity on campus each semester through a positive and preemptive approach. Multiple student organizations participated and helped to organize the informative, yet entertainment-filled, evening.

The two celebrations each attracted over 400 students and many organizations commended the SA for spearheading the Caring Community Celebration as a mental health initiative. The Assembly on whole will continue to prioritize campus unity and student wellbeing, including student mental health in the coming semester, and will be organizing a CCCC event each semester.

Special thanks go to the organizations who participated; EARS, Minds Matter, CUEMS, Class Councils, Cornell Dining, the Panhellenic Council, the Interfraternity Council, Habitat for Humanity, Sexual Health Awareness Group (SHAG), Consent Ed, Cornell Asian Pacific Islander Student Union (CAPSU), African Latino Asian Native American Students Programming Board (ALANA), Black Students United (BSU), and Asian and Asian American Forum (AAAF) for participating in the celebration. Also, a very special thanks to CU Jazz, The Hangovers Acapella, Last Call Acapella, and WVBR for performing at the event, as well as Dean of Students Kent Hubbell for speaking at the event.

Resolution 21 - Establishment of the Cornell Caring Community Committee (CCCC)

Charged the SA to bring together all undergraduates in order to promote health, friendliness and community networks on Campus by establishing a Cornell Caring Community Committee which will put on a “Caring Event” each semester.

The primary charge of the Student Assembly Cornell Caring Community Committee (CCCC) will be to connect students with fellow classmates, neighbors and friends. The Committee will enhance student’s experiences on campus outside of the classroom. The Committee will create a strong network to combine all student organizations devoted to mental health and care on campus. Through the creation of this committee and by connecting with the Student Assembly, a dialogue between students, various organizations, administrators and the rest of the Cornell community will commence and encourage all to understand the importance of living outside of the stresses of academia.

Furthermore, the continual event (once a semester) held by the committee will allow students to look forward to and depend on an organization put on by students and for students that centers on the livelihood of every undergraduate at Cornell.

Resolution 22 - Creation of Student Assembly Ad-hoc Committee for Advisory System Review

Created an ad-hoc committee to review and investigate concerns with the current faculty-advising system for each college. The ad-hoc committee and the whole S.A. will solicit feedback from the student body regarding their advisory system experiences in the form of a Speak Up event and or poll. The S.A. believes that student input is invaluable in the review of the systems.

As a result of this resolution, SA President met with Vice Provost Laura Brown to discuss the University’s report on advising. Addressing this issue is an ongoing initiative.

Resolution 40 – Recommendations to Faculty Regarding Mental Health and Well-Being of Students

In an effort to engage the other Constituent Assemblies, resolution 40 requested the Faculty Senate and the faculty in general to adopt a number of actions, enumerated below, in an effort to reduce student stress. The proposed actions are currently in front of the Faculty Senate, Educational Policy Committee (EPC) and will hopefully be presented in some form in front of the entire Faculty Senate this Spring semester.

Proposed actions:

The Student Assembly respectfully proposes the faculty adopt the following actions to create a healthier, more supportive environment for students:

- Faculty within colleges and departments are encouraged to coordinate prelim, paper, and project due dates to avoid conflicts and allow students adequate time to prepare for each
- Establish a precedent of having make-up examinations be at least a week away from the original test date (either before or after)

- Provide in their syllabus a universal statement vowing to consider the student experience and stating their commitment towards the accommodation of students in regards to classroom affairs
- Additionally provide in this statement a formalized mechanism to request a change in a prelim date, a change in due date for a paper or other turned in assignment, and/or a makeup examination
- Faculty be encouraged to provide the specifics of the above mechanism(s) in their syllabus and discuss such measures briefly during the first day of class;

The Student Assembly respectfully proposes the faculty provide a clarification as to the instances when accommodation is objectively necessary, and in making their decision as to what situations to include they should keep in mind those instances including, but not limited to:

- Situations where students have an unusually high amount of work/exams/assignments due in multiple classes in a short period of time
- Situations when students are having personal issues outside of the classroom
- Situations where students will be absent from campus or extremely occupied with extracurricular activities such as sports, conferences, tournaments, or other events that enhance their university experience in a productive way;

The Student Assembly makes their recommendation on behalf of students to faculty as to when they believe accommodations should be made, and that these specifics are:

- Situations where students have three or more items worth more than 20% of their final grade in any number of classes in a 96 hour span,
- Faculty will honor requests made 2 or more weeks in advance of the prelim/assignment date;

Faculty Forum

In an effort to continue addressing the issue of Mental Health on Cornell's Campus, the Student Assembly, in partnership with Black Students United and Minds Matters, hosted a Faculty Forum. The purpose of the Forum was to bring Faculty and students together to discuss what role Faculty play in insuring "academic rigor" while also maintaining "student support".

The Faculty Forum occurred on April 6 and was attended by about 25 faculty and 20 students and was featured on the front page of the Daily Sun.

Resolution 72 – Request to Forward Invitation Email to all Faculty

This resolution requests that the Dean of the Faculty send an invitation advertising the Faculty Forum to all faculty. The Dean of the Faculty followed through with the SAs request and sent an invitation to all faculty.

Finance Review

The Student Assembly is charged with allocating the Student Activity Fee (SAF) to byline funded organization (currently 29 groups) and with managing the Student Assembly Finance Commission (SAFC), which allocates a portion of the SAF to over 300 Independent Student Organization. In an effort to continue our philosophy of engagement, the Assembly has already met with every byline funded organization this year and has partnered with the SAFC to improve its funding allocation process.

Student Assembly Finance Commission (SAFC) allocation process review

A large initiative undertaken by the Student Assembly has been to review and propose changes to the manner in which the Student Assembly Finance Commission allocates money to the 400 Independent Student organizations who apply for funds every semester. The allocation of student funds can be considered to be one of the Assembly's most important roles on campus.

Resolution 7 – Examining the SAFC Funding Process for Independent Student Organizations

In an effort to improve on one of the most important functions of the SA, Resolution 7 established an ad-hoc committee to examine and review the current Student Assembly Finance Commission (SAFC) funding process for Independent Student Organizations.

The ad-hoc committee was charged to consult with existing Independent Student Organizations in its review of the SAFC funding process.

The ad-hoc committee then presented its recommendations on how the SAFC funding process can be improved at the second-to-last SA meeting of the Fall 2010 academic semester.

The report and proposed changes which resulted from this ad-hoc committee is presented as Appendix A.

Resolution 75 – SAFC Funding Guidelines Reform

Concluded a year worth of work done by the Committee established by Resolution 7 and adopted many of the changes put forth in the report included as Appendix A to this document. In short-form, the major changes to the SAFC guidelines will allow for;

1. Year-long budget period
2. Opportunity in the spring to apply for a budget for the next year
3. Changes to nature and timing of the allocation hearings to allow organizations to turn in missing documentation at funding hearings
4. Eliminate separate "jointly organized event" to improve the fairness of the allocation of resources.

Resolution 73 – SAFC Funding Guidelines Amendment

Continued the SAs analysis of the funding guidelines and helped clarify as well as make more precise some of the language in the document.

Organization Review Initiative

The Student Assembly Organizational Review Committee (SAORC) established its process for engaging and reviewing the over 800 student organizations at Cornell and also reviewed its first 58 groups. The SAORC was established as a committee of the SA last year because Cornell has so many student organizations and thus it is often hard for some groups to find the resources they need on campus. With the creation of the SAORC, the SA helps like-minded groups to become aware of each other's existence and through the Student Activities Office it encourages student organizations to closely collaborate.

This is *immensely* important to the student population as a whole because when more groups work to co-host and co-run events, the end result is of much higher quality and will appeal to a larger number of people. In addition, as the SAORC makes sure that the only groups that exist serve a legitimate purpose to our community, i.e. not shadow organizations for a larger central one, it helps to remove redundancies. This is extremely important because it means that funding sources like the SAFC can be better distributed, allowing club memberships to grow. The SAORC is thus striving to make the student organization system better for those that it affects...the students.

The Committee presented a progress report which was presented on the February 10th SA meeting and can be viewed on the Assembly's website. The Committee also passed an amendment to its charge as Resolution 85.

Resolution 85 – Student Assembly Organizational Review Committee Revisions

Amended the Organizational Review Committee's charge in the Student Assembly Charter to redefine its major function as an auditor of new organizations who want to be formed on campus. It retains its function as an auditor of current organizations on campus, but it states that the Committee will only audit an organization if the Committees Chair is made aware of a potential issue with the organization.

Byline Funded Organizational Review Process

The SA Created a New Non-Byline Funding Year Review Process. In order to improve communication with by-line funded groups between funding cycles and continue the theme of SA engagement, the Appropriations Committee asked each organization to prepare a financial & operational report denoting their past performance and future plans. Each organization presented their report to the Committee over the semester and the groups were able to understand some of the concerns that may come from the SA in the future. In addition, Assembly members were able to understand some of the groups' issues so that they could be more informed for the Fall 2011 byline process.

The Committee produced a report after meeting with each group to guide the groups' SAF requests in the future. Specifically, it worked with the Cornell Cinema to ensure that the next by-line funding process would be smoother than previously. Both of our organizations worked together to listen to each other's concerns and make changes that would mitigate any potential issues in the future.

Reports from all the meetings are included as Appendix D in this document.

Resolution 74 - Cornell Cinema Ticket Price Increase Approval

In accordance with the SA increased communication and interaction with Byline funded organization, this Resolution approves a request to increase Undergraduate ticket prices by Cornell Cinema. Per SA Charter, Appendix B guidelines, all ticket price changes must be approved by the Student Assembly before they can come into effect. At this meeting the SA also approved Cornell Cinema's Student Advisory Board Charter, per Appendix B rules, to institutionalize the role of student involvement in the Cinema.

SAFC Appeals

With 18 appeals from the SAFC in Fall 2010, and a record 48 appeals in the Spring, the SA did a terrific job of ensuring that all issues were handled appropriately and without major controversy. Appeals were handled fairly, equitably, and maturely and student organizations were kept adequately informed throughout the process. Only one appeal was brought to the full SA which is a vast improvement in relation to past semesters. All other appeals were determined in the SA Appropriations Committee.

The Fall SAFC appeal process was concluded with ***Resolutions #20, 23, 28, 29, 30, and 31***. The Spring SAFC appeal process was concluded with ***Resolutions #64 and 68***.

Resolution 56 – Hangovers SAFC/SA Funding Decision

So as not to have a group of students liable for \$5,500 worth of unpaid speaker engagement fees, the Student Assembly passed this resolution to instruct the SAFC to pay for the expense despite the fact that the organizations treasurer did not file the paperwork in proper order.

Resolution 71 – SAFC Special Projects Funding Assistance

As a result of the numerous appeals which occurred in Spring 2011 as well as other forecast issues, the SAFC found itself without enough funds to grant end-of-the semester "Special Projects" request. In an effort to allow some organizations to receive Special Projects Funding, the SA granted the SAFC an internal "loan" to the order of \$10,803.50 which will be returned to the SA by July 1, 2011 contingent upon the passage of Resolution 83.

University Recognition Policy Response

Upon first hearing about the changes to the University Recognition Policy, the SA was troubled by the administration's lack of consultation with student governance and relevant stakeholders. For example, as per the mandate issued by the Board of Trustees and the President of the University, the Student Assembly has legislative oversight over the Office of the Dean of Students, which houses the Office of Fraternity and Sorority Affairs (Article 1.1 of the SA Charter). Therefore, the Executive Board of the SA felt that the fact the Student Assembly was not consulted or even notified about the changes negatively reflected upon the process in which the proposed changes came about.

Apart from the Student Assembly's legislative responsibilities, the SA is also the main funding body for the majority of student organizations on campus, including those providing non-alcoholic and alternate social programming for students. The lack of communication with the SA suggested the Assembly members that the administration may not have recognized the broader issues and

implications of the proposed plan.

In an effort to address the changes to the Recognition Policy, the SA offered a multi-faceted perspective on the issue by incorporating the opinions of students not represented by the Greek governing bodies and how these changes may come to affect the broader student experience.

The Student Assembly hoped to assist with the review of the University Recognition Policy and its implementation in order to ascertain how the initiative will affect all students. As part of its review, the Student Assembly requested information from the University through Resolutions 8, 9, 10 and 11. The Student Assembly has the authority to request information per its charter:

Article 1.1 Legislative Authority Over Policies

The Student Assembly (herein after referred to as the SA) will have legislative authority over the policies of the Department of Campus Life and the Office of the Dean of Students, and have the authority to review the budgets and actions of said departments.

Bylaw 1.1.a Pursuant to the authority of Article 1, Section 1, the SA shall by majority vote have the authority to require at any time information directly from a department or a specific individual within that department concerning the budget, policies, or actions of said department. The request for this information shall be made at a SA meeting.

Bylaw 1.1.b Should a request [for information, as described in 1.1.a above] be refused, the SA by simple majority vote may request the information be given to the Vice President for Student and Academic Services who shall forward it to the SA. The Vice President for Student and Academic Services shall act unless otherwise directed by the President, pursuant to Article 1, Section 5.

Resolution 8 - Gannett Health Services and Alcohol Related Incidents on Cornell's Campus

Requested any information from Gannett Health Services regarding alcohol consumption on campus in an attempt to determine consumption trends.

Resolution 9 - Judicial Administrators Office and Alcohol Related Incidents on Cornell's Campus

The Student Assembly requested statistics detailing the number of students who have had one alcohol related incident, the number of students who have had two alcohol related incidents, the number notifications sent to parents of students who have had two alcohol infractions, the number of students with three alcohol related incidents and the number of students who have been placed on academic probation and/or suspension due to three or more alcohol related incidents. In addition, the Assembly requested that the information detailing these incidents are broken down by the academic semester and living location (dormitories, Greek housing, or off-campus) of the students.

Resolution 10 - Cornell University Police and Alcohol Related Incidents on Cornell's Campus

Requested any information from CU Police regarding alcohol consumption on campus in an attempt to determine consumption trends.

Resolution 11 - City of Ithaca Police and Alcohol Related Incidents on Cornell's Campus

The Student Assembly requested any information from the Ithaca Police Department regarding alcohol consumption in Collegetown and around Cornell's campus.

Resolution 13 - Residential Programs and Alcohol Related Incidents on Cornell's Campus

Requested any information from Residential Programs regarding alcohol consumption on campus in an attempt to determine consumption trends.

Conclusion

The Student Assembly received reports from Gannett, the Judicial Administrators Office, the Dean of Students Office as well as the Residential programs regarding alcohol consumption on campus. Though much data was presented, the SA could not reach conclusive results regarding how the changes to the University Recognition Policy would affect consumption of alcohol on campus.

Late Night Programming

Due in-part to the changes of the University Recognition policy, the Student Assembly identified that there existed a lack of University sponsored late-night programming on campus. The SA passed Resolution 18 to urge for the creation of a late night programming venue and followed up its effort with Resolution 80 to urge for the creation of a Campus Pub in the Ivey Room in Willard Straight Hall.

Resolution 18 - Late Night Programming

Established an ad-hoc committee to coordinate the creation of a document which details how to create successful late night programming on campus. The committee was charged to outline what University resources (independent of SA allocated resources) are needed to provide successful late night programming on campus.

The committee's resulting document was submitted to the SA for review and was forwarded to the Vice President for Student and Academic Services, the Dean of Students and the President of the University on January 7th.

The committee report has been included in this report as Appendix B.

The Student Assembly has continued working towards establishing a late-night programming venue this semester.

Resolution 80 – Pub Report

This Report is the follow through and year worth of work by the Committee created by Resolution 18 and the recommendations it made in its report at the end of the Fall 2010 Semester. The Late Night Programming Committee continued to meet throughout the Spring 2011 semester as the main arbitrator between CU Dining, the Administration and Students to support the creation of a Campus Pub to be located in the Ivey Room in Willard Straight Hall. Currently, Cornell Dining is finalizing its business plan which it will send to University Administrators for final approval. Let this End of the Year Report demonstrate how the Student Assembly should be credited if a Pub is brought to Campus.

The Pub Report has been included as Appendix C of this Report.

Resolution 81 – Late Night Programming Byline Charter Changes

The rationale for the creation of a campus Pub is to allow for more late night programming on campus. This resolution established a student management structure, housed in the Charter of the Student Union Board (SUB), to manage the programming which would occur at the Pub. This resolution presents those changes to the SA for its approval.

Resolution 82 – Appendix B Changes – Late night Programming

The rationale for the creation of a campus Pub is to allow for more late night programming on campus. This resolution demonstrates and formalizes the commitment from Byline funded organizations, specifically Class Councils, Cornell Concert Commission, Cornell University Programming Board and Student Union Board, to put on Programming at a Campus Pub.

Resolution 83 – Reimbursement of Resolution 71

The rationale for the creation of a campus Pub is to allow for more late night programming on campus. This resolution allocates \$10,000 from the 2010-2011 Student Assembly budget to the Pub Committee of the Student Union Board for the purposes of organizing programming at the Campus Pub.

Constitutional Convention

Since at Cornell University, life outside the classroom is an integral part of the educational process and many students feel they learned more about responsibility and rights as a member of various student organizations. The Constitutional Convention was an effort to raise the level of awareness of the extent of students' rights and responsibilities. During the Convention, which took the form of an SA meeting, SA and Community members wrote a Statement of Rights and Responsibilities which was presented to the SA as Resolution 79.

Resolution 70 - Calling for Constitutional Convention

Calls for a meeting to create a Student Bill of Rights.

Resolution 79 - Calling for a Student Bill of Rights to be Promulgated

Presented as the final product of the Constitutional Convention and asks the SA to pass a Student Statement of Rights and Responsibilities. The Statement can be found as Appendix E.

Late Night Transportation

In an effort to address late night transportation options at Cornell, the SA partnered with CU Transportation and Late Night Shuttle Van Service during Study Week, Spring 2011. Shuttle vans were provided from May 8 to May 13 between the hours of 10:30pm to 2:30 am to ensure that students had a safe ride home from all of the libraries.

This is a continuation of an effort begun by the SA Woman's Issues Committee during the previous Assembly.

General Engagement

Beyond engaging organizations through specific agenda initiatives, the SA has also engaged organizations in a variety other forms.

Ivy China

In 2010, the Ivy Council continued its partnership with the ACSF, with a second Ivy-China Summit and Ivy-China U.S. in 2010-2011. Cornell University sent SA President Vincent Andrews as its 2010 delegate.

Initiated by students at Cornell University in 2008, the Ivy Council established a partnership with the All-China Students' Federation (ACSF) in order to strengthen the relationship between American and Chinese student leaders.

To launch the exchange, an Ivy League delegation of student body presidents and Ivy Council leaders visited Beijing, Wuhan, and Shanghai during the summer of 2008 which former SA President Ryan Lavin attended.

The Ivy Council holds three objectives in its involvement with China: (1) To establish a platform of discussion and exchange between student leaders at Ivy League schools and their Chinese counterparts. (2) Provide a glimpse of society, politics, business, culture, and university life in one country to student in the other. (3) Introduce students on both sides of the exchange to new and differing perspectives.

Communication Improvements

The SA has been working very hard to improve communication with all students. Resolution 4, Resolution 6 and Resolution 53 begin to demonstrate our work on this effort.

Resolution 4 – Establishing 'Speak Up' Events Hosted by the Student Assembly

In the Assembly's attempt to increase its outreach and engagement, this resolution amended the Assembly Charter to require the SA to hold at least one "Speak Up" event per semester. The Assembly used the Cornell Caring Community Celebration as its Fall Semester "Speak Up" event and is currently planning a cook-out on the Arts Quad as its Spring Semester "Speak Up" event.

Resolution 6 – Responsibilities of the Vice President of Public Relations

The Resolution attempted to grant the Student Assembly the ability to send email notifications and updates to the entire student body through a list which the Office of Assemblies currently maintains. After consultation with the University Vice President for Communications the Assembly was not granted access to the system. The Assembly has continued to pursue a means to communicate with all students but also re-focused its effort into creating a brand-new website through Resolution 53.

Resolution 53 - Communications Budget Change

The passage of this resolution represents the Assembly's commitment to create a new, interactive website. The resolution allocated \$1000 to the Communications Committee budget from the surplus in the Student Assembly administrative budget for the payment of web design services

(\$650) and additional promotion activities (\$350). The money will be used to create a completely new Cornell SA blog and will enable the SA to better interact with students as well as provide different outlets and forums for students to discuss, collaborate and network among themselves.

The URL for the SA's new website is cornellsa.org

Public Service Committee

The SA Public Service Committee is the first outreach committee of its kind and represents the epitome of SA engagement. The SA partnered with over 80 public service organizations on campus to write and distribute a 15 page guidebook detailing all the public service organizations on campus. The creation of this pamphlet makes Cornell SA one of the first undergraduate student governments around the country to do this kind of work and to try and inspire students to get involved in the community.

A copy of the pamphlet can be obtained upon request.

SUNY Student Assembly

Every year the Cornell Student Assembly sends representatives to the annual SUNY SA meeting. These Cornell SA Representatives represent Cornell, participate in debate and vote on Agenda. As a result of our involvement with the greater SUNY system, the Cornell SA also participates in agenda items which concern all SUNY schools.

Resolution 57 – SUNY Student Assembly Legislative Agenda

The SA passed a document, with one amendment, which urges the SUNY Chancellor to amend the SUNY budget in a few specific manners. A copy of the document can be produced upon request.

Environmental Initiatives

The SA Environmental Committee has successfully partnered with multiple sustainability organizations on campus which resulted in an active environmental agenda on the Assembly. Though many of the initiatives were not passed by the full Assembly, the Committee has continued to use the SA as a tool to reduce the University's carbon footprint.

Resolution 35 - Taking Back the Tap

The Assembly requested that Cornell Dining slowly phase out the sale of bottled water on campus and encouraged students to purchase fewer plastic bottles. The Resolution was submitted to the President and, though he did not agree to stop the sale of bottled water on campus, he agreed to look into ways in which the administration could distribute water in a more environmentally friendly manner on campus.

Resolution 50 - Proper Waste Management by SAF Funded Organization

In the Assembly's continued effort to reduce the University's carbon footprint, the Assembly passed this resolution urging Student Assembly funded groups to reduce their paper plate, cup and general paper usage and increase their recycling. It also recommended the University change its University Use Policy (UUP) form to automatically require the inclusion of recycling dispensers during events.

Resolution 60 – Discovering the Necessity of Paper Syllabi

Approved a survey to be sent out to all students to assess the need for syllabi to be printed by professors at the start of the academic year. This Represents an effort by Assembly members to improve Cornell’s sustainability.

Internal Changes

Through amendments to the SA Charter, the Assembly was able to improve its internal functions to increase engagement on campus.

Resolution 44 - Adding 4 At-Large Seats to the SA

As a result of the many issues the Student Assembly has had to address this semester and the many issues it was not able to address, with the President’s approval, the SA has increased the number of voting Representatives from 23 to 27 members. Three seats are to be designated as “undesigned at-large” and one seat is to be reserved to an additional Freshman Representative.

Resolution 5 – Committee Review of Resolutions

To increase the engagement of the Assembly’s Committees, this resolution requires all resolutions to be “reviewed” by an SA Committee before it can be brought to the Assembly floor. This is an important step to increase engagement because there are many non-SA Representatives on SA Committees who are able to effectively contribute to the Resolution making process.

Resolution 27 - Creation of the Greek-LGBTQ Relations Ad-Hoc Committee

Through the creation of an LGBTQ Relations Ad-Hoc Committee between the Student Assembly and the Greek system, the SA LGBTQ Representative and interested community members are able to address the many points of concern which exist in the Greek Community regarding LGBTQ issues. This is an ongoing initiative on the Assembly and represents the SA’s engagement of the Greek governing bodies.

Resolution 43 - Requiring SA Review of Housing Information

The Student Assembly Charter grants the SA “authority” over the division of Campus Life. Therefore, in the Assembly’s effort to improve the effectiveness of housing communication between the Administration and students, the University Housing department has agreed to discuss outgoing communication with the SA Residential Life Committee before it is sent. This resolution will both increase the engagement of the SA with the University Administration and will improve the Administration’s communication with students.

Resolution 26 - Clarification of Designated At-Large Seats

To ensure the SA continues to address and engage Minority Student, International Student and LGBTQ Student Issues, the Assembly permanently designated “at-large” seats to address those issues. President Skorton accepted the Charter change.

Resolution 34 - Charter Revisions II

After a 2 year effort to write a clearer and more readable charter, the Assembly successfully passed and President Skorton accepted a new format for the SA charter.

Resolution 51 - Addressing Women’s Issues Through Internal Changes to the Student Assembly

In an attempt to increase the participation of woman on the Student Assembly and to ensure that the Assembly continues to address the many issues affecting woman on campus, the Assembly passed this Resolution specifying that one of the newly created at-large seats be designated as the Woman’s issues seat. Do to the recent nature of this resolution, the Assembly is still waiting for Presidential approval.

Resolution 54 – Amendment to the 2010 – 2011 Standing Rules

Clarifies the manner in which the Executive Vice President of the SA can place items on the agenda.

Resolution 59 - Formal Changes to the SAFC Attendance Policy

Clarifies and amends the SAFC Charter to provide an up-to-date attendance policy for SAFC commissioners.

Resolution 61 - Regarding the Special Rules of Order

Follows up on President Skorton's response to a Resolution passed by last year’s Assembly and ensures that the Special Rules of Order are considered an active and applicable document by the Assembly’s proceedings.

Resolution 62 – Amendment to Article IV, Section 1a of the Student Assembly Charter

Corrects a typo passed in Resolution 44, regarding increasing the number of Seats of the SA.

Resolution 63 – Amendment to Article V, Section 1 of the Student Assembly Charter

Clarifies and updates the manner in which Charter Changes to the SA Charter must occur.

Resolution 66 – Directly Appointing a Policy Liaison to The Ivy Council

Amended the Ivy Council charge in the SA bylaws to allow the SA to appoint a “policy liaison” to the Ivy Council delegation.

Resolution 76 - Creation of the S.A. Vice President of Outreach

Since the SA increased its outreach efforts and its presence on campus and considers reaching out to various constituencies of the student body a fundamental responsibility of Representatives, this Charter change established a new position on the SA Executive Board. This Resolution establishes a new Vice President of Outreach which will have the duties to coordinate all the SA’s outreach activities.

Resolution 78 – [S.A.-SAFC Internal Operation Improvement Initiative](#)

To increase SA Representative understanding of the SAFC funding process, since they will be voting on SAFC funding appeals, all SA Representatives will now be required to attend an SAFC training session, per this amendment to the SA Bylaws.

Other Student Assembly Actions

The Assembly has also passed many other Resolutions which cannot be sorted into broad agenda initiatives.

Resolution 1 – Approval of the SA 2010-2011 Standing Rules

As occurs at the start of every academic year, the SA reviewed its internal functioning, made a few minor adjustments, and passed a new set of internal policies.

Resolution 2 – Conflict Free Resolution

Worried by the use of “conflict minerals” in electronic devices, the Assembly passed a resolution requesting the administration cease purchasing electronics from companies who use conflict minerals in their products.

Resolution 3 – Change in Transportation Notification

Due to Ithaca weather, students frequently use public transportation to get around campus. However, also due to Ithaca weather, public transportation routes and service are often affected. The University and Tompkins County does a poor job of notifying students about route or service changes. Therefore, the SA passed Resolution 3 requesting the administration to use the “Special Conditions” listserv to communicate route and service changes to students. The Assembly is still waiting President Skorton’s response.

Resolution 12 – Request for an Annual Report on Executive Compensation

As a result of budget cuts and potential tuition increases, the SA passed Resolution 12 recommending the Administration to release the compensation figures of all Administrators listed in the Cornell Annual and Financial Report and requests the disclosure of the philosophy and rationalization behind executive compensation policies in clear and plain English. President Skorton accepted the resolution in part and rejected the resolution in part.

President Skorton agreed to disclose “the manner in which compensation is set and the process that is used, the compensation philosophy that drives decisions regarding executive compensation, and the cost of executive compensation as compared to the budget of the university”. President Skorton declined to provide the exact compensation figures of University administrators.

The Resolution, President Skorton’s response and the University’s report regarding compensation philosophy can be found on the Assembly’s website.

Resolution 15 - Possession of Pepper Spray on Campus

In response to recent forcible touching incidents on campus, the SA passed Resolution 15 requesting that the University allow students to carry pepper spray on campus. Citing to safety concerns President Skorton rejected the resolution.

Resolution 16 - Creation of Student Assembly Judicial Board Ad-hoc Committee

The SA passed Resolution 16 to create an ad-hoc committee which would write a report detailing how the Assembly could create a judicial body to potentially establish a more just and fair process for reviewing certain Student Assembly policies by ensuring greater independence in the review process, thereby reducing the potential for conflicts of interest. This process is ongoing.

Resolution 19 - A Response to Recent Instances of Anti-LGBTQ Bullying

As a result of anti-LGBTQ bullying incidents around the United States, the Assembly passed Resolution 19 stating that the Student Assembly strongly condemns bullying of any individual or group for any reason, and specifically on the basis of sexual orientation and gender identity and expression. The Resolution also urged the President of Cornell University to publicly affirm Cornell's commitment to combating bullying and promoting an open and caring community at Cornell.

President Skorton affirmed his commitment in his written response to the resolution.

Resolution 25 - Mandating Soap in Dorm Bathrooms

This resolution requested that soap dispensers be placed in every University dorm and that housing officials regularly check that the dispensers are full. President Skorton responded that due to budget and staff constraints, University Housing is unable to accommodate the request.

Resolution 38 - Approving Non-Discrimination Clauses, Part I

Following up on a resolution passed by the 2009-2010 Assembly, the current Assembly approved the addition of non-discrimination clauses in all byline-funded student organizations. The non-discrimination clauses were largely a result of the debate surrounding the 2009-2010 Assembly Resolution #44.

Resolution 39 - Call For All Students to Boycott CollegeACB.com and Similar Gossip Websites

The Student Assembly called upon all students to boycott CollegeACB.com and any similar site that induces students to engage in defamatory gossip, and to refrain from accessing and posting on these websites in order to live up to our values as citizens of the Cornell community in this "Sense of Body" resolution.

Resolution 41 - Approval of the Spring 2010 Election Rules

After a very lengthy and thorough process, the Assembly decided to maintain the direct election of the President and Executive Vice President without the use of slates or tickets. The resolution also removed restrictions on electronic communications and changed the number of signatures certain candidates need to acquire to run in the elections.

Resolution 42 - Creation of a New Service Learning Cooperative

In response to a request by members of a Housing Cooperative, the Assembly passed this resolution and its accompanying report urging the administration to review the process and potential for bringing a new Housing Cooperative to campus. This process is still ongoing.

Resolution 46 - Student Bill of Rights Ad-Hoc Committee

The Assembly created an ad-hoc committee to explore and potentially write a "Student Bill of Rights". This process is ongoing.

Resolution 47 - A Response to Recent Instances of Violence Against Women

This Sense of Body Resolution states that the Student Assembly strongly condemns violence of any sort, targeted at any individual or group for any reason, and specifically violence against women

and sexual assault. The Resolution also urged the administration of Cornell University to look at implementing innovative means of preventing sexual assaults on campus and greatly improve the enforcement mechanisms charged with handling such issues, including the Office of the Judicial Administrator and the University Hearing Board.

Resolution 48 - SAFC Guideline Changes

As occurs every semester, the Assembly reviewed and approved changes requested by the SAFC Commissioners to the SAFC Funding Guidelines.

Resolution 49 - SAFC New Commissioners

As occurs every semester, the Assembly reviewed and approved the appointment of new SAFC Commissioners.

Resolution 65 – Approval of Amendments to the Haven: the LGBTQ Student Union Constitution

Approves changes to the HAVEN constitution per Appendix B rules of the Student Assembly Charter.

Resolution 67 - In Support of the Faculty Senate's Sense of the Senate Resolution on Academic Work During Scheduled Breaks

Supporting and commending the Faculty Senate's resolution encouraging Faculty not to assign work over breaks.

Resolution 69 – Making Campus Buildings Accessible

Passed as a Sense of Body Resolution encouraging the University prioritize making all buildings on campus accessible to students with disabilities.

Resolution 77 - Promoting Accessibility in On-Campus Events

Passed as a follow-up to Resolution 69, this resolution places an accessibility checklist form on the SAFC funding website. The goal of this action is to increase organizations' awareness and consideration for accessibility needs as they organize events.

Resolution 86 – Urging the Administration to Hire an Adviser to Haven: The LGBTQ Student Union

HAVEN, a byline funded organization meant to provide support for and awareness of the LGBTQ community at Cornell has been operating for a number of years without a permanent advisor. This Resolution calls on the University administration to hire a permanent advisor.

Appendix A- Report of the Ad Hoc Committee Examining the Student Assembly Finance Commission Funding Process for Independent Student Organizations

I Executive Summary

The Committee was charged to identify ways in which the allocation process of the Student Assembly Finance Commission (the Commission) could be restructured to ease organizations' access to funds. The Committee identified several aspects of the allocation process that affect the organizations' experience and evaluated several alternative practices for each aspect, considering impacts on several key factors.

The Committee recommends the following permanent changes:

1. *Yearlong budget period.* Unspent funds allocated in the fall semester should no longer revert at the end of the semester; rather, the funds will continue to be available to the organization in the spring. Allocations will be capped on a per-year rather than per semester basis. An organization that receives adequate funds for the full year in the fall semester thusly would not have to apply again in the spring for additional funds. Organizations that receive allocations in the fall semester would also have the opportunity to apply for additional funds in the spring, if needed.
2. *Opportunity in the spring to apply for a budget for the next year.* Organizations could request a budget for the following academic year during the spring semester of the current academic year. This would allow such a group to secure funding for events that occur early in the fall semester.
3. *Unlimited "Special Project Requests".* Organizations could request an unlimited number of special projects. Special Project Requests would be exclusively limited to situations where organizations have new or changed circumstances (e.g. qualifying for a tournament or cancellation of a speaker).
4. *Reduced supporting documentation requirements submitted online.* Organizations would only be required to submit proof of contact for speakers and proof of room reservation for local events. Such documentation would have to be scanned/pdf'd and attached to the online application.
5. *Brief activity report required to be submitted online after each funded activity is completed.* Organizations should submit brief reports regarding local events, travel events, and publications supported by the Commission through an online form. A report would collect information about the nature of the activity, number of participants, and other metrics relevant to the Commission or the Assembly.

The Committee further recommends the following changes be implemented on an experimental basis to evaluate their suitability for permanent implementation:

1. *Changes to nature and timing of the allocation hearings.* Organizations will receive preliminary releases of their allocations prior to the opportunity for hearing and may bring additional information, including supporting documents, to the hearing if they request a hearing. This change will reduce the number of hearings that need to occur and make those hearings that do occur a more effective opportunity for organizations to obtain an adequate allocation without need to appeal to the Assembly.

2. *Second opportunity for initial budget application mid-semester.* Organizations which have not already applied for an initial budget may submit such requests at a new opportunity in the middle of the semester.

These changes would be implemented through amendment of the Commission's Funding Guidelines and would be put into effect for the 2011-2012 academic year.

II Background

The mission of the Student Assembly Finance Commission (the Commission) is stated in its charter as follows:

The Student Assembly Finance Commission is a committee established by the Student Assembly (SA) to:

- promote the participation of Cornell undergraduates in decision making within the University,
- insure student control of the undergraduate activities funding,
- interpret and implement the funding criteria approved by the SA,
- allocate student activity funds,
- interpret policy, and
- assist the SA with related functions concerning student organization funding.

The Ad Hoc Committee Examining the Student Assembly Finance Commission Funding Process for Independent Student Organizations (the Committee) was established by Student Assembly Resolution 7, which charged the Committee to “present a recommendation on how the SAFC funding process can be improved by [Thursday, November 18]”. The principle goal articulated for the Committee was to determine “the process to access Fee money be made easier”.

To that end, the Committee has prepared this report, identifying issues and alternative courses of action related to each. For each alternative considered, the commission considers impact on several relevant factors to inform its decision about which to pursue.

The Committee intends that this report and its recommendations be circulated amongst the student body for comment and further refined before the courses of action recommended are finalized.

III Stakeholders

The Committee identified the following stakeholders, who should be consulted before any final policy proposal is advanced:

1. officers and advisors of registered student organizations eligible for commission funding,
2. members of the commission,
3. staff of the office,
4. staff of the SAO, and
5. Dean of Students office.

IV Relevant Factors

For each alternative solution considered to the following interests are weighed:

1. impact on ease of attainment and utilization of commission funds for organizations,
2. ability to assure responsible and effective use of funds,
3. ability of office to support and impact on office resources,
4. ability of commission to support and impact on commission resources, and
5. conditions and restrictions imposed by institutional policies, legal requirements, and best practices.

V Key Recommendations

The Committee recommends the following course of action:

1. a yearlong budget period,
2. three opportunities to request initial budget, including one before start of budget period,
3. one unqualified opportunity (“second chance”) to adjust a budget each semester after the initial allocation,
4. unlimited qualified opportunities (“Special Project Requests”),
5. fewer prospective (“look forward”) requirements submitted online only,
6. brief retrospective (“look forward”) reporting requirements for activities,
7. hearings held after preliminary allocation release and with ability to submit new documentation.

VI Definitions

Activity: A local event, travel event or publication within the meaning of the commission's funding guidelines.

Allocation: An act by the commission of appropriating funds to a budget for an organization. Each allocation consists of a budget and a rationale explaining the basis for that budget in the commission's funding guidelines.

Budget: An appropriation of funds to an organization consisting of amounts approved for each expense category provided by the commission a budget period in which expenses are allowed.

Budget adjustment: Modification of an existing budget by the commission, including adding funds, reducing funds, or redistributing funds among expense categories within the budget.

Budget period: The period of time in which funds allocated to a budget may be spent. Funds remaining unspent at the end of this period revert to the commission and cease to be property of the organization.

Commission: The Student Assembly Finance Commission

Expense category: A classification of allocated funds associated with particular conditions in the commission funding guidelines

Independent organization: A student organization that registers with the SAO in an "independent" status. Such organizations are considered independent of the university and subject to different privileges and restrictions compared with university organizations.

Office: The Office of the Assemblies.

Purchase order: A contract in which one organization prospectively agrees to pay a vendor for certain services.

University organization: A student organization that registers with the SAO in a "university" status. Such organizations are considered part of the university and have an advisor who assumes responsibility for their operations as part of his or her employment in the university.

UUP: Use of university property policy, which requires that on campus events with certain attributes must be approved by several university departments. Organizers of events meeting such criteria must seek approval through an online form managed by the SAO.

Year: Unless otherwise stated, a "year" in this document is one academic year running from the first day of classes in the fall semester until the last day of classes in the spring semester.

VII Issues and Alternatives

1 Duration and number of budget periods per academic year

The question in this section is what should be the lifetime of allocations once they are made.

1. A One budget period per semester (current practice)

Allocations revert at the end of each semester, so the lifetime is from allocation until the end of the semester.

Other alternatives are assessed compared with this baseline.

1. B One budget period per year (recommended)

Allocations revert at the end of the academic year. Unspent allocations from the fall semester would thus remain available to an organization to spend in the spring semester.

1. A single budget period would decrease the workload and responsibilities of most organizations by requiring only one application to secure funds per year. It would, however, require greater preparation on the part of organizations as they would have to have a complete budget plan for a full academic year rather than a semester. Whether on the balance this would ease the burden on groups depends upon the level of detail and supporting documentation required and the opportunity for later adjustment of budgets.

2. No significant impact.

3. Would significantly reduce workload of office by eliminating roughly halving the number requests processed.

4. Would significantly reduce workload of commission by eliminating roughly halving the number requests processed.

5. Would bring organization practices more into conformity with university practice of annual budgeting.

2 Number and timing of opportunities to request an initial budget

The question in this section is how many opportunities should be provided to organizations to request an initial allocation.

2. A One opportunity per semester (current practice)

Organizations receive one opportunity per semester to request an initial budget. Other alternatives are assessed compared with this baseline.

2. B Two opportunities, one before the budget period starts and one starting after

In addition to applying after a budget period has started, organizations could apply prior to the start of each budget period.

1. This approach would enable organizations to secure funding for events that occur early in fall semester, which is not possible under Alternative A.

2. No significant impact.
3. Spreading a fixed number of requests across multiple deadlines would spread out the associated work for the office, reducing acute workload but not overall workload.
4. Spreading a fixed number of requests across multiple deadlines would spread out the associated work for the commission, reducing acute workload but not overall workload.
5. Would serve institutional interest in supporting student programming throughout the academic year, including at the start.

2. C Three opportunities, including one before the budget period starts (recommended)

In addition to applying after a budget period has started, organizations could apply prior to the start of each budget period. An additional opportunity would be provided in the middle of each semester for organizations that have not applied for an initial budget in either of the previous opportunities.

1. This approach would enable organizations to secure funding for events that occur early in fall semester, which is not possible under Alternative A. It would provide greater flexibility in timing of submission compared with Alternative B.
2. No significant impact.
3. Spreading a fixed number of requests across multiple deadlines would spread out the associated work for the office, reducing acute workload but not overall workload. Relatively greater number of deadlines could generate some more administrative burden compared with Alternative B.
4. Spreading a fixed number of requests across multiple deadlines would spread out the associated work for the commission, reducing acute workload but not overall workload. Relatively greater number of deadlines could increase administrative burden compared with Alternative B.
5. Would serve institutional interest in supporting student programming throughout the academic year, including at the start.

3 Number of unqualified opportunities (“second chances”) to adjust an existing budget

The question addressed in this section is whether to offer a second chance to organizations to adjust their allocation if the first proves to be inadequate. Such opportunities differ from “Special Project Requests” and other qualified opportunities in that they do not impose requirements any different from the initial allocation process.

3. A None (current practice)

The commission provides for adjustment of budgets through Special Project Requests only under limited criteria. No unqualified “second chance” exists for organizations that miss the first

opportunity or receive an inadequate allocation because of lack of details. This is the baseline for comparison with other alternatives.

3. B One per semester (recommended)

Regardless of the length of the budget periods, organizations would have one unqualified opportunity to adjust budgets each semester.

1. Offering a true second chance to organizations would provide substantial flexibility that acknowledges organizations may be unable to plan expenses that occur later in sufficient detail for requests at or before the start of the semester.

2. No significant impact.

3. Would increase workload of office depending on extent of utilization by organizations.

4. Would increase workload of commission depending on extent of utilization by organizations.

5. No significant impact.

4 Number of qualified opportunities (“Special Project Requests”) to adjust an existing budget

Special Project Requests are currently allowed when an organization has new circumstances or new local or travel events it did not anticipate in its original budget. All alternatives below assume that regardless of procedures for the regular budget, special project requests will be limited to local and travel events, allowed only in the event of new circumstances, and require an organization to have a specific event in mind.

4. A One per semester (current practice)

Organizations may request one special project per semester. This is the baseline against which alternatives are assessed.

4. B Unlimited number (recommended)

Organizations may submit as many special project requests as needed over the course of the budget period.

1. Would provide additional opportunities for organizations to receive funding any time circumstances change.

2. No significant impact.

3. Office would have some additional burden to the extent more special project requests are submitted. This could be offset by having sufficient flexibility in the regular budget process that organizations seldom feel the need to submit a special project request.

4. Commission would have some additional burden to the extent more special project requests are submitted. This could be offset by having sufficient flexibility in the regular budget process that organizations seldom feel the need to submit a special project request.

5. No significant impact.

5 Prospective (look forward) documentation requirements

The question in this section is what documentation requirements should be required before the commission allocates funds for organizations. This is distinct from questions of what documentation are required to authorize payment, which arise mostly from university audit policies, and questions of what documentation should be required after events, which are of a different nature and addressed in a different section.

5. An Extensive prospective requirements, no retrospective requirements current practice)

Some of the current documents required to be submitted with a request for funding include: proof of travel event, proof of venue reservation for local event, proof of contact for speaker or performer, travel mileage, and price quotes for any durable good or contracted service. Significant specific detail is required in application, including number of copies where copying or printing is desired, nights of lodging, mileage, etc. for each activity supported. This is the baseline against which other alternatives are evaluated.

5. B No prospective requirements

Organizations would not be required to submit any prospective supporting documentation. Instead allocations would be based in part on prior-year budgets, prior-year spending, and certain details provided by the organization only to the extent that the new request differs from what was received in the previous year.

1. This alternative would eliminate the chief obstacle to allocating budgets. It would substantially reduce work required to prepare requests and the likelihood of those requests being funded. Many of the required details are difficult to obtain far in advance of activities, hindering many organizations from requesting funds for events on a longer timeframe than a few weeks in some cases and a semester in most cases.

2. Prospective documentation requirements are intended to assure funding has been granted for expenses that are likely to actually occur. In reality, roughly 25% of allocated funds are never spent even with the rigorous documentation requirements currently in place, casting doubt on the effectiveness of such requirements. Furthermore, regardless of documentation submitted at allocation time, effectively all of the same documentation is required again when the organization seeks reimbursement or payment of actual expenses. The requirements also have worked against accountability goals because commissioners, in the torrent of allocating activity, sometimes approve allocations that should be rejected at expense time. This sets up a conflict between the organization and the office at payment time because the office is sometimes compelled to approve an expense it would have rejected solely because the expenses was mistakenly approved at

allocation time. On the balance, therefore, elimination of such requirements would have little impact on overall accountability and could even improve accountability overall.

3. This alternative would relieve the office both of the work associated with processing and filing such information and of the liability for loss of documents.

4. By extricating the commission from applying detailed formulas at the allocation stage, the workload could be significantly reduced. This would allow the commission to focus on more substantive criteria.

5. No significant impact.

5. C Fewer prospective requirements submitted online only (recommended)

Proof of activity (i.e. proof of speaker contact, venue reservation, proof of travel event, and/or sample copy of publication) would be required, but other documentation such as price and service quotes could generally be omitted. Such requirements would be scanned and submitted as an electronic attachment to the online budget request.

1. Online submission of documentation would save organizations a trip to the office and assure that documentation is not lost or misplaced in handling. Fewer requirements could simplify process for organizations. At the same time, requiring activity specifics will continue to prevent many organizations from submitting complete requests on an annual timeline or even a semester timeline.

2. No significant impact.

3. Electronic submission would reduce office work associated with receiving and sorting submitted documents.

4. Fewer requirements would reduce commission work associated with review of remaining required documents.

5. No significant impact.

6 Retrospective (look back) documentation requirements

The question in this section is what documentation the Commission should require organizations to submit after each supported activity. This is distinct from any requirements for authorization of payment, which are based primarily on university audit rules and outside the scope of this report.

6. A No retrospective requirements (current practice)

The commission does not consider past performance of an organization in determining what funds it is eligible for. This is the baseline against which alternatives would be measured.

6. B Retrospective reporting on activities through online form (recommended)

Organizations must submit a brief report on each activity for which commission funds were used, identifying objective details such as: number of participants, number of undergraduate participants, location, description of event, purpose of event, whether UUP was required and, if required, filed. While such details would be self-reported, the SAFC might implement an audit policy where commissioners would randomly select some activities for scrutiny and might ask organizations to document certain details (for example a guest book or trip roster for verifying number of undergraduate participants). Requirements would be directly related to commission allocation criteria and reporting needs.

1. This would be a new obligation for organizations, but a more practical one than current prospective requirements. If combined with elimination or significant reduction of prospective requirements, it would represent a significantly reduced obligation for the organizations.
2. Retrospective documentation requirements, by contrast, pertain to events that already happened for which accurate details are possible to obtain. Furthermore, the organization can submit them over time and without having to assemble all the information in the same period it is struggling to assemble its funding application. Such documents provide more accurate and helpful information for assuring responsible use than do prospective documents.
3. With a relatively simple online reporting form, the additional responsibility for the office would be minimal.
4. With a relatively simple online reporting form, collection of information would impose very little work on the commission per se. However, verification of self-reported details through audits would be a substantial commitment. Combined with elimination or substantial reduction of prospective reporting requirements, this could consume roughly the same amount of commissioner time but spread it over a longer interval that allows more schedule flexibility to commissioners.
5. University practices increasingly emphasize metrics. Being able to quantify the commission's impact on actual activities would benefit overall understanding of its impact on student life.

7 Timing and procedures of hearings

This section addresses questions about when hearings should occur and how they should be structured procedurally. This question only addresses those hearings conducted by the Commission as part of the allocation process. The procedures of the Assembly related to the appeal process are outside the scope of this report.

7. A Before allocation is issued, no new information admitted (current practice)

Any organization requesting \$500 or more may have a hearing. Such hearings are held before any decision is rendered and do not permit the organization to submit any new information. This is the baseline against which other alternatives are evaluated.

7. B Hearing is held after preliminary allocation and rationale are released, new information allowed (recommended)

Initial release of allocations would be preliminary. Organizations would have an opportunity to request a hearing after allocations are released to permit them to request adjustment by challenging the rationale for the preliminary allocation and/or presenting additional information.

1. Changing hearings to occur after a preliminary decision is rendered offers two benefits to organizations: they need not request a hearing if they are satisfied by the preliminary decision, and they have a specific rationale and decision to confront during the hearing if they choose to have one. The absence of this information in the current timing of hearings greatly limits their substantive benefits. Allowing presentation of additional information at a hearing offers an opportunity for expeditious resolution of documentation or detail issues that would otherwise require the organization to pursue less suitable and more cumbersome routes to funding (appeals, special projects, or seeking alternative funding sources).

2. No significant impact.

3. Fewer hearings would mean less work for the office.

4. Fewer hearings would mean less work for the commission. Allowing submission of supporting documents would enable expeditious resolution of situations that might otherwise resolve through cumbersome appeals or additional funding requests.

5. Allowing a hearing after preliminary decision provides a fairer process where an organization can respond to a specific rationale.

Appendix B – Late Night Programming Report



Late Night Programming Report

Vincent Andrews, *Student Assembly President*
Finance

Adam Nicoletti, *Student Assembly VP*

Natalie Raps, *Student Assembly VP Public Relations*
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Dan Freshman, *Interfraternity Council*

Cameron Breen, *Cornell University Program Board Chair*

Asa Craig, *Student Trustee*

Annabel Fowler, *2012 Class Councils President*

Mike Katz, *2011 Class Councils President*

Kyle Scott, *Committee on Campus Life Chair*
Programming Director

Lauren Ritter, *Student Union Board*

Dan Cahalane, *Cornell Concert Commission Finance Director*
Board Chair

Katie Mehary, *Cornell University Program*

Executive Summary

The committee cites the lack of an appropriate venue that allows student-led late night programming as one of the largest impediments to on-campus programming. The committee recommends that appropriate steps be taken to create a venue with consistent hours of operation, especially during late night hours, and offers an assortment of food and drinks.

Historically, there has been a prominent location for students of all classes to gather socially on campus. The committee would like to encourage an atmosphere of on-campus late night programming. We believe a well-operated venue would be highly profitable and popular with students.

This venue can be created through the partnership of a byline-funded organization and Cornell Dining that would build upon a pre-existing relationship. An existing student-run byline-funded organization should be responsible for determining and coordinating the programming as well as governing its use. Dining would ensure the space was properly run and financially self-sufficient with a contractual agreement to allow student to program events in the space.

Finally, it is a firm belief within the committee that, to ensure the consistent interaction of upperclassmen and underclassmen, alcoholic beverages should be served at this venue. This would attract older students who would otherwise have little incentive to travel back to campus and would create a fun, safe environment for students of all different classes to meet.

Overall, this venue would serve to strengthen the ties between Cornell students, offer a safe, controlled late night environment, and encourage programmatic collaboration between student leaders.

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Introduction

The Student Assembly Late Night Programming Ad Hoc Committee was established through Resolution 18 to report how Cornell University can create “late night programming” which appeals to all students. Due to recent campus discussions centered on the Greek System at Cornell, it has become apparent to student leaders that more “non-exclusive” late night programming should occur at Cornell.

During the first meeting of the committee, student organization leaders cited the lack of an appropriate and available venue on campus to organize programming was the single largest impediment to programming. Many felt that existing venues on campus were either not available at late night hours or were not attractive to the average undergraduate student who might prefer a more party-like atmosphere.

To accomplish this task, the Committee divided itself into three subcommittees: venue, programming, and attraction. The venue subcommittee was charged to investigate needs for a potential location. The Attraction subcommittee attempted to determine how to attract students from all parts of campus and the Programming subcommittee looked at what type of programming could occur at such a venue. This document is written in accordance with the structure of the Committee.

I. Venue – Structure & Location

The success of any late night programming venture on Cornell’s campus revolves around the dedication of a space for programming to occur. The dedication of such a space could occur through the partnership of a byline-funded student organization with Cornell Dining. Cornell Dining locations are financially self-sufficient entities that are already considered social venues by students. Allowing a byline-funded organization to program in the space would enhance both the financial viability of the dining location through increased student attendance (and in turn greater food revenue) through the creation of popular programming that could be paid for with SAF money.

Non-Location Specific Location Criteria

Whatever space is allocated for late night programming use, the committee determined that it must contain the following amenities, must have certain space and layout criteria and must be open for the specified hours.

Permanent Structures

- Serving Station for food and drink concessions
- Raised Stage
- Sound System
 - With a sound board for multiple uses, such as Karaoke
- Projector for media, broadcasts, presentations, etc.
- Televisions to show sporting events

Space Layout

- Easily accessible from ground levels
- Convenient bathrooms

- Capacity of at least 150 people

Hours

- Consistently open 7 days per week
- Consistently open during late night hours
 - Sunday through Wednesday from 4pm-11pm
 - Thursday through Saturday from 4pm-3am.
- Consistent space for people to eat and drink around tables, thus evening events/programming shouldn't completely take over the space
- The venue should stay open late to conform with the social hours of students
 - One comparable campus structure is Bear Necessities. There exists no comparable campus late night eatery for students living outside North Campus that satisfies needs of West Campus and Collegetown.

II. Attraction

Whatever late night programming space is chosen, the venue must remain an attractive and accessible locale for all Cornell students. The venue must offer prospects that are universally appealing to the greater Cornell community, and it must offer adjoining prospects that remain separately appealing to the different demographics and constituents of the student body as well. These constituencies include, but are not limited to:

- Freshman, sophomore, junior and senior undergraduate classes
- Greek system
- Multicultural community
- Transfer student community
- Student-athlete community
- Campus clubs and registered student organizations

If these groups sustain a vested interest in the venue, we are confident that the venue will offer a robust variety of programming and student representation. Only with these qualities do we truly believe this venue can remain a sustainable concept and a permanent fixture at Cornell. We believe that the existence of an accessible campus venue would eliminate many of the logistical obstacles these groups encounter to hold late night programming. As a result, we cite several programming events held by various student constituencies as proof of the need for a campus venue.

Events by Greek and Independent Organizations

Greeks and Independent Organizations would be able to benefit directly from a campus pub. Many of the events they throw have to be outsourced to locations off-campus.

- Keep venue very cheap (or free) to rent out to campus organizations or societies that may be used for philanthropy or other fundraising events
 - Provides venue for Class Council, greek organizations, or any other organization on campus that want to hold bar events
- Live bands

- Comparable campus structure: Thumpty Music. The Theta Delta Chi fraternity often holds dry concert events at their fraternity house on University Avenue, with proceeds often going towards charity. Other fraternities and organizations who rent fraternity houses have expressed interest in holding similar events, but few have access to an affordable venue space that is large enough to hold such an event.
- Greek social events
 - Comparable campus structure: sorority “crush” parties. Every semester, each Panhellenic sorority usually hosts a large social event at a third-party venue. Several hundred invitations are usually sent to Cornell students. All invited students are permitted to enter, but only 21-year-olds are served at cash bars.
- Can be used by any of the University or Independent Registered Student Organization (of which they are over 800) as a space that may be used for recruitment and social events
- Can be used for class events such as Zink’s nights, prelim pick-me-ups, receptions and events that students from all classes can participate in
- Can be used for Fraternity and Sorority recruitment events in the Fall Semester
- The venue can be a sufficient locale for system-wide Greek events that embody values-based recruitment. Potential programming events would include the Fall Recruitment Weekend and Greek Week.
- Can be used for MGLC intake interest events in the Fall and Spring Semesters, eliminating the liability and logistics associated with MGLC organizations renting out fraternity residences for philanthropic and social events.
 - Surfacing events are often significant and meaningful moments for each MGLC chapter’s latest line class. Having these events in a public setting has often posed a challenge to MGLC chapters. A neutral hosting venue would eliminate many of these challenges.

Food & Alcohol

- Drink and food prices should remain relatively low in order to compete with Collegetown prices.
- Non-alcoholic purchases should be BRB-accessible.
- The venue should operate as an over/under establishment (18 to enter, 21 to drink) to appeal to upperclassmen that would otherwise socialize in a Collegetown bar. This will ensure that the venue appeals to all age groups on campus.
 - One comparable campus structure is Junior/Senior Class Bar Nights. These events are well-attended by upperclassmen students, primarily because they allow 18 to 21-year-old students to socialize at a neutral venue. Currently, no on-campus or off-campus venue allows students to consistently socialize in such a fashion at a neutral location during the evening.

Safety & Security

- The venue should provide easier, safer access to the campus social scene without having to travel to Collegetown.
- This venue should only be open to students with or students accompanied by a student with a valid Cornell ID during late night hours.

Implementing these recommendations will ensure a feeling of non-exclusivity and provide a consistent social experience. Such a venue also satisfies the universal and consistent need for a late night venue on any given

night for all students and it can also appeal to specific groups on campus if necessary, Greek organizations are highlighted below.

III. Programming

Based on the wide variety of interests among members of the Cornell community, we believe that with an array of programs, the venue will be an appealing place to go for underclassmen as well as upperclassmen.

For programming to be successful the campus venue should be open 7 nights a week with specific programming occurring on Thursdays, Fridays, and Saturdays. On these nights, the programming would be organized by a student organization. On Sunday, Monday, Tuesday, and Wednesday nights, the venue can be used as a late night dining hall and pub. Additionally, it would be a place that campus groups and Greek houses can reserve for charity events, programs with guest speakers, and social events.

In order for this venture to succeed, it is important that it attract a large number of Cornell students. As the focus of this initiative is to provide a safe and fun environment for a large cross-section of Cornell students to hang out at on the weekends, we propose the following programming ideas for Thursday, Friday, and Saturday nights:

Thursday Night – *A laid-back and relaxing type of programming for students including:*

- Jazz and acoustic music performances
- Trivia nights
- Open mic night
- Stand-up comedy

Friday Night – *We intend to have an atmosphere similar to that of a typical college social event with music and specific areas designated for dancing. Suggested programming would include:*

- Karaoke
- DJ mixing and live music

Saturday Night – *The bars in Collegetown do not have drink specials on the weekends. To attract upperclassmen on Saturday night:*

- Drink specials for those over 21
- DJ mixing and live music for students over 21 and under 21 to enjoy

Larger Events

Each month there should also be at least one night dedicated to a large-scale event that would be funded with money co-sponsored by larger budget organizations. Byline-funded organizations like Cornell Concert Commission and Cornell University Program Board would have the financial means to contribute to larger-scale programs. To ensure co-sponsorships occur the SA could amend the Appendix B SAF Funding Guidelines. These events could include:

- Small band performances
- Comedians
- Slam poetry nights

- Casino nights

Initial Opening

In order to advertise the campus pub and get students excited about it, we propose having an opening celebration on the first weekend when the venue initially opens. Coupled with drink specials for those of age, we propose three multiple nights of heavy programming, perhaps including a comedian and band, to be funded through co-sponsorships with byline-funded organizations and the SA.

IV. Stakeholder Responsibilities

The recommendations above can be achieved through the partnership of Cornell Dining with a byline-funded organization. Cornell Dining would manage the space on a financial and staffing standpoint while a student run, byline-funded organization would manage the programming of the space.

Cornell Dining Responsibilities

- Operate all institutional contracts and requirements of physical space
- Production and sale of food and drinks
- Manage staffing necessary for
 - Food production and sale
 - Janitorial needs
- Generally runs all aspects associated with a dining space

Byline-funded Organization Responsibilities

- Manages programming which occurs at space
 - Use SAF allocation used to pay to bring artists/acts/activities
 - Manages organizations who may wish to rent out the space and has to authority to weigh which types of events help accomplishes the space's mission.

The goal of this partnership is to create a financially sustainable venue for Cornell Dining which satisfies the late night programming needs of students. The programming, paid for through an SAF allocation, will attract students who in-turn purchase food and drinks, which in turn cover all cost (and perhaps produce a profit) for Cornell Dining.

V. Conclusion

As a result of its discussions, the committee cites the lack of an appropriate venue for late night programming as one of the most important issues to address. The committee recommends that appropriate steps be taken to set up a space on campus that will be attractive to a broad range of students for a diverse array of programming. Such a venue would need to have consistent hours of operation, especially during late night hours, and offer an assortment of food and drinks. This proposal would also allow students to socialize in a safe environment and keep them on campus.

It is a firm belief within the committee that for the consistent mixing of upperclassmen and underclassmen, alcoholic beverages should be served at this venue to attract those older students that would otherwise have

little incentive to travel back to campus. Furthermore, we feel that a fun, safe environment for students of all different classes to meet each other would be a positive force at Cornell.

Most importantly, the space should be dedicated to programming organized by student groups and these organizations should be able to rent the venue for specified amounts of time. An existing student-run byline-funded organization should be responsible for determining and coordinating the programming as well as governing its use.

Finally, this venue could be created through the partnership of a byline-funded organization and Cornell Dining that would continue to foster an important partnership. The committee believes that for such a space to be successful there needs to be shared responsibility between Dining and student leaders for its upkeep and operation. Dining would ensure the space was properly run and financially self-sufficient with a contractual agreement allowing student groups to run events in the space.

Overall, this venue would serve to strengthen the ties between Cornell students, offer a safe, controlled late night environment, and encourage programmatic collaboration between student leaders.

Potential Venue Locations

Ceramics Studio, *Willard Straight Hall*

Pros

1. In the Student Union, Ceramics Studio
 - a. Non-academic building
 - i. Noise and student traffic will not affect any other organizations
 - b. Late night programming experience helps to fulfill the mission of the building
 - c. Has an established student programming board in SUB (Student Union Board)
2. Ceramics Studio a very large space, with multiple levels
 - a. If converted, could have a large outdoor terrace
 - b. Room for a dining establishment as well as a dance space
3. Separate entrance, so that Willard Straight Hall could close and the venue could remain open.

Cons

1. Enormous capital investment needed to renovate the ceramics studio into a usable space.
2. Even if the capital could be found, it would take a long time before the space could become usable.
3. May face pressure from students who currently use the ceramics studio
4. Cornell Dining already operates 3 eateries in Willard Straight Hall (Okenshields, Ivy Room, Cascadeli)

One World Café, *Annabel Taylor Hall*

Pros

1. Stage and lighting already present
2. Dining options already exist
3. non-academic building

Cons

1. Not a very large space
2. Surrounding offices may be disturbed by increased student traffic
3. Location restrictions
 - a. No close ground floor entrance, hard to get to
 - b. No patio options
 - c. Building designated for religious purposes

Hughes Dining, *Law School*

Pros

1. Full kitchen present for Dining's use
2. Large space with room for stage and sound system, as well as dance and table space
3. Potential for lots of outdoor seating
4. Lots of windows open to beautiful gorge-side atmosphere
5. Proximity to Collegetown makes it a viable option for lazy upperclassmen
6. Satisfies the late night-dining need for students in C-town, and students walking back from campus late at night

Cons

1. Located in a graduate, academic building and noise may disturb building occupants

Appendix C – Campus Pub Report



Campus Pub

Re: Late Night Programming Report

Vincent Andrews, *Student Assembly President* Adam Nicoletti, *Student Assembly VP Finance*
Natalie Raps, *Student Assembly VP Public Relations* Michael Motley, *Student Union Board Director*
Cameron Breen, *Cornell University Program Board Chair* Asa Craig, *Student Trustee*
Dan Freshman, *Inter-Fraternity Council President* Emily Cusick, *Panhellenic Council*
Katie Mehary, *Cornell University Program Board Chair* Mike Mascarenhas, *Interfraternity Council*
Jon Rau, *Student Assembly Dining Committee Chair* Annabel Fowler, *Class Councils 2012 President*
Dan Cahalane, *Concert Commission Promotions Director* Mike Cretz, *SUB Operations Director*
Harris Nord, *Executive Director Cornell Concert Commission*

Introduction

In accordance with the mission of the SA Late Night Programming Ad Hoc Committee, a Campus Pub provides a safe environment for the purpose of on campus late night programming. The pub provides a setting that will bring students from all the colleges together on a neutral ground. Additionally, the pub provides consistent entertainment for students under and over 21. With a

business model provided by Cornell Dining, the pub will also fill the void of late night food options for students on campus.

The following report details the programming and student management component of the Pub. Through the collaboration of many byline funded organizations, the Committee was able to pull together resources from many different parts of campus and acquire management and financial commitments towards programming in the venue.

As a result of the writing of this report, the Student Assembly as well as the involved byline funded organizations, including the Student Union Board which will manage the Pub, is prepared to move forward with the establishment of the Pub. A student management structure is ready to be implemented and will be staffed this semester (Spring 2011) in preparation for a potential Fall 2011 opening. Programming dollars have been committed and can be ready to be secured through amendments to Appendix A of the Student Assembly Charter.

The members of the SA Late Night Programming Committee hope that the content of this document helps convince the administration in the feasibility and utility of bringing a Pub to campus.

Year Long Programming Commitment

Organization	Number of Events	Attendance per Event	Total Attendance	Funding Per Event	Total Funding
Student Assembly	NA	NA	NA	NA	\$10,000
Student Union Board	5+	300	1,500+	\$600	\$3,000
Cornell Class Council's	15	250	3,750	\$250	\$3,750
Cornell Concert Commission	12	250	3,000	\$500	\$6,000
Cornell Programming Board	6	300	1,800	\$500	\$3,000
Greek Tri-Council	Many	Many	Many	Many	Many
CUTonight	12	200-300	2,000	N/A	\$10,000
Total	50+	270 avg.	12,050+ppl	\$462.5	\$35,750

Willard Straight Hall Student Union Board

The Willard Straight Hall Student Union Board (SUB) supports the mission of the SA Late Night Programming Ad Hoc Committee and believes it will bolster our own mission, namely to bring more students, clubs, and activities to Cornell's only university-wide student union.

As a result, SUB pledges to commit funds commensurate with the programming of other By-Line funded organizations within this new venue, which will provide a relaxed friendly atmosphere for undergraduates of all ages to freely interact.

Due to its current role of administrating events and services inside Willard Straight Hall, the Student Union Board proposes to establish a fully-functioning Pub (sub) Committee. Should the pub be approved, this subcommittee would allow the efficient coordination of event dates and logistics for all events within the venue, as well as use the finances allocated by the Student Union Board to provide popular programming on days when other student groups are not reserving the space. A proposed structure for the subcommittee is found on the next page.

Seeing as the amount of money allocated to the pub might encompass up to twenty five percent of SUB's budget, the board requests that more money be allocated to it in the coming By-Line funding process.

Additionally, SUB requests that a \$2500 karaoke machine be purchased by the Student Assembly for use in the pub. The karaoke machine would be free for use by all DOS organizations, but with ownership rights and priority by the Student Union Board Pub Committee, which would use the machine on dates when the pub venue is not reserved for programming. Once students have been trained on its use, this machine would save organizations the fee associated with renting out the system, and if well maintained and used frequently, will be well worth the cost of purchase.

In regards to the amenities as the venue itself, the Student Union Board also suggests to Dining that the televisions in the pub be wired to broadcast available Cornell away sport games (i.e. Men's Hockey), other sporting events, and popular television shows during pub hours.

If the pub is approved, SUB also believes the committee should request to building staff pursue a student-managed paid position hosted by the Dean of Students who would oversee late-night programming, similar to the Managers on Duty (MODs) that currently work in the Straight for late-night events. The position's responsibilities would include:

1. Managing and assisting in programming, including working sound and other logistics
2. Ensuring proper use of building facilities

3. Serving as a liaison between professional facilities staff and student groups using the space
4. Communicating with the Pub Committee to give assessment on club events and suggestions for future events

The Board additionally believes that a priority system should be implemented by the subcommittee for the approval process of events in the pub space. An example of such system could be as follows:

High Priority:

Events by university groups using money allocated to programming in the pub. Events open to the entire Cornell community free of charge. Projected attendance of over 500.

Medium Priority:

Events by university groups (not using funds allocated to the pub) and independent student organizations that are open to the entire Cornell community free of charge. Projected attendance over 200.

Low Priority:

Events by student groups reserving the space, and which are not free and open to the Cornell Community. Reservations by non-student groups. Projected attendance under 200.

However, it should be known that events on Thursday, Friday and Saturday must always be free and open to the Cornell community.

The events listed below which were programmed by SUB have had good turnout and should be considered for use in the pub. Further, we believe that attendance these events would significantly increase in the presence of a pub:

- **CU Jazz Ensemble Jam (Ongoing)**
 - **\$30.00/night**

A weekly performance by the CU jazz ensemble on Friday evenings in the browsing library from 6pm to 8pm. As the ensemble enjoys playing and does not charge for performing, cost is minimized to advertisement, and to dinner for the ensemble.

- **RAVE at the Straight (12/5/2009)**
 - **\$1019.44 Attendance: 700 (\$1.46/head)**

A rave dance cosponsored by Class Councils. Included hired DJ, glow sticks, metal fencing, and special light effects. Performances were made by the Cornell Glowsticking Club. Students stayed for much of the night. SUB planned on scheduling another occurrence of the event for this year in the Memorial Room or on Ho Plaza, but had to reschedule for the fall due to booking issues. The Ivy Room, a darker room with a more underground feel, would definitely fit the purposes of this event.

- **Halloween Happenings (10/30/2009)**
 - **\$742.32 Attendance: 300 (\$2.47/head)**

A campus-wide staff and student costume contest held during the afternoon, with prizes for the best dressed. While students and staff filled the room, only the staff was actually dressed in costume. SUB is hopeful that in a relaxed pub atmosphere at a time where students will not be rushing to and from class, that a Halloween party or contest would be well received by the student body. Cost of food was \$500, and the rest of the expenses were for decoration and prizes.

- **Trivia Night (4/1/2009)**
 - **\$658.15 Attendance: 280 (\$2.35/head)**

A trivia game with the host James Malone from Rulloffs, with prizes for the winning team. Prizes were iPod shuffles. SUB hopes that given the bar atmosphere that trivia will be a popular hit when other student groups are not programming in the space. Cost for trivia services was \$300, \$200 was spent on prizes, and decoration, food, and advertisement comprised the rest of the expenses.

- **Superbowl With SUB**
 - **\$750.00 Attendance: 200 (\$3.75/head)**

Viewing of the Superbowl game on a large projector screen. Raffle and prize pool was held, paper footballs and other decorations ornamented the room. Largest cost was \$500 towards food, most of which was eaten. An event that will be incredibly popular in a setting with alcohol served.

Other events SUB suggests be held within the pub venue are:

- Bingo
- Karaoke
- Poetry Readings/Slams
- Singles Nights/Speed Dating
- Tournaments (Darts, Checkers, Chess, Mafia)
- Video Game Events (Wii, Super Smash Brothers, Halo: Reach, etc.)

SUB believes that with the subcommittee it is poised to promote the programming in the proposed pub through three primary actions.

1. Create a physical calendar to display events in the pub in the lobby of Willard Straight by use of Powerpoint on a TV monitor. This Powerpoint could also be given to the community centers for display in those areas as well to further promote pub events.
2. A calendar for events in Willard Straight Hall on the Dean of Students website.
3. A pub Facebook group that lists all events in the pub. SUB would maintain the Facebook group and have it sent across campus, possibly through the Class Councils' list-servs.

In conclusion, the Willard Straight Hall Student Union Board fully backs the SA Late Night Programming Ad Hoc Committee, and will be committed to coordinate and provide effective programming to make the proposed pub and venue space a focal point of student activity.

Willard Straight Hall Student Union Board Pub Committee Proposed Structure:

Pub Committee

Governed by Part 3 of the Student Union Board Charter

Purpose: To coordinate the scheduling and execution of club-sponsored events and to organize programming to strengthen the ties between Cornell students, offer a safe, controlled late night environment, and encourage programmatic collaboration between student organizations.

The committee will exist as a sub-committee of the Willard Straight Hall Student Union Board, and will be overseen by the board and its advisor.

Membership: Membership of the subcommittee shall be comprised of:

- One non-voting staff member of Dean of Students acting as advisor.
- An Executive Director, who will be elected from members of the Student Union Board
- A Director of Building Operations
- General voting members who have attended at least three general body meetings on the subcommittee.
- One ex-officio appointed by each of the following organizations:
 - First Year Class Council
 - Sophomore Class Council
 - Junior Class Council
 - Senior Class Council
 - Cornell Concert Commission
 - Cornell University Programming Board
 - CU Tonight
 - Pan-Hellenic Council
 - Intra-Fraternity Council
 - HAVEN
 - Cornell University Student Assembly
 - ALANA
 - Community Center Programs
 - Haven
 - International Students Programming Board
 - Willard Straight Hall Student Union Board
- One non-voting staff member of Cornell Dining
- One voting representative of student employees responsible for the logistics of events within the pub.

Subcommittee Positions and Responsibilities

Section 1: Pub Director

- a) Will serve as an ex-officio member of the Pub Committee

Section 2: Director of Operations

- a) Shall act as an ex-officio member of the Pub Committee and advise the subcommittee of Willard Straight Hall Building Policy

Section 3: Events Director

- a) Shall be responsible for all aspects of subcommittee-run programs within the pub programming space, including: the purchase of necessary equipment, personnel, and services; the completion of all forms and approvals; and the selection of all crews and crew heads.
- b) Shall assist with the above responsibilities for events held by other student groups within the pub-venue, and act as a liaison to the organization holding the event.

Section 4: Treasurer

- a) Shall manage the money allotted to the subcommittee by the Student Union Board, keep record of all purchases and receipts, and shall submit a finance report to the Student Union Board monthly.

Section 5: Secretary

- a) Shall be responsible for subcommittee minutes, attendance, records, and emails.
- b) Shall be responsible for maintaining event calendar(s).

Section 6: Promotions Director

- a) Shall be responsible for advertisement of all subcommittee-run programs, and for assisting other student organizations in advertising for their events within the pub.
- b) Shall send out a weekly newsletter of events being held in the pub, and shall update, or appoint someone responsible for the update of the subcommittee internet communications.

Section 7: Staff Advisor

- a) Shall act as an ex-officio member of the Pub Committee

These positions shall be elected internally from the voting members of the subcommittee.

Cornell Class Councils

In accordance with the mission of the SA Late Night Programming Ad Hoc Committee, Cornell Class Councils fully supports the Campus Pub Project. The Campus Pub provides a safe environment for the purpose of on-campus late night programming. The pub provides a setting that will bring students from all colleges together on a neutral ground. Additionally, the pub provides consistent entertainment for students of all ages. With a business model provided by Cornell Dining, the pub will fill the void of late night food options for students on campus.

Cornell Class Council's commitment to the pub will vary for each class in order to meet the needs of the students in their class.

Finally, when construction for the pub commences, Class Councils will call each class to vote upon how many events they would like to have per semester in the campus pub with the final dollar allocation to be voted on and approved by each council. This could potentially fund events that occur every other week for the senior class and at least an additional three events per semester between the freshman, sophomores, and juniors. Class Councils will not limit its allocation and if it decides to bring a more expensive program to the pub, it will have the freedom to do so.

Class of 2014 (First Years)

First Years Interest Session & North campus Block Party,	\$ 562.44	150+	Build interest in class councils, advertise interest session mtg.
First Years on the Field	\$60.31	300+	Free apparel and food for freshman after homecoming football opener.
First Year Follies	\$647.88	250+	6 acts performed for some 300 parents & families. Co-sponsored with Community Center Programs & Residential Programs.
2014 Battle of the Gladiators,	\$ 165.45	250+	a north campus athletic competition among participating dorms. co-sponsored with Sigma Epsilon, and Kappa Gamma
Recycle Mania,	\$0	150+	Planned for Spring kickoff, Ho Plaza co-sponsored with CU Recycle, Sustainability Hub, Dining's Sustainability Group, other Cornell organizations.
Procrastinate @ The Straight,	\$150-300	250+	Free video games, dog petting, brownie/cookie making station, opportunity to learn about local service opportunities/class apparel/photo both were also provided.

Class of 2013

Fall Fest	\$679.18	300+	Opportunity for all sophomores to hang out in WSH. Activities such as caramel apple dipping, coloring, dog petting, button/picture making, hot fudge sundaes & more were provided
Prelim pick-me-up	\$ 100-250	250+	Have been hosted in a variety of locations on campus. Provided free food and class apparel to all sophomores who attended. Occurred one afternoon during prelim week.

Class blast give away	\$61.18	300+	Monthly give aways for 2013ers. Give aways can be anything from a free pair of hockey tickets to a coupon for free coffee in the Olin Café.
2013 Homecoming	\$61.80	250+	Gathered with sophomores to build class float for homecoming parade.

Class of 2012 (Juniors)

Event Name	Total Cost	Attendance	Other
Philanthropy X3 events	\$1,000	300+	Class of 2012 Council Ivy Education Campaign. To date over \$10,000 has been raised through the web and fundraising events for our campaign. Events for outreach can potentially occur in the pub.
Red Bull/Glowstick/T-shirt Giveaway	\$178.00	250+	Juniors could hang out, grab class apparel, red bulls & glow sticks outside Sheldon Court before the Super Mash Bros concert.
Recruitment Meetings/Receptions X2	\$62.50	47-60	Free food provided at beginning of new recruitment period and at one meeting for new members.
Dino's Night	\$628.91	300+	Co-sponsored with 2011. Free food/give aways at Dinos bar in Collegetown till 11PM.
Homecoming Parade	\$60.31	50+	Opportunity for students to come and build class homecoming float for homecoming parade.
Hockey Tickets Give aways/Olin Coffee tabs/Food coupons	\$260	150+	Monthly coupons for food/drinks/ opportunities for free give aways for 2012ers.
Johnny O's Night	\$657.62	250+	Free food/class apparel & cups in addition to concert tickets for class of 2012 till 11 PM.
Cornell Caring Community Celebration	\$0-150	300+	Co-sponsored with SA and other SAO organizations. Price varies with how much money council desires to spend on food/give aways. Each class has a table and promotes

			class/school unity & mental health.
Procrastinate @ The Straight	\$150-300	250+	Class of 2012 Night in WSH. Free video games, dog petting, brownie/cookie making station, opportunity to learn about local service opportunities/class apparel/photo both were also provided.
Battle of the Late Night Foods	\$4,792 (With 4 Classes + CU Tonight funding)	1,000+	Co-sponsored between CU Tonight and Class Councils. Restaurants from Ithaca provide free food samples for Cornell students.
Holiday Celebration	\$166.66	300+	Last day of class's celebration on Ho Plaza for Juniors. Free food (hot cocoa, gingerbread desserts, cake) + free give aways two hockey tickets. 12/3
Ruloff's Night	\$600	300+	Class of 2012 provided free food, games and dancing for all Juniors under and over 21 on a Thursday night.
Service Events	\$50-75	50+	Group projects to promote service with IYB and provide students opportunities to become involved in the community.

Class of 2011

Animal House Showing	\$421.00	250	Co-sponsored by Cinema attendance
MOTS `09	\$650	800	Co-sponsored with SUB attendance
Pre-Lim Pick MeUp- Ice Cream,	\$129.99	410	a north campus athletic competition among participating dorms. co-sponsored with Sigma Epsilon, and Kappa Gamma
Open Bowling at Helen Newman	\$523.43	140	
Zinks Nights	\$0	250+	Drink specials for senior Zinks card holders every other week in Collegetown.

Cornell Concert Commission

Current State

We have \$6,000, \$3,000 to be used each semester for co-sponsorships and we try to cap funding for each event at \$500. This represents our current potential to help fund at least 12 events annually

Generally we try to follow a \$2 a head rule. For example if an organization expects only 100 people to attend their event than we usually cap funding at \$200. But if they expect 400, we still cap their funding at \$500.

Future State (Pub Implementation Plan)

Recently we have not spent our entire co-sponsorship budget so it is feasible for CCC to allocate some of its funds directly to the Pub for programming

- Holding that our concert revenue streams remain steady, we would like to tentatively allocate between \$1000-\$2000 per semester solely for Pub events
 - Depending on the size of the events this will probably represent between 2-3 events per semester that will be funded by CCC
 - These events would be small bands or other musical artists that CCC feels would draw a crowd to the Pub
 - This would be duly beneficial for CCC as well because it will give us a chance to bring in and sample new emerging talent

Additionally we can incentivize groups that already typically come to us for funding to hold their events in the Pub instead of another campus venue such as Duffield Hall

- CCC can offer groups a \$600 funding cap for events held at the Pub and \$500 for events held at other venues
- The potential funding increase will hopefully drive more event traffic to the Pub
 - Conservatively this can represent another 1-2 events per semester for the Pub

Summary and Attendance Figures

This following is a per semester break down

- \$1000-\$2000 per semester directly to pub programming

- 2-3 events per semester
- At \$2 per head, we think this would represent 500-1000 people coming to the pub.
- Increase Co-sponsorship amount to \$600 for groups holding events at the Pub
 - Potential to drive 1-2 events per semester to the Pub
 - At \$2 per head, we think this would represent 250-500 people coming to the pub

Additionally, CCC will incentivize members to go to shows and hence drive more traffic there

Cornell University Programming Board

CUPB believes that the Campus Pub is an important project for Cornell. We strongly support a consistent venue for late-night programming and will continue to support the initiative. CUPB wants to ensure that the venue continues to be centered on programming for students. We think that this will allow for undergraduate students to enjoy themselves in a safe environment.

Cornell University Program Board (CUPB)'s commitment to the pub is as follows:

- At least \$1,500 per semester will be allocated to programs in the Campus Pub
- This allocation will go towards honorariums and promotions for our events
- This will allow CUPB to sponsor 1-3 events each semester in the Campus Pub

Based on past attendance figures for our programs in Statler Auditorium (capacity 720) and Bailey Hall (capacity 1,300), we are confident that our events will be attended by a 300 person capacity audience.

Additionally, each semester, we have a \$2,000 co-sponsorship budget. We will encourage groups who request co-sponsorships to program in the Campus Pub. In the past, we have allocated funds to several different groups who have put on events. Co-sponsored organizations will be encouraged to program in the campus pub. The following is a list of co-sponsored events that could take place in a venue the size of the campus pub:

- Haitian Students Organization - \$250 Funded, 250 in Attendance
- Cornell Rumi Society - \$150 Funded, 230 in Attendance
- DASH Presents Andrea Gibson Live - \$230 Funded, 230 in Attendance
- Big Red Relief - \$500 Funded, ~600 in Attendance
- La Unida Latina - \$250 Funded, 250 in Attendance

CUPB has worked with several organizations in the past two years to plan larger scale events, including Cornell Minds Matter, Cornell GSA, Cornell Republicans, The Whistling Shrimp, and Cornell Hillel. CUPB will encourage these groups to develop programs that could be held in the campus pub.

CUPB will plan to amend its constitution after pub programming begins to dictate that at least \$1,500 per semester should be allocating for programming in the campus pub. This should fund between 1 and 3 events. CUPB will not limit its allocation and if it decides to bring a more expensive program to the pub, it will have the freedom to do so.

Greek Tri-Council

Interfraternity Council (IFC), Panhellenic Council (PHC), and Multicultural Greek Letter Council (MGLC)

There are two main categories of events that Greeks could program in the campus pub: individual fraternity and sorority chapters and events that benefit the entire Greek system.

1. Individual Chapters

Chapters would rent out or reserve an area of the campus pub for chapter-specific programming that incorporates all members, no matter their age. Examples of activities that fraternities and sororities would be interested in holding include:

- Karaoke nights
- Trivia nights
- Date events
- MGLC Chapters' Open Parties (*MGLC chapters often do not have chapter houses in which they can hold parties and thus must hold their events at a third-party vendor. A campus pub would be an ideal venue.)

This would be ideal for “off nights” (Sunday through Wednesday), where the space would not be open for the general public, since it would be generating revenue for the pub and be a semi-private event in a central location for an individual chapter.

The money that each chapter has to program events varies by size and fee structure, but each chapter has approximately \$200-\$1,000 each semester to plan non-formal social events. This money could go towards food, a bar tab, renting the venue or equipment, or any combination of these. Attendance figures vary by chapter, but the average IFC fraternity size is around 39 members and the average PHC sorority size is about 155 members. MGLC organizations vary widely in size, ranging from 2 to 20 members depending on the chapter. However, MGLC parties and events are widely attended by the multicultural community here at Cornell, and the MGLC executive board states that average party attendance figures are well over 200 people.

2. Governing Councils (IFC, PHC, MGLC) and Entire Greek System

The three governing councils hold events at third-party vendors infrequently, but these events are often expensive, elaborate, and governed by council tradition. However, after discussion with Tri-Council officers, there are some events that could be held at this venue:

- Greek Week Events
 - Greek Week Idol karaoke contest (approx. 120 people attending)
 - Trivia contests (approx. 80 attending)
- IFC/PHC New Member events (approx. 250 attending)

Many MGLC events are venue-specific (for example, the ever-popular step shows need a large stage) and thus cannot be held in this venue. However, with the new implementation plan for IFC and PHC, the councils must plan dry new member programming every other week during the 8-week new member period. Out of these 4 events, it is feasible to assume that 2 could be held in this venue.

For new member events, PHC has budgeted \$500 for each of the 4 events (\$2,000 overall), and the IFC has a budget of \$400 for their events. For Greek Week, Greek Week Idol in Call Auditorium cost \$820, money that could easily go to similar programming in the campus pub. Additionally, the budgets for the three governing councils change yearly, so if necessary, funding can be added to the programming budget to increase programming in the campus pub.

CUTonight Funding Commission

Since one of CUTonight's missions, and probably the most important one, is to promote a late night culture on campus without alcohol. Looking back on the events we've funded in the past two years, a good number of events have been held in Willard Straight Hall, including Okenshield's dining hall and Memorial Room. We have the reason to believe that if the pub is opening while the events are going on in WSH or close to WSH, students might have a relatively large chance to go down to the Pub after the events, thus contributing to the profits of the Pub.

CUTonight Funding Figures:

Below are the attendance figures, the name of the events, hosting organizations, dates and total costs. Among all the events, at least eight are annual events so we believe they will be hosting events in the coming years.

- Battle of the Late Night Foods, Class Councils, 11/13/09, WSH 4th floor. \$1,168 spent. 1000 attended.
- Last Affair, Nat'l Soc. Of Minority Hoteliers, 12/4/09, WSH Memorial Room. \$4,779 spent. 265 attended.
- Sweetheart Swing Dance, Rooftop Mayhem, WSH Memorial Room, 2/13/10. \$1,648 spent. 183 attended.

- Filthy Gorgeous, CU Gay Straight Alliance, WSH Memorial Room, 2/27/10. \$5,000 allocated and spent. 900 attended.
- Love the World, Food for Thought, WSH Memorial Room, 3/13/10. \$655 spent. 250 attended.
- Midnight Dim Sum, Chinese Students Association, Okenshields, 4/1/10. \$2,931 spent. 250 attended.
- Rated R IV, Lebanese Club, Ho Plaza, 5/2/10. \$6,191 spent. 2500 attended.
- It's A Black Affair, Black Students United, WSH Memorial Room, 5/8/10. \$5,000 allocated and spent. 200 attended.
- Mid-Autumn Festival, CSA, Arts Quad, 9/18/10. \$3914 spent. 1000 attended.
- Sushi Night, JUSA, Okenshields, 12/04/10. \$3028 spent.
- Laugh Owt Loud, Laugh Owt Loud, Memorial Room WSH, 11/12/10. \$1596 spent.
- Afrik! Fashion Show, Coalition of Pan-African Scholars, Memorial Room WSH, 3/11/11. \$2550 spent.

An Argument for Serving Alcohol At the Pub

In the fall of 2010, the Student Assembly organized the SA Late Night Programming Committee to address the lack of University-supported late-night programming on campus. After a semester of work the Committee submitted a report which noted that late night programming does currently exist on campus but is not effective. The lack of a single consistent space in which organizations can put on these events as well as the limitations of the existing campus spaces (no food or beverage service) restricts their ability of current late-night programming endeavors to draw a large number of students. Therefore, the Committee in the report recommended the University establish a venue where organizations could program during consistent late-night hours of operation and which offers an assortment of food and drinks. From these recommendations was born the idea of establishing a Campus Pub- a venue which could break down the barriers of the segmented Cornell Community.

The current organization of campus has created a segmented community. With Freshman on North Campus, Sophomores on West Campus, Juniors and Seniors in Collegetown and the separation of campus into Greek and non-Greek groups has created campus of distinct communities with limited University supported late-night events which allow the communities to mingle. The creation of a Pub will enable student from all different segments of campus to mingle and enjoy programming organized by fellow students in a fun, safe and regulated environment. A pub whose central purpose is fun programming (for all students) will undoubtedly attract underclassman, both Greek and non-Greek. However, to ensure the participation of upperclassmen who are of legal drinking age it is important that alcohol be served. While ensuring the mingling of students is the main

argument for serving alcohol, there are also many arguments beyond simply needing to attract upperclassmen to serve alcohol at the campus pub.

The creation of a University regulated, over-under venue has important benefits for students who are under the legal drinking age. The university requires a social scene which provides music, dancing and a social environment that appeals to all members of the community. Currently, the only scene which offers this, and which is also generally associated with alcohol in our society, is the Greek system. A compelling reason the music/dancing Fraternity social scene is successful, compared to the many University sponsored attempts at replicating this scene on-campus, is because both underclassmen and upperclassmen participate. Collegetown bars do not allow underage students to enter, though many underage students attempt to participate. Thus, if a student wishes to attend a fun music/dancing social scene which upperclassmen also attend, their only option is to go to a Fraternity party, regardless of their desire to consume alcohol.

Beyond student's demonstrated desire for a music/dancing social scene, students have also demonstrated a desire to mingle in a more low-key, over-under social scene. Both upperclassmen and underage students currently employ the Regent Lounge in the Statler Hotel to mingle in the afternoon. This current campus amenity, which isn't necessarily meant for student use, has demonstrated its effectiveness at bringing different segments of campus together in a responsible and regulated fashion. However, the Regent is only used in the afternoon and does not cater to students during the late-night hours. The campus pub will be able to replicate this successful over-under serving model and expand it into the late-night hours. One can make a similar argument about the Bowling Alley as a successful over-under location. Upperclassmen and underclassman mingle responsibly in the presence of alcohol however the only activity which occurs is bowling. Therefore, the bowling alley only caters to people who enjoy bowling, and does not provide late-night social appeal to many students.

Lastly, Cornell University espouses the ideal of being a "LIVING and learning environment". It cannot be denied that alcohol is a part of our society and that the majority of social activities after college occur in the presence of alcohol. However, the only opportunity underclassman have to "live" around alcohol and potentially learn about a responsible manner of use is in the Fraternity party scene. Currently, underage students are only exposed to drinking in the manner which occurs in the Fraternity scene. The establishment of a campus pub will expose these students to a safe, regulated and responsible drinking environment. The pub will provide a social venue where the focus is not drinking but the larger environment (e.g. conversation, food, music) and student-organized programming. The campus pub will also demonstrate how one can consume alcohol without any pressure (or the ability) to binge-drink. The environment created by the Pub will show both over and underage students how alcohol does not have to be the center of a social activity.

The creation of a campus pub will create a fun, safe a responsible social environment which will attract all members of the Cornell Community. Programming provided by Student Assembly funded organizations will ensure the creation of a social environment which appeals to students. Serving alcohol in a regulated fashion is not a departure from what currently occurs in other areas

of campus, will help to break down the barriers of our segmented campus and will work towards achieving the University's mission of achieving a safe living and learning environment.

Letters of Support

The Cornell Folk Song Society

1 April, 2011

To: Student Assembly

Re: Campus Pub – Cornell Folk Song Society

The Cornell Folk Song Society is excited about the prospective establishment of a pub on Cornell’s campus. CFSS has served the Cornell community since the 1950s by attracting folk musicians from across the country to perform on Cornell’s campus while encouraging students to perform traditional and traditionally inspired music. We feel that a campus pub would allow us to continue this mission by utilizing a venue located in a central hub of Cornell daily life.

Each semester, CFSS holds four concerts for student audiences of 50-100. The club also hosts a student folk-music showcase for 10-15 students each semester. While in the past we have considered the Big Red Barn as a venue for these concerts and showcases, there is a distinct lack of a counterpart venue for undergraduate activities on campus. An undergraduate campus pub would fill this role perfectly.

CFSS also aims to encourage students to write and perform music. This kind of musical expression took the form of the “No Depression in Heaven” (the title of a traditional song) showcase last fall and in regular bi-monthly open mics. Musical performance is an important stress-reliever, and CFSS sees a campus pub as a venue for a week-day open mic for student performers—folk music and otherwise.

A campus pub would offer members of CFSS and the Cornell community easy access to the programming offered by the club and a venue for performance and musical expression. We hope to see a pub up and running soon!

Sincerely,

The Cornell Folk Song Society Executive Board

Cornell Class Councils

5 April 2011

To: Student Assembly

Re: Campus Pub – Letter of Support

In accordance with the mission of the SA Late Night Programming Ad Hoc Committee, Cornell Class Councils fully supports the Campus Pub Project. The Campus Pub provides a safe environment for the purpose of on-campus late night programming. The pub provides a setting that will bring students from all colleges together on a neutral ground. Additionally, the pub provides consistent entertainment for students of all ages. With a business model provided by Cornell Dining, the pub will fill the void of late night food options for students on campus.

Cornell Class Council's commitment to the pub will vary for each class in order to meet the needs of the students in their class.

Finally, when construction for the pub commences, Class Councils will vote to amend its constitution for each class to allow for the aforementioned allocations for programming (see pub proposal) in the campus pub with the final dollar allocation and events that may occur to be voted on and approved by each council. This should fund events that occur every other week for the senior class and at least an additional three events per semester between the freshman, sophomores, and juniors. Class Councils will not limit its allocation and if it decides to bring a more expensive program to the pub, it will have the freedom to do so.

Sincerely,

Annabel E. G. Fowler
Class of 2012 President

Appendix D – Byline Funding Review Reports

APPROPRIATIONS COMMITTEE REPORT

Organization: Willard Straight Hall Student Union Board

Date: September 13, 2010

The committee felt that Willard Straight Hall SUB did a great job in responding to the advice from last year's SA. In assessing its place in the community, SUB has begun to produce more popular programming while continuing to consider the financial cost of each event. For example, the group has cut back on late night programming due to the fact that doing so would replicate already existent programming on campus. In addition, the committee discussed the balance between SUB's co-sponsorships versus the events it puts on by itself. Some committee members commented that SUB should shift towards more co-sponsored programs since the level of attendance is higher at these events. Many recommended that SUB use co-sponsorships as a tool to increase the use of space in the Straight as well as create events that differentiate them from other groups on campus to prevent redundant programming. In addition, the committee felt that through increased promotion, SUB could garner additional attention for its recruitment as well as co-sponsorship programs. Overall, SUB should continue to explore ways to increase student attendance through planning events that specifically target student use of Willard Straight Hall.

Respectfully submitted,

Adam Nicoletti

Vice President for Finance

Organization: Cornell Concert Commission

Date: September 20, 2010

The committee commends CCC for its commitment to high quality programming and consistently drawing large numbers of students to its events. Additionally, many committee members, praised Cornell Concert Commission for the diversity of events and artists the groups attempts to bring in each year. The rollover that CCC has built up from the many successful shows it put on was also a substantial point of discussion. Many committee members appreciate the fact that CCC has been putting part of it towards co-sponsorships and some recommended that CCC should explore increasing the amount of co-sponsorships. The committee felt that it would be beneficial for CCC to share its working knowledge of concert planning with other interested organizations and continue to improve musical entertainment on campus.

Respectfully submitted,

Adam Nicoletti

Vice President for Finance

Organization: Multicultural Greek Letter Council

Date: September 20, 2010

The committee commends MGLC for their improvements to the funding process for chapters to receive SAF money. While MGLC has made great strides in reforming its funding process, many committee members still felt that more should be done to formalize a structure to ensure greater organization of funding requests. In addition, the committee recommends that the organization provide greater oversight over allocated funds in order to ensure that co-sponsored events are carried out efficiently and according to plan. Committee members also took notice that most of the expenditures were for food items and the committee would encourage MGLC to fund food only where it is essential for the purpose of the event. Overall, the committee encourages MGLC to continue to work closely with its member chapters and the Student Assembly to create a funding process that provides greater organization, structure and oversight.

Respectfully submitted,

Adam Nicoletti

Vice President for Finance

Organization: Cornell Minds Matter

Date: September 27, 2010

The committee felt that Cornell Minds Matter has done a great job of addressing mental health issues on campus and continuing to bring to the forefront the realities of mental illness. Committee members also praised the organization's commitment to more proactive and preventative programming rather than reactionary programming and Minds Matter is encouraged to continue with that trend. In addition, committee members felt that Minds Matter did a good job in responding to last year's committee report though the committee encourages the group to continue to evaluate the effectiveness of novelty items and give outs.

In addition, the committee voted to approve the Active Minds Conference for the 2010-2011 academic year by a vote of 11-0-0.

Respectfully submitted,

Adam Nicoletti '12

Vice President for Finance

Organization: Big Red Bikes

Date: September 27, 2010

The Appropriations Committee commends Big Red Bikes for their continued efforts to bring a bike share program to campus. Committee members appreciated the level of planning that has gone into developing the organization and looks forward to future progress. The committee also commends Big Red Bikes on securing additional funding from other organizations on campus. Some expressed concerns about insurance and risk management though the committee understands that Big Red Bikes is still formulating much of its plan. Throughout the next few years, Big Red Bikes should continue to encourage a firm and important student role in the development of the organization. Finally, the committee encourages Big Red Bikes to continue working with the Student Assembly to further its goals.

Respectfully submitted,

Adam Nicoletti

Vice President for Finance

Organization: EARS

Date: September 27, 2010

The Appropriations Committee wants to commend EARS for the high quality service it provides to the Cornell undergraduate body. In addition, members lauded the selectivity and comprehensiveness of the organization's recruitment and training processes. This year's committee wanted to note that they found no incidence of EARS funding honorariums for current Cornell employees. While members agreed that these types of honorariums shouldn't be funded, it appears last year's committee report made an error in asserting that EARS provided honorariums to current Cornell employees. In addition, committee members made note of the high advertising and promotional expenditures but agreed that it was necessary for EARS to stay effective in reaching any Cornell undergraduates in need. Finally, the committee praises EARS for its collaboration with other groups and encourages the organization to continue to reach out and share its wealth of knowledge.

Respectfully submitted,

Adam Nicoletti

Vice President for Finance

Organization: ALANA

Date: October 4, 2010

The Appropriations Committee felt that ALANA did a great job in organizing and presenting the details of their funding process and results of the previous year. Committee members recognized the amount of attention paid to each application and thought the level of oversight ALANA currently provides is very responsible and appropriate. In addition, the committee commends the group for its hard work in the past to review and refine the purpose of the Multicultural Concert Funding Advisory Board. Some committee members recommended that ALANA include cost per event information in next year's report as well as a list of groups that fall under the ALANA umbrella. In addition, committee members expressed the desire that ALANA continue to balance bigger events that draw large crowds with smaller events for more niche multicultural groups on campus. While the committee encourages high attendance events, members also wanted to make sure that smaller, niche groups were given enough consideration as well.

Respectfully submitted,

Adam Nicoletti

Vice President for Finance

Organization: Cornell Women's Resource Center

Date: October 18, 2010

The Appropriations Committee wanted to commend Women's Resource Center for the high volume of quality programming they put on each year. The committee was pleased with the amount of co-sponsorships relative to programming the group puts on itself and thought that the "Consent Ed" program is especially important and well thought-out. In addition, committee members praised the fact that CWRC is able to use such a high amount of its SAF allocation towards programming and very little for administrative expenses which is one important measure the committee uses to determine spending efficiency. Overall, the committee felt confident that CWRC continues to spend SAF money efficiently and on issues of chief importance to students.

Respectfully submitted,

Adam Nicoletti

Vice President for Finance

Organization: Cornell University Emergency Medical Service

Date: October 25, 2010

The Appropriations Committee wanted to commend CU EMS for the high level of organization evident in its budget as well as for the essential service they provide to the Cornell community. Committee members were pleased with the overall expenditure results from last year as well as the financial plan going forward. The committee took notice of EMS' attempts to increase community outreach and committee members would encourage EMS to continue to foster these efforts. Overall, the committee was very pleased with EMS' financial and operational plan and lauds the job its leadership has done in the past.

Relating to the issue of an Appendix B revision to increase the spending limit from \$20,000 to \$25,000 over two years, the committee voted to recommend a revision be made by a vote of 11-0-0. The committee felt that since the older truck was deteriorating in quality and repair costs were rising, the savings rate for a new vehicle should be increased. The committee did want to suggest to EMS that they primarily try to sell the old vehicle and reinvest any funds from the sale into the savings account for a new truck. If CU EMS wanted to donate the truck, the committee requests that EMS return to the Appropriations Committee for further deliberation and a final confirmation by the committee.

In addition, the Appropriations Committee approved the proposed NCEMSF conference trip by a vote of 11-0-0. Committee members felt that it was a good opportunity for EMS leaders to learn as well as to present Cornell in a positive light in the larger EMS community.

Respectfully submitted,

Adam Nicoletti '12

Vice President for Finance

Organization: HAVEN

Date: October 25, 2010

The Appropriations Committee wanted to thank HAVEN its hard work in responding to some of the concerns the committee had last year. Committee members noted the fact that HAVEN had a concise operational plan that addressed specific issues. In addition, the Filthy Gorgeous event was a major topic of discussion. Most committee members felt that the high cost of celebration was justified and HAVEN did a great job in securing many different and diverse funding sources for the event. In addition, many committee members commented that the high cost of the event is “the point” in expressing that part of the event’s purpose is to go “over-the-top”. A few committee members did still express a high degree of concern over the large cost and expressed that the high percent of the SAF (SA funding + other byline organizations’ funding) used in funding the event was unreasonable. Overall, the committee wanted to express its satisfaction with the large variety of successful LGBTQ events on campus and its high degree of collaboration with other student organizations.

Respectfully submitted,

Adam Nicoletti ‘12

Vice President for Finance

Organization: Cornell University Programming Board (CUPB)

Date: November 1, 2010

The Appropriations Committee felt that CUPB has made impressive strides in completely recovering from the effects of past financial hardship. Committee members praised the strength of CUPB's programming noting the high ticket sales and attendance of past shows. The committee was also pleased with the diversity of performers and acts as well as the many diverse student organizations that CUPB works with. In addition, committee members appreciated the group's commitment to co-sponsorships and the committee encourages CUPB to continue to promote this funding to undergraduate student organizations. Further, some committee members wanted to encourage CUPB to continue to engage general body members in the selections, promotion, and production processes. Overall, the committee felt that CUPB has done an excellent job in responding to various challenges over the past years and offers high quality and well-attended programming on campus.

Respectfully submitted,

Adam Nicoletti '12

CALS Representative

Vice President for Finance

Organization: CUTonight Funding Commission

Date: November 8, 2010

The Appropriations Committee wanted to commend CUTonight for its diligence and attention in putting together a budget report and running its funding operation. The Committee felt that CUTonight funds many very successful and highly attended late-night events on campus. In addition, the Committee discussed a few major issues.

First, committee members recognized the slack in funding vs. spending and some wondered if this was a result of an over allocation from the SAF to the organization. Others commented that many funding boards have to struggle with large rollovers as well and a funding board may still be efficient notwithstanding a large surplus. Regardless, committee members wanted to encourage CUTonight liaisons to continue to work with funded organizations to control costs for events to minimize rollovers and surpluses. In addition, the Committee wanted to impress upon CUTonight to keep its selectivity high for funding applications and felt that more direct promotion to undergraduate organizations could be beneficial.

Second, the Committee discussed the role of liaisons in coordinating the programming of funded organizations. Many committee members pointed out the dangers of “over programming” and felt that CUTonight should encourage collaboration on funded events wherever reasonable. There was a lot of consensus that the liaison system is valuable and CUTonight should continue to exploit this organizational strength.

Finally, committee members wanted to encourage CUTonight to continue to follow-up with organizations after their events and improve the incentives for groups to send in such reports.

Overall, the Appropriations Committee felt that CUTonight is a very important force on campus in promoting late-night programming and believes it unequivocally funds successful, high-demand programming.

Respectfully submitted,

Adam Nicoletti '12

CALS Representative

Vice President for Finance

Organization: Welcome Weekend

Date: November 8, 2010

The Appropriations Committee felt that Welcome Weekend has done a great job in attempting to reduce its surplus thus far, as requested from last year's Committee.

Many committee members, however, felt that Welcome Weekend could still do more to reduce the surplus. Some felt that Welcome Weekend should absolutely strive to put on a spring event to complement the January orientation event organized by the Orientation Steering Committee. Some suggestions that committee members provided in order to put on a spring event included moving executive board elections to allow officers enough time to work on such an event or co-sponsoring with an organization to put on the spring event with surplus funds.

In addition, committee members felt strongly that Welcome Weekend should also look to remove the registration fee for Club Fest as another possible route to reduce the surplus. In addition, the Committee believed that removing the registration fee would eliminate the burden it places on student organizations as well as on the SAFC. Finally, many felt that Welcome Weekend should find another way of equitably assigning tabling space for organizations that may not involve consistently increasing registration fees.

Overall, the Appropriations Committee wanted to thank Welcome Weekend for the high-quality programming it puts on and felt it provides a great service to the Cornell Community.

Respectfully submitted,

Adam Nicoletti '12

CALS Representative

Vice President for Finance

Organization: Cornell Cinema

Date: November 15, 2010

The Appropriations Committee felt that Cornell Cinema has made some strides since its meeting during the 2009-2010 academic year and the Committee appreciates the Cinema leadership's cooperation in assessing organizational weaknesses. Specifically, Committee members appreciated the accounting shift where the SAF would be accounted for in a separate account to avoid confusion and track SAF usage. Overall, the Committee recognizes that Cinema is an important cultural institution of Cornell and members expressed the desire to work toward improving programming for undergraduate students at lowest cost possible.

Throughout the Committee's discussion, a few elements were addressed:

First, the Committee discussed student involvement at the Cinema and the need for students to play a more defined role in the operation of the organization. Committee members acknowledged the developments made thus far with the committee system and advisory board, but wondered if such involvement was too advisory in nature. Most committee members favored giving students more influence over the organization, with some explicit control over the film selections process. With regards to advertising and promotion, Committee members were pleased that it's student-driven nature and would encourage that the student promotions committee continue to work to effectively publicize Cinema events. Finally, the Committee felt that if students were given more tangible influence in the organization, student involvement in and demand for the Cinema would greatly increase.

The Committee also addressed the issue of fluctuating budgets due to capital expenditures and inconsistent income streams. Committee members understood the nature of Cinema's projector equipment and thought that regular capital expenditures were necessary to continue operations. While Cinema plans on using its budget reserve in funding capital expenditures, some Committee members wondered if keeping the budget reserve at \$40,000 (the assumed capital expenditure) each year would be unnecessary. Some members proposed that Cinema look into potentially building up a "projector reserve account" each year as part of a larger financial plan to replace important equipment over the life of the item. In addition, the Committee realized the wide fluctuation in income from year to year and that a reserve was necessary to protect against these unexpected changes. Some Committee members wanted to encourage the Cinema to be flexible with the amount of programming it puts on per week when attempting to balance its budget and encouraged them to potentially reduce the nights of programming where attendance is low. Overall, the Committee and SA leadership look forward to working with the Cinema to address the feasibility of some of these ideas.

In addition, the Committee addressed the issue of the \$33,000 capital expenditure on a new video projector for the Willard Straight Theatre. While Committee members regret that the Cinema did not notify the Committee prior to the purchase (stipulated in Appendix B, Section III, Part G), members understood there might have been confusion but expect Cinema to act accordingly in the future.

Overall, the Committee expressed the desire to continue working with the Cinema to address issues of importance. Committee members appreciated Cornell Cinema's work thus far in working with Assembly members and hope that Cinema will continue to be open to feedback. The Committee felt that the Cinema is an important venue on campus and hopes that it continues to put on programming popular with all stakeholders.

The Committee looks forward to meeting with the Cinema again in the spring to discuss a potential undergraduate ticket price increase as well as to hear about new progress.

Respectfully submitted,

Adam Nicoletti '12

CALS Representative

Vice President for Finance

Organization: Alternative Breaks

Date: November 22, 2010

The Appropriations Committee was impressed by Alternative Breaks' progress since last fall and felt that the organization provides an important service to the Cornell Community. In addition, Committee members praised Alternative Breaks for the high quality and strong demand of the trips it organizes. Furthermore, the Committee appreciated the organization's commitment to outreach when trip participants return from campus and would encourage Alternative Breaks to continue to find new ways to engage the community with takeaways from the trips. Lastly, many Committee members praised the high selectivity of trips and would encourage the organization to make sure it expresses a financial need or trip growth opportunities if it asks for an allocation increase in Fall 2011.

Respectfully submitted,

Adam Nicoletti '12

CALS Representative

Vice President for Finance

Organization: Community Partnership Board (CPB)

Date: November 22, 2010

The Appropriations Committee felt that Community Partnership Board serves an important mission in supporting students' ability to plan service projects with the community. Committee members praised the positive community impact that CPB is able to achieve through the projects it funds, however, many would encourage CPB to strike a balance between Ithaca-based projects and getting the greatest number of Cornell students involved. In addition, the committee acknowledges the organization's interest in recruitment and would push the group to continue to strengthen its campus presence. Overall, committee members appreciated the work CPB does and encourages the organization to continue to be selective in funding the core aspects of a project.

Respectfully submitted,

Adam Nicoletti '12

CALS Representative

Vice President for Finance

Organization: Orientation Steering Committee

Date: November 29, 2010

The Appropriations Committee felt that OSC has done a terrific job in organizing a high quality Orientation program and was very impressed by their presentation to the Committee. The new plans for January Orientation were well received by the Committee and, in addition, many Committee members would encourage OSC to collaborate with the SA Committee on Transfer Affairs to continue to improve the January program. Also, in addressing the increased food budget for volunteers, Committee members wanted to reaffirm their support for volunteers that give their time and effort towards making Orientation successful. Furthermore, the Committee encourages OSC to continue the increased emphasis on continuing a relationship between Orientation Leaders and their new students after Orientation week has concluded. Overall, the Appropriations Committee wishes to commend the leadership of OSC for its hard work and feels confident that the Orientation program will continue to be strong.

Respectfully submitted,

Adam Nicoletti '12

CALS Representative

Vice President for Finance

Organization: Class Councils

Date: November 29, 2010

The Appropriations Committee commends Class Councils for its dedication to putting on high quality programming on campus. Many committee members were pleased that the Councils were able to cut unsuccessful events from previous years and the Committee would encourage the organization to continue to evaluate event success each year. In addition, committee members also were impressed by some of the larger events and felt that Class Councils could improve the quality of its programming by offering fewer but larger events. Some felt that somewhat reducing giveaways that tend to have a low impact, such as hot chocolate and ice cream, could help to redistribute programming towards more larger-scale and higher-impact events. In addition, the Committee felt that each Council has done a great job with respect to recruitment but encouraged that the Council Boards involve all members of the class council when deciding upon possible programming. Furthermore, Class Councils should continue to refine the junior positions that the organization has (ex: diversity liaison, residential rep, college reps) to reduce confusion and make sure that Council members are sure of their individual duties. Overall, the Committee commends Class Councils for their commitment to high quality programming at Cornell and for their dedication to improving class unity and school spirit.

Respectfully submitted,

Adam Nicoletti '12

CALS Representative

Vice President for Finance

Organization: International Students Board (ISB)

Date: February 15, 2010

The Appropriations Committee felt that the International Students Board (ISB) did a great job of managing its funds responsibly over the last academic year. Committee members were pleased that ISB also considered attendance figures in its assessment of a funding decision and, in particular, that groups had to have a certain level of attendance at an event to qualify for larger amounts of funding. In addition, the Committee commends ISB on its ability to fund a wide variety of events and would encourage the group to continue to examine the balance of events funded between different communities and cultural groups. Overall, the Committee was impressed by ISB's progress and appreciates the service it performs for the Cornell community.

Respectfully submitted,

Adam Nicoletti '12

CALS Representative

Vice President for Finance

Organization: Community Center Councils

Date: March 7, 2011

The Committee felt that Community Center Councils have made significant strides in the past semester towards reorganization and development but still have a number of issues to address. First, the committee appreciated the fact that the organization was moving more towards student-focused leadership in managing its day-to-day operations and funding. However, committee members pointed out some organizational issues that the Councils should look at improving upon into the future. Some committee members commented that the Councils could benefit from shifting to active promotion for its events rather than the passive advertising it engages in currently. In the budget packet, the manner in which cost per event information was presented struck committee members as odd and the Councils should strive to report actual numbers to the Appropriations Committee. Furthermore, the committee encourages the Councils to look towards putting on more late night programming on campus that caters to their individual communities.

In addition, the committee was pleased with the Councils bringing a big-name artist to campus, but most committee members felt that the event was poorly planned and detracts from programming on North Campus, where it is more greatly needed. One issue that committee members were upset by was that NCPC was contributing \$7,000 out of its \$25,200 budget to a concert that North campus residents wouldn't be given tickets to in advance. Furthermore, WCPC should have coordinated with other campus organizations to increase the size of the event so more students could attend since \$40/student for this concert is an extremely high funding cost per attendee. Overall, the committee wants to stress the importance of keeping funding dollars where they are allocated (with respect to North campus and West campus) since the SA Appendix B guidelines state that \$2.00/student shall go to RPCC (and north-related programming) and \$1.00/student shall go to Noyes (and west-related programming).

Ultimately, the SA wants to continue to work closely with the Community Center Councils to ensure their success. Committee members encourage the organization to continue to pursue their mission of "building community in their respective environments" by offering high quality programming. The Appropriations Committee hopes to be a resource to the Community Center Councils into the future.

Respectfully submitted,

Adam Nicoletti '12

CALS Representative

Vice President for Finance

Organization: Slope Day Programming Board (SDPB)

Date: March 30, 2011

The Appropriations Committee was impressed with the leadership and organization of SDPB based upon the financial and organizational information submitted at the committee meeting. First, committee members were pleased that SDPB contributed the vast majority of its SAF increase (from \$15/student to \$18/student) to talent expenditures, as recommended by the previous year's Appropriations Committee. In addition, the committee appreciated SDPB's commitment to sustainability and encouraged future efforts towards mitigating Slope Day's environmental impact. Furthermore, the expanding program of garnering feedback from the Cornell community was met with enthusiasm from the committee and SDPB should continue these efforts even though this year was not as successful in terms of attendance. Finally, the committee would encourage SDPB to continue to use its general body as an additional means of gathering feedback from students and managing the selections and logistics of Slope Day to complement the efforts of its executive board. Overall, the committee was pleased with the results of SDPB thus far and felt that funds were generally being spent efficiently.

Respectfully submitted,

Adam Nicoletti '12

CALS Representative

Vice President for Finance

Appendix E – Statement of Students’ Rights and Responsibilities

At Cornell University, life outside the classroom is an integral part of the educational process. The exercise of responsibility plays a vital role in the development of the student as both an individual and as a citizen. The student’s awareness of the extent of his or her rights and responsibilities is necessary to the exercise of responsibility within the University community. To further these objectives and in recognition of students as members of the Cornell University community, the University has adopted the following statement of principles.

The Statement is an articulation of the University’s commitment to recognize and support the rights of its students and to provide a guide for defining behaviors the University considers inappropriate, both of which must be in accordance with University policy. It is not, however, meant to be an exhaustive list of all rights supported by the University or all actions which may be considered misconduct. The Statement is intended to incorporate specific University policies by reference. These policies include: University Policy 4.5: Access to Student Information, University Policy 6.4: Prohibited Discrimination, Protected Status, Harassment and Bias Activity, as well as the Campus Code of Conduct (available in their entirety at <http://www.dfa.cornell.edu/dfa/treasurer/policyoffice/policies/atoz.cfm>).

This Statement has been formulated in a spirit of cooperation and community by representatives of students, faculty, and administration. It is a living document and thus is subject to change through participation of representatives of the same groups who participated in the original formulation.

Article I: Speech, Assembly, and Protest

Students shall be free and encouraged to express opinions publically and privately, and to support causes by assembly and petition. Students may use the facilities of the University to assemble and to hear any person of their own choosing. Students shall be free to protest peacefully anywhere on Cornell’s campus. Students, in turn, have the responsibility to respect the rights of all members of the University to exercise these freedoms and to act in a manner that does not disrupt the functions of the University, threaten the health or safety of any person, or violate the Campus Code of Conduct. (See Campus Code of Conduct: Title One, Article I)

Article II: Publication

Students shall be free and encouraged to publish and communicate their opinions. Students may not be penalized for conveying written, oral, or electronic material on campus without prior approval. Student publications may not be penalized for their editorial policy or content. Students have the responsibility to be governed by the canons of responsible journalism and existing laws governing communication and electronic media. Students are also expected to act in a manner that does not interfere with the rights of others or disrupt the regular and essential operation of the institution.

Article III: Participation

Students shall be free and encouraged to establish representative governmental bodies and to participate in University governance in accordance with the rules and regulations of the University. Students who accept representative roles in the governance of the University have the obligation to participate responsibly.

Article IV: Privacy

Students have the right of privacy and to be free from unreasonable searches or unlawful arrest on University property and within their campus residences. Students have the responsibility to respect the privacy of other members of the University community in their person and in their place of residence.

Article V: Private Records

Students have the right to access and control access to their education records as provided in the federal Family Educational Rights and Privacy Act of 1974. These include the rights to review and challenge the content of educational records, to control disclosure of personal and academic information to third parties, and to limit the routine disclosure of all or some information defined as “directory information” by the act. (See Cornell University Policy 4.5: Access to Student Information, Procedures, Releasing Educational Records).

Article VI: Academic Freedom

Students have the right to accurate and plainly stated information relating to maintenance of acceptable academic standing, graduation requirements, and individual course objectives and requirements. Students can expect instruction from designated instructors at appointed class times and reasonable access to those instructors. Students have the responsibility to attend class and know their appropriate academic requirements.

Students shall be free and encouraged to express differences of opinion or to disagree with data or views offered in any course. However, they are responsible for maintaining standards of academic performance established for each course in which they are enrolled.

Students are protected, through orderly procedures, against prejudice or capricious evaluation. Students have the responsibility to respect the academic freedom of faculty and their rights and responsibilities to determine the curriculum and evaluate academic performance.

Article VII: Due Process

Students have the right to fundamental fairness before formal disciplinary sanctions are imposed by the University for violations of the Campus Code of Conduct-as provided in the published procedures of the Campus Judicial System or other official University publications. Students have the right to written notice and the opportunity for a hearing before any change in status is incurred for disciplinary reasons unless a significant threat to persons or property exists. (See Campus Code of Conduct: Title Three, Article III)

Article VIII: Information

Students shall not face sanctions that are not published and made available. The Cornell community shall be informed that such rules and regulations are available in the Campus Code of Conduct (available at <http://www.dfa.cornell.edu/dfa/cms/treasurer/policyoffice/policies/volumes/governance/upload/CCC.pdf>). All members of the Cornell community have a duty to cooperate with University officials in the Code's operation and enforcement.

Article IX: Religion and Association

Students have the right to exercise their religious convictions and associate with religious, political, or other organizations of their choice in University facilities, provided they do so in a manner that respects the rights of other members of the community and complies with the Campus Code of Conduct. Students have the responsibility to respect the rights of other members of the University community to free exercise of their religious convictions and to free association with organizations of their choice.

Article X: Discrimination and Harassment

Students have the right not to be discriminated against by an agent of Cornell University for reasons of age, ancestry or ethnicity, color, creed, disability, gender, gender identity or expression, immigration or citizenship status, marital status, national origin, race, religion, religious practice, sexual orientation, or veteran status. In their individual roles as members of student organizations, students have the responsibility not to discriminate against others.

Students shall not be harassed by another individual for reasons of age, ancestry or ethnicity, color, creed, disability, gender, gender identity or expression, immigration or citizenship status, marital status, national origin, race, religion, religious practice, sexual orientation or veteran status. Students have the responsibility to treat others in a manner conducive to maintaining their worth and dignity. (See Cornell University Policy 6.4: Prohibited Discrimination, Protected Status (Including Sexual), Harassment and Bias Activity)

Article XI: Amendments

Amendments to this document shall become effective upon approval by the Student Assembly, the Graduate and Professional Student Assembly, the University Assembly, and the President of the University. Any amendment requires a majority of all members in each of the aforementioned Assemblies.

Article XII: Ratification

This document shall be distributed by the Dean of Students Office upon approval by the Student Assembly, the Graduate and Professional Student Assembly, the University Assembly, and the President of Cornell University.