



**Cornell University
Student Assembly**

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w. http://assembly.cornell.edu/SA

2014 - 2016 Undergraduate SAF Application Form

Checklist for Application

| | Applicant | Office |
|--|-------------------------------------|--------|
| Preliminary Items Due 4pm, April 25, 2013 | | |
| Eligibility Checklist (reverse side) | <input checked="" type="checkbox"/> | _____ |
| Dollar request per student per year | \$ <u>5.10</u> | _____ |
| Petition signatures (if new applicant) | _____ | _____ |
| Final Attachments Due 4pm, September 13, 2013 | | |
| Constitution, Charter, Bylaws | _____ | _____ |
| Mission Statement (1 pages) | _____ | _____ |
| Group Profile (3 pages) | _____ | _____ |
| <ul style="list-style-type: none"> ● Officers ● Number of Members ● History ● Activities, Programming, Events in Current Cycle | _____ | _____ |
| Summary of request (2 pages) | _____ | _____ |
| 10-13 Financial Statements | _____ | _____ |
| 13-16 Projections | _____ | _____ |
| Office Use Only | | |
| Received by: | <u>AS</u> | |
| Date Received: | <u>4/24/13</u> | |
| Sigs Checked: | _____ | |

Applicant Organization/Program Name: CLUB INSURANCE

Primary Contact

Secondary Contact

Name: CRAIG MCALLISTER

Name: _____

Address: 395 PINE TREE RD
SUITE 220 ITHACA

Address: _____

Phone: 254-1575 Email: CM248

Phone: _____ Email: _____

A representative must certify that the documents provided in this application are accurate, represent best information available to the organization at this time, and are suitable for public distribution. The documents provided constitute the organization's application for undergraduate byline funding for the 2014-2015 and 2015-2016 fiscal years. The Student Assembly will review the applications in the fall semester of 2013. **Organizations may not submit preliminary applications after 4pm on Monday, April 25, 2013 or amend final submissions after 4pm, Friday, September 13, 2013.**

Representative: CRAIG MCALLISTER
(print name)

[Signature]
(signature)

4-24-13
(date)

Student Assembly Byline Funding Eligibility Checklist

To be eligible for consideration for byline funding, the applicant must meet the following criteria:

Applicant Initials Staff Use Only

Required for All Applicants

Directly and primarily serves/benefits the entire undergraduate Cornell community

cm _____

Allows all students equal access to services and/or participation

cm _____

Requests minimum of \$0.50 per student per year and number of cents requested is divisible by two

cm _____

Required for Applicants Who Are Not Currently Receiving Byline Funding

If applicant is not currently receiving byline funding, has collected petitions with 1,500 distinct signatures of registered Cornell undergraduate students

_____ _____

May Be Waived By Student Assembly with Approval of University President

Is registered with the Student Activities Office

cm _____

Is student-directed and student-led

N/A _____

Has Cornell operating account with internally controlled funds

cm _____

Has a Cornell-employed advisor with oversight of Cornell funds

cm _____

Has received funding from a unit at Cornell university in each of the last two semesters

cm _____

If applicant is a registered student organization, the following officers must sign below. The undersigned acknowledge that they have reviewed the application, and that the organization and its officers agree to all conditions explained on the reverse page of this application.

President: _____
(name) (signature) (date)

Treasurer: _____
(name) (signature) (date)

Advisor: CRAIG MANUSON [Signature] 4-24-13
(name) (signature) (date)