

109 Day Hall Ithaca, NY 14853

- t. 607.255.3715
- f. 607.255.2182
- e. sa@assembly.cornell.edu w. http://assembly.cornell.edu/SA

2010 - 2012 SAF Application Checklist

Checklist for Application

			Applicant	Office	
	Preliminary	Items Due April 2	27, 2009		
	Eligibility Checklist (reverse si	de)			
	Dollar request per student per y	rear	\$		
	Petition signatures (if new appl	icant)			
	Final Attachm	ents Due Septemb	er 11, 2009		
	Constitution, Charter, Bylaws				
	Mission Statement (1 pages)				
	Group Profile (3 pages)				
	OfficersNumber of MembersHistoryActivities, Programm	ing, Events in Curro	ent Cycle		
	06-09 Finance Statements (10 p	pages)			
	09-12 Projections (5 pages)				
Applicant Orga Primary Contac	Sigs Checked:nization/Program Name: _				
Name:		Name:			
Address:		Address:			
	NetID:			NetID:	
available to the org the organization's a Student Assembly amend application	ust certify that the documents propagation at this time, and are supplication for undergraduate by will review the applications in the after 4:30PM on Monday, A	itable for public d ine funding for th e fall semester of	listribution. The 2010-2011 ar	e documents prov nd 2011-2012 fisc	vided constitut al years. The
Representative:	(pr	int name)		(signature)	(date)

Student Assembly Byline Funding Eligibility Checklist

To be eligible for consideration for byline funding, the applicant must meet the following criteria:

	Applicant Initials	Staff Use Only
Required for All Applicants:		
Directly and primarily serves/benefits the entire undergraduate Cornell community		
Allows all students equal access to services and/or participation		
Requests minimum of \$0.50 per student per year and number of cents requested is divisible by two		
Required for Applicants Who Are Not Currently Receiving Byline Funding:		
If applicant is not currently receiving byline funding, has collected petitions with 1,500 distinct signatures of registered Cornell undergraduate students		
May Be Waived By Student Assembly with Approval of University President:		
Is registered with the Student Activities Office		
Is student-directed and student-led		
Has Cornell operating account with internally controlled funds		
Has a Cornell-employed advisor with oversight of Cornell funds		
Has received funding from a unit at Cornell university in each of the last two semesters		

If applicant is a registered student organization, the following officers must sign below. The undersigned acknowledge that they have reviewed the application, and that the organization and its officers agree to all conditions explained on the reverse page of this application.

President:			
	(name)	(signature)	(date)
Treasurer:			
	(name)	(signature)	(date)
Advisor:			
	(name)	(signature)	(date)