



Cornell University
Office of the Dean of Students

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SAFC Inventory Report

Spring 2012

Student organizations must account for all equipment purchased with SAFC funds that has a shelf life of one year or longer.

Reminder:

- Equipment must be stored in a secure, campus location, where it is accessible to other members of the Cornell community.
- Your organization will be held responsible for any lost equipment

| Name of items | Date purchased | Cost | Location stored (cannot be at a student residence) |
|---------------|----------------|------|---|
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I certify that the above information is correct.

Student organization name _____

Officer signatures _____

President

Email

Date

Treasurer

Email

Date

Advisor

Email

Date