

## 1. General Information

### 1.1 Office of Transportation Services

Cornell University Office of Transportation Services administers parking, transit, and circulation on the main campus. A surrounding loop of roadways, peripheral and adjacent parking areas are served by Tompkins Consolidated Area Transit system. Suggestions or complaints relating to policies or procedures of the program should be addressed to the director of the Office of Transportation Services.

The Office of Transportation Services, situated at 116 Maple Avenue (telephone: 255-4600) is the department that has overall supervisory responsibility for transportation (parking, transit, and circulation) activities on the Ithaca campus.

1.1.2 Commuter and Parking Services, (C&PS) a subdivision of the Office of Transportation Services, administers campus parking, commuter and transit incentive programs. The office, situated at 116 Maple Avenue, is open Monday through Friday from 7:30 a.m. to ~~4:00 p.m.~~5:00 p.m. while classes are in session during the academic year and from 7:30 a.m. to 4:00 p.m. during the summer and intersession (telephone: 255-4600).

1.1.3 CU Transit, Inc., is an independent corporation wholly owned by Cornell University. It is situated at 311 East Palm Road, Ithaca, NY, 14850.

1.1.4 The Cornell University Police is the campus police and security force and supports the transportation program by enforcing moving-traffic regulations and in part the University parking regulations. The department offices, located at G2 Barton Hall, are open twenty-four hours a day seven days a week (telephone: 255-1111).

1.1.5 Transportation Advisory Committee (TAC) is an independent body comprised of faculty, staff and student representatives appointed by the University Assembly ~~(see~~ (See University Assembly Charter 10.7.2).

The committee's charge is to: provide a conduit for community input regarding policies and services related to safe, comprehensive, economical and efficient transportation programs. These include: parking; transit; circulation; pedestrian, motorist and cyclist safety and education; and services that meet the transportation access needs for persons with disabilities. The committee shall make ~~policy and program~~ program and policy recommendations to the University Assembly and the Vice President for Administration. Furthermore, the committee shall review in consultation with (with the consultation of) the Campus Planning Committee all

plans for alterations of or additions to roads, parking lots, pathways and walkways on the Ithaca campus of the University. The committee shall report periodically to the University Assembly.

The committee shall have one associated hearing and appeals board and standing committees as appropriate which will work directly with Transportation Services. Each board/committee shall be charged with carrying out the current policies and procedures and will report periodically to TAC on recommended policy or program changes.

1.1.5.1 The Transportation Hearing and Appeals Board (THAB) shall review decisions that have been denied in whole or in part by Transportation Services administrative staff on matters relating to: 1) violation appeals; 2) requests for special parking grants for those claiming personal hardship; 3) exceptions to parking rules and regulations and/or normal permit eligibility criteria.

Responsibilities: Violation appeals must each be ~~adjudicated~~~~decisioned~~ separately, considering all relevant facts and circumstances brought to the board's attention. The board shall only review cases for which it is deemed an error in judgment or procedure was made in the original decision. In cases of requests for special parking grants based on personal hardship, appellants must fully explain why they are unable to use the transportation options available. In cases of requests related to exceptions to parking rules and regulations and/or normal permit eligibility criteria, the board's decisions shall be based on demonstrated need and are subject to space and other limitations. (~~Also see sections 4.1.1, 4.1.3 and see Section 7.1~~)

## 1.2 Definitions

1.2.1 The grounds of the University, also called the Ithaca campus, are the areas within Tompkins County owned and controlled or maintained by the University and constituting part of the educational and research plant under its jurisdiction.

1.2.2 The Cornell community or the University community is students, faculty, staff, and other employees of Cornell University as well as the employees of non-University agencies situated on the grounds of the University.

~~1.2.3 An affiliate employee is a regular employee of a non-university agency with university affiliate status non-university agencies, whose primary work site is situated on the grounds of the university.~~

**Comment [p1]:** The following two paragraphs include previously unstated, but not new, information added for clarity.

~~1.2.4 A campus-based non-university employee is employed by a non-university agency whose primary work site is situated on the grounds of the university. Such persons are not entitled to university identification cards and are not eligible for~~

employee transportation options; whether or not the employee's primary workplace is situated on the grounds of the university.

**1.2.5** A visitor is any person at Cornell who is not a member of the Cornell community. Included within this term are both official and unofficial guests of the University, of its departments, or members of its community. Persons living or working at Cornell for longer than one month are not visitors.

**1.2.4.11.2.6** A vendor is any person or company that sells or offers for sale, goods or services to the campus (including deliveries). Employees and students of the university, or of organizations with university affiliate status, who are also vendors, or employees of vendors, are not eligible for vendor transportation options.

**Comment [p2]:** This sentence is previously unstated, but not new, information added for clarity.

**1.2.51.2.7** A motor vehicle, as defined by the New York State Vehicle and Traffic Law, is any motorized conveyance. The term includes cars, trucks, motorcycles, motor scooters, mopeds, and limited use electric motor vehicles (GEMs).

**1.2.61.2.8** A parked vehicle is a vehicle, whether occupied or not and whether its engine is running or not, that is stationary for any length of time, unless its progress has been temporarily impeded by a police officer, or a Transportation Service Representative, or traffic control device, or when necessary to avoid conflict with other traffic.

**1.2.71.2.9** The owner of a motor vehicle is the person (or legal entity) named as the registered owner under federal or state law. The operator of a motor vehicle is the person driving the vehicle.

**1.2.81.2.10** Daily means seven days a-per week.

**1.2.91.2.11** A parking summons is considered to be outstanding from the time it is issued until it is paid or appealed.

**1.2.101.2.12** Any vehicle parked in such a manner creating or is likely to create hazard to life and property constitutes a violation of the life safety regulations.

**1.2.111.2.13** A reserved parking space is one which is posted as "Reserved Parking" for ~~only~~ vehicles with a specific permit, permit type or license plate as indicated on the sign.

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**1.2.121.2.14** A ~~special use area~~ is an area ~~restricted to parking which is posted as parking only~~ for a specific user group ~~only as indicated on the sign, such as "Parking for Alumni House Guests Only" or "Parking for MVNS Permits Only"~~. Display of a

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specified permit or registration on a guest list, as posted, is required **for eligibility** for parking in these areas. (See Section 5.7.1)

**1.2.13** **1.2.15** FLEX parking areas located on the central campus allow a degree of flexibility for Tier 6, Z, Vendor, and MT permit holders and guests of departments. These FLEX areas are designated with signs noting permit limitations. Visitor permits purchased at the information and parking booths are not valid in these areas.

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1.2.16 A scofflaw is a person whose vehicle(s) has accrued five or more unpaid parking summonses.

Comment [p3]: The following two paragraphs are previously unstated, but not new, definitions.

1.2.17 A chronic violator is a person whose vehicle(s) has accrued ten or more parking summonses, within the academic year whether paid or unpaid, that are not currently under appeals review.

### 1.3 Liability for Damage

A motor vehicle is operated or parked on the grounds of the university solely under the responsibility, and at the risk of, its owner or operator. The University is not liable for any damage to, or caused by, any vehicle or its operator, its occupant(s), or any other person(s) unless the damage has resulted from the negligence of an agent of the University acting in the capacity, and within the scope, of his or her employment.

### 1.4 Purpose and Application of Regulations

**1.4.1 Authority.** These regulations are adopted and issued by Cornell University in accord with Sections 5708 and 5709 of the New York State Education Law. These regulations supersede all previous actions of the University with respect to the control of traffic and parking on its grounds. The University reserves the right to change, or to make exceptions to, its parking and traffic regulations, fees, and fines at any time. A complete up-to-date version of these regulations is available at the Transportation Office.

**1.4.2 Temporary, Emergency, and Special-situation Restriction and Charges.** During emergencies and other special situations (e.g., snowstorms, unusual crowds, university events, road or building construction), the Transportation Office or the Cornell University Police may temporarily suspend or otherwise modify specific regulations stated here or otherwise posted. Such temporary restriction and changes will be conspicuously posted on appropriate signs and traffic-control devices and will, when time permits, be publicly announced in advance. Temporary regulations and restrictions have the full force of permanent regulations and are enforced

accordingly. The existence of a temporary restriction displacing a motorist from his or her normal parking area is not grounds for dismissal of a parking summons for illegal parking. A vehicle left unattended on University property during such special situations may be towed at owner's or operator's expense if parked in violation of temporary or permanent regulations or if such vehicle impedes traffic flow or snow removal operations.

**1.4.3 Application.** These regulations are in effect continuously throughout the calendar year, including recesses and vacations, and apply to any motor vehicle operated or parked at any time on the Ithaca campus. A community member's acceptance of employment at, or registration in, the University is held to constitute an agreement to abide by the University parking and traffic regulations or be subject of the prescribed penalties. The use of a motor vehicle on the campus is a privilege, not a right, and is available only under the conditions and rules governing these privileges at Cornell. It is the responsibility of all drivers to familiarize themselves with these rules; violation of any regulation is prejudicial to the common interests of all members of the University community.

## 2. Motor Vehicle Registration and Permit Requirements

### 2.1 Registration Requirements

2.1.1 No vehicle owned or operated by a member of the Cornell community may be operated or parked at any time on the grounds of the University unless it has been properly registered with the Transportation Office and is correctly displaying a valid parking permit where required. Vehicle registration ensures that the owner or operator may be rapidly identified and contacted if necessary; for example, if a parked vehicle is involved in an accident, must be moved immediately, or has been left with its lights on. There is no fee for motor vehicle registration; however, registration is not a parking permit and does not provide any parking privileges, other than parking in 'A' lot after 2:30 p.m., Monday - Friday.

2.1.2 Before a motor vehicle may be registered with the Transportation Office, (a) the applicant and the vehicle must meet all requirements prescribed by New York State for legal operation (an expired, or improperly displayed or non-displayed New York State inspection or registration sticker causes a Cornell University parking permit/registration to become immediately invalid), and (b) the applicant must be the owner or operator of the vehicle or a member of the owner's immediate family (i.e., spouse, parent, child, or sibling).

2.1.3 **Annual Student Registration.** Students must register their vehicles annually with the Transportation Office. Student registration expires on August 31 each year.

2.1.4 **Staff and Faculty Registration.** Staff and faculty members must register their vehicles with the Transportation Office if the vehicle will be operated on campus.

**2.1.5 Updating Registration and Personal Information.** It is the responsibility of the registrant to keep all information pertinent to vehicle registration and campus employment or matriculation up-to-date with the Transportation Office. This includes change of both work or local and home address.

### 2.2 Parking Permit Requirements

All parking on campus (except in metered and non-permit time-zone areas) is restricted by permit ~~only~~ and is subject to posted ~~regulations~~restrictions. Parking permits are valid only in the area(s) for which they have been designated and only for the time period indicated. A parking permit does not guarantee the holder a reserved space but only an opportunity to park in specified area(s).

## 2.3 Registration and Permit Issuance and Validity

2.3.1 Motor vehicles must be registered, and parking permits obtained, at the Transportation Office during normal business hours (unless another procedure is specified in advance). A motor vehicle is not considered to be registered or to have a valid parking permit until all required material has been completed and signed by the applicant and until permits are displayed on the vehicle in accord with instructions given by the Transportation Office at the time of issuance.

2.3.2 Parking Permits are not Transferable. Only the persons who have met eligibility requirements for its issuance may use a permit. A permit may be used only by the persons who have met eligibility requirements for its issuance. If a motor vehicle is sold or transferred to a new owner or a replacement vehicle is acquired, or in cases where license plates have been changed the parking permit(s), or the remnants, for that vehicle(s) must be returned to the Transportation Office before replacement can be issued. Liability for fines remains with the state registrant of the vehicle. A lost or stolen permit hangtag must be reported to the Transportation Office immediately.

2.3.3 All parking permits remain the property of the Transportation Office after being issued. The Transportation Office reserves the right to revoke or recall a parking permit for cause at any time before its expiration date; in such cases a refund, if appropriate, will be issued to the holder. If the holder refuses to comply with the recall requirements within the specified time or if a permit is fraudulently obtained, misused or counterfeited, any vehicle parked with the permit displayed is subject to penalties. Forged permits may be revoked without a refund.

2.3.4 **Permit Validity.** A parking permit is valid through the date printed on the permit for the license plates listed. Upon receipt of a new permit that has been renewed or replaced, the old permit becomes invalid. Use of the invalid permit makes a vehicle subject to ticketing and towing.

### 3.0 Commuting and Parking Options

C&PS is committed to providing commuting alternatives to reduce the percentage of single-occupant vehicle (SOV) commuters to Cornell University.

Various transit, commuting, and parking privileges are available to members of the Cornell community, based on their affiliation with the University. Only the persons who have met eligibility requirements for their issuance may use these privileges. The following information is subject to change at any time.

3.0.1 Transit privileges. Members of the Cornell community have various transit privileges either by default or available for purchase based on their affiliation with the University. See Section 3.1.1 for faculty/staff privileges and Section 3.2.1 for student privileges. Transit privileges are directly associated with Cornell University I.D. cards and are not transferable.

3.0.2 Multiple-vehicle Permits. Cornell community members who want to register more than one vehicle for their own use and/or for a permit shared by multiple individuals who carpool and share the driving duties. Individuals who share a permit in this manner have sole responsibility for splitting the cost of that permit. At any given time only one vehicle may be parked in the area designated on the permit, and a valid permit must be displayed on that vehicle. There is no additional charge for multiple-vehicle permits. Motorcycles, motor scooters, and mopeds are excluded from multiple-vehicle permit arrangements.

3.0.3 Temporary Permits. On those occasions when an individual has forgotten to transfer a multiple-vehicle permit to the vehicle in use, or may be using a different vehicle on a temporary basis, that person is required to stop at the Transportation Office or parking and information booth to acquire a free temporary replacement permit. No more than six free replacement permits will be issued to an individual per year; the full daily price of the permit will be charged for subsequent permits.

3.0.4 Transportation Options for Persons with Disabilities. To receive information on how to apply for transportation accommodations, contact the Transportation Office at 255-4600.

The determining factors for making transportation accommodations can include but are not limited to:

- ability to access bus stops;
- ability to wait for the bus;
- ability to climb the steps of a bus;
- ability to use a bus lift;
- ability to ride the bus;

**Comment [p4]:** This section has been significantly reworded and reorganized to clarify general information, to emphasize and to better explain new and previously existing sustainable commuting alternatives. It includes primarily existing information, with previously unstated details added for clarity, and some new information as noted.



- mobility limitations of the applicant;
- the options for access to a building;
- accessible parking at work or residence.

3.0.4.1 Students. In an effort to better serve the Cornell community, Transportation Services, and Student Disability Services are working together to accommodate the transportation needs of students with disabilities by providing them with accessible transportation options.

3.0.4.2 Cornell community members other than students. A contracted external medical expert reviews non-student requests for accessible parking, and recommends appropriate accommodations.

3.0.5 Other Special Needs. Special permits are provided by the Transportation Office to fill a variety of needs not satisfied by regular individual permits or in those cases where suitable regular permits would not normally be available to a community member (See Section 7.1). Special permits are issued only for the time periods specified; the Transportation Office will provide the recipient with instructions for use at the time of issuance.

3.0.6 Unpaid Fines. No parking permit or participation in commuting programs will be issued to any person who has unpaid or otherwise past due parking fines (See Section 6.5).

3.0.7 Refunds. A refund of a pre-paid annual permit or transit privilege will be calculated based on the length of time the item was held and cost thereof and subtracted from the amount actually paid. There are no refunds on annual permits, privileges, or programs after March 31. Refunds are not made in cash but processed through the Bursar or through the University Accounting Office.

Employee long-term parking permits are issued and paid for by payroll deduction. Payment is made in semi-monthly installments. Suspension of permit payments cannot be made for periods of less than three months.

3.0.8 Termination. A parking permit is no longer valid once the permit holder's relationship with the University is terminated. The holder must promptly notify the Transportation Office of the termination and return the permit or its remnants.

### 3.1 Employee Commuting Programs – (includes faculty, staff, and affiliates)

#### 3.1.1 Employee Transit Privileges

3.1.1.1 Campus Zone. All active regular full-time or part-time Cornell employees may use their Cornell University ID cards to ride any TCAT bus in the "Campus Zone" Monday through Friday. The boundaries of and stops within the Campus Zone are detailed on the Commuter and Parking Services website (<http://www.commuting.cornell.edu/>). This transit privilege is intended to connect Cornell facilities to each other and to parking areas.

3.1.1.2 OmniRide. OmniRide is a transit incentive program that provides employees an alternative to commuting by car to campus. OmniRide allows participants to use their Cornell University ID cards to ride any TCAT bus within Tompkins County at no charge. OmniRide also provides discounts for Cornell employees who use transit to commute from outside the county. (See Section 12.2)

Any active regular full-time or part-time Cornell employee is eligible to participate in the OmniRide program. Program participation is renewed annually. OmniRiders who have a vehicle registered with the Transportation Office are also entitled to a limited number of one-day perimeter parking permits every year.

OmniRide privileges are mutually exclusive with holding an individual parking permit or participating in any other transportation incentive program (e.g., RideShare) at the same time.

The OmniRide program has a thirty-day no-risk trial period, whereby if participation in OmniRide is cancelled within thirty days of enrollment, the Transportation Office will reissue, on request, an individual parking permit for the same parking area as was previously held. After the trial period, a processing fee may apply and permit issuance will be subject to availability.

3.1.2 Employee Ridesharing. The university's RideShare program is designed for Cornell employees who do not live in campus housing and share their ride to the Ithaca campus on a regular basis. To be eligible, an employee must work in an area of campus where a Cornell parking permit is required. With RideShare, individuals can earn discounts or rebates on parking fees, depending on the size of the RideShare group and type of parking permit.

RideShare permits are issued on a space available basis and at least one member must meet eligibility requirements for the group to receive their requested permit.

- The cost of the RideShare permit will be divided equally among the members of the group. Regular employees must pay their portion by payroll deduction. Affiliates must pay their share of the annual cost in one payment at the time of registration.

- There is a limit of six vehicles on a permit (and the permit may be used in any of those vehicles). A copy of each vehicle's current state registration must accompany the RideShare application.
- Participation in RideShare is mutually exclusive with holding an individual parking permit or participating in any other transportation incentive program (e.g., OmniRide) at the same time.
- Every six months, a limited number of free one-day perimeter parking permits will be issued to the group on request. The number of books a group receives is based on the number of people in the group who have their vehicles registered with the Transportation Office minus one.
- If the group is entitled to a rebate, it is accumulated semi-monthly, equally divided amongst group members and issued once a year contingent upon the maintenance of regular full-time, part-time, or affiliate status and continued membership in RideShare at the time of disbursement.
- Group members are responsible for notifying the Transportation Office of any changes as soon as they occur. Any change in the original RideShare group may change permit eligibility.

3.1.4 TCAT Vanpool and Ithaca Carshare are community-based alternative transportation programs that are available to all community members. Regular employees and students may be eligible for incentives. For more information see: <http://www.transportation.cornell.edu/tms/cms/parking/commuting/sharetheride/index.cfm>

**Comment [p5]:** This paragraph is new information

3.1.3 Employee Occasional Parker. In cases where any regular full-time or part-time Cornell employee usually gets to work without using any of Cornell's on-campus parking or transit programs, they are entitled to a limited number of free one-day perimeter parking permits every year. These will be issued only to persons whose vehicles are registered at the Transportation Office.

Participation in Occasional Parker is mutually exclusive with holding an individual parking permit or participating in any other transportation incentive program (e.g., RideShare) at the same time.

3.1.5 Employee Individual Parking Permits and Eligibility. Employees must provide verification from their department or a University identification card when requesting a parking permit. Permits are issued on a space available basis according to an employee's primary work location, employment related needs, and the following criteria: First priority in processing orders is given to persons with disabilities. Second priority is given to tenure-track faculty, professors emeriti, professional and academic staff members according to position title; other staff members who have submitted a special request for parking privileges may qualify for this priority if the Transportation Office or the Transportation Hearing Appeals

Board determines that they have work-related needs for daytime mobility. A change in one's relationship with the University or a change in primary workplace may result in a change in parking permit eligibility.

### 3.2 Student Transit Commuting and Transportation Programs.

A student must be currently registered with the University in order to receive transit or parking privileges.

3.2.1 Transit Privileges. Student Cornell University ID cards can be encoded with different transit privileges to ride TCAT buses to, from, and around campus. These privileges are non-transferable.

3.2.1.1 New-to-Cornell Students. New-to-Cornell students matriculating for the first time receive automatic, no-fee OmniRide privileges valid within their first academic year. OmniRide allows unlimited access to all TCAT buses in Tompkins County. Privileges are valid from Fall Registration of their first year to August 31 of the following year. The student must remain registered to retain these privileges.

3.2.1.2 Nights and Weekends. All registered Cornell students, with or without OmniRide privileges, may use their Cornell University ID cards to access any TCAT bus within Tompkins County after 6 p.m. Monday through Friday and all day Saturday and Sunday.

3.2.1.3 Student OmniRide. After their first year, any registered Cornell students can opt to continue their enrollment in OmniRide for a fee. The fee represents a significant discount from the cost of identical privileges purchased directly from TCAT. OmniRide allows travel on any TCAT bus anytime it runs. The program is available for purchase by registered students who have a Cornell ID card. Graduate and professional students who join OmniRide and have registered vehicles may purchase one-day parking permits, valid in A lot and B lot.

3.2.2 Graduate/Professional Student RideShare. Program under development.

3.2.3 Graduate/Professional Student VanPool. Currently registered graduate and professional students may participate in the employee VanPool program (described in Section 3.1.4), and may receive incentives similar to those received by employees.

**Comment [p6]:** This paragraph is new information

Participation in VanPool is mutually exclusive with holding an individual parking permit, free (new-to-Cornell) transit privileges, or participating in any other transportation incentive program (e.g., RideShare) at the same time.

3.2.4 Graduate/Professional Student Occasional Parker. In cases where any Cornell graduate or professional student who has a registered vehicle and usually gets to campus without the car (cycle, walk, get dropped off) is eligible to purchase, for a fee, books of 10 one-day parking permits that are valid in A lot and B lot.

3.2.5 Student Individual Parking Permits. Commuting students may purchase permits on a space-available basis. A limited number of permits are available to students who live in University housing units. Only vehicles owned and registered by the student or immediate family members may be listed on, and authorized for use with, a student residential permit. A registered full- or part-time student at the University may not purchase a permit that is based on his or her employment status at the University.

### 3.3 Campus-Based Non-University Employees.

Employees of campus-based non-university agencies whose primary work site is located on the grounds of the university may purchase a parking permit based on their work location and space availability in the parking area. The minimum fee for any parking permit will be based on the annual student parking rate.

### 3. Parking Permit Categories, and Availability

Parking permits are available to Cornell regular and temporary full-time and part-time employees, to employees and guests of non-University agencies situated on the grounds of Cornell University, to students, and visitors according to priority criteria and available space. A permit may be used only by the persons who have met eligibility requirements for its issuance. The following information is subject to change at any time. Currently the university is divided into six tiers; Tier 6 being central campus and Tier 1 being no-fee areas:

#### 3.1 Parking Permits for Community Members

3.1.1 Faculty and Staff Permits. Faculty and staff members whose permit applications are received before the announced deadline will be issued their choice of permit on a space available basis according to their primary work location, employment related needs, and the following criteria: First priority in processing orders is given to persons with disabilities. Second priority is given to tenure-track faculty, professors emeriti, professional and academic staff members according to position title; other staff members who have submitted a special request for parking privileges may qualify for this priority if the Transportation Office or the Transportation Hearing Appeals Board determines that they have work-related needs for daytime mobility. The orders of all remaining applicants whose permit applications are received before the announced deadline will then be processed. Late applicants and persons who did not receive their initially requested choice of permit

will be assigned permits on a space-available basis. A change in one's relationship with the University or a change in primary workplace may result in a change in parking permit eligibility.

**3.1.2 Student Permits.** Commuting students may purchase permits on a space-available basis. A limited number of permits are available to students who live in University housing units. A registered full or part-time student at the University may not purchase a permit that is based on his or her employment status at the University.

**3.1.3 Obtaining a Permit.** Students, faculty and staff members, and employees of non-University agencies situated on the grounds of the University must provide verification of their status to the Transportation Office before any parking permit will be issued. A student must be currently registered with the University. Newly hired or temporary personnel must submit written verification from their department or a University identification card when applying for a permit at the Transportation Office. A parking permit is no longer valid once the permit holder's relationship with the University is terminated. The holder must promptly notify the Transportation Office of the termination and return the permit or its remnants.

**3.1.4 Refunds.** A refund of a pre-paid annual permit will be calculated based on the length of time the permit was held and cost thereof and subtracted from the amount actually paid. There are no refunds on permits returned after March 31. Refunds are not made in cash but processed through the Bursar or through the University Accounting Office.

Employee long-term parking permits are issued and paid for by payroll deduction for a two-year time period. Payment is made in semi-monthly installments. Suspension of permit payments cannot be made for periods of less than three months.

**3.1.5 Permit Availability.** Up-to-date information on parking permit categories, availability, and prices is provided by the Transportation Office. Eligibility for a faculty/staff permit is based on worksite location.

**3.1.6 Special Needs.** Special permits are provided by the Transportation Office to fill a variety of needs not satisfied by regular individual permits or in those cases where suitable regular permits would not normally be available to a community member (see article 4). Special permits are issued only for the time periods specified; the Transportation Office will provide the recipient with instructions for use at the time of issuance.

~~3.1.7 Temporary Permits. On these occasions when an individual has forgotten to transfer a multiple-vehicle permit to the vehicle in use, or may be using a different vehicle on a temporary basis, that person is required to stop at the Transportation Office or parking and information booth to acquire a free temporary replacement permit. No more than six free replacement permits will be issued to an individual per year; the full daily price of the permit will be charged for subsequent permits. A temporary permit will be issued upon verification of the vehicle's registration with the University and the type of permit held.~~

~~3.1.8 Transportation Options for Persons with Disabilities. In an effort to better serve the Cornell community, Transportation Services, and Student Disability Services are working together to accommodate the transportation needs of students with disabilities by providing them with accessible transportation options. Non-student requests for accessible parking are reviewed by a contracted external medical expert who recommends an appropriate accommodation.~~

~~To receive information on how to apply for transportation accommodations, contact the Transportation Office at 255-4600.~~

~~Accommodations are based in part on the following criteria:~~

- ~~——◇ ability to access bus stops;~~
- ~~——◇ ability to wait for the bus;~~
- ~~——◇ ability to climb the steps of a bus;~~
- ~~——◇ ability to use a bus lift;~~
- ~~——◇ ability to ride the bus;~~
- ~~——◇ mobility limitations of the applicant;~~
- ~~——◇ the options for access to a building;~~
- ~~——◇ accessible parking at work or residence.~~

~~3.1.9 Unpaid Fines. No parking permit or participation in demand management programs will be issued to any person who has unpaid or otherwise past due parking fines (see section 6.5).~~

### ~~3.2 Transportation Demand Management Programs~~

~~These programs are for regular full-time and part-time benefits-eligible Cornell employees or affiliates who commute to work at the Ithaca Campus at least three times per week. Some programs have additional criteria and all programs are mutually exclusive with holding an individual parking permit.~~

~~3.2.1 Multiple-vehicle Permits. A multiple-vehicle permit may be used by a Cornell community member who owns two or more vehicles or by a ridesharing group of~~

~~two or more Cornell community members. Motorcycles, motor scooters, and mopeds are excluded from multiple-vehicle permit arrangements.~~

~~**3.2.2 Individual Carpool.** A multiple-vehicle permit is available for the price of one regular commuter (not residential) permit for an area to community members who want to register more than one vehicle for their own use. However, at any given time only one vehicle may be parked in the area designated on the permit, and a valid permit must be displayed on that vehicle.~~

~~**3.2.3 Employee Ridesharing.** The university's RideShare program is designed for Cornell employees who do not live in campus housing and share their ride to the Ithaca campus on a regular basis. To be eligible, an employee must work in an area of campus where a Cornell parking permit is required. With RideShare, individuals can earn discounts or rebates on parking fees, depending on the size of the RideShare group and type of parking permit.~~

~~RideShare permits are issued annually on a space available basis and at least one member must meet eligibility requirements for the group to receive a Tier 6 permit. The cost of the RideShare permit will be divided equally among the members of the group, and will depend on the area for which the requested permit is valid. Regular employees must pay their portion by payroll deduction. Affiliates must pay their share of the annual cost in one payment at the time of registration.~~

~~There is a limit of six vehicles on a permit. A copy of each vehicle's current state registration must accompany the RideShare application.~~

~~No one in the RideShare group can hold an individual parking permit, or participate in any other transportation program at the same time.~~

~~Every six months, a limited number of free one-day perimeter parking permits will be issued to the group on request. The number of books a group receives is based on the number of people in the group who have their vehicles registered at the Transportation Office minus one.~~

~~If the group is entitled to a rebate, it is accumulated semi-monthly, equally divided amongst group members and issued once a year contingent upon the maintenance of regular full-time, part-time or affiliate status at the time of disbursement.~~

~~Group members are responsible for notifying the Transportation Office of any changes as soon as they occur. Any change in the original RideShare group may change permit eligibility.~~



~~3.2.4 Employee Occasional Parker. In cases where any regular full-time or part-time Cornell employee or affiliate usually gets to work without using any of Cornell's on-campus parking or transit programs, they are entitled to a limited number of free one-day perimeter parking permits every year. These will be issued only to persons whose vehicles are registered at the Transportation Office.~~

~~An Occasional Parker cannot hold an individual parking permit or participate in any other transportation program at the same time.~~

~~3.2.5 Grad/Professional Student Occasional Parker. In cases where any Cornell Grad or Professional student who has a registered vehicle and usually gets to campus without the car (cycle, walk, get dropped off) is eligible to purchase, for a fee, books of 10 one-day parking permits that are valid in A lot and B lot.~~

~~3.2.6 Employee OmniRide. OmniRide is a transit incentive program which provides employees an alternative to driving a car to campus. OmniRide allows participants to ride any bus in Tompkins County at no charge. OmniRide also provides discounts for Cornell employees who use transit to commute from outside the county.~~

~~Any active regular full-time or part-time Cornell employee or affiliate is eligible to participate in the OmniRide program. Program participation is renewable annually. OmniRiders who have a vehicle registered with the Transportation Office are also entitled to a limited number of one-day perimeter parking permits every year.~~

~~No member of OmniRide can hold an individual parking permit or participate in any other transportation program at the same time. If participation in the OmniRide program is cancelled within thirty days of enrollment, the Transportation Office will issue, on request, an individual parking permit for the same parking area as previously held. After thirty days, a processing fee may apply and permit issuance will be subject to availability.~~

### ~~3.2.7 Student OmniRide~~

~~OmniRide allows travel on any TCAT bus anytime it runs. The program is available for purchase to registered students who have a Cornell ID card. Grad/Professional students who join OmniRide and have a registered vehicle may purchase one-day parking permits, valid in A lot and B lot. They are also eligible to purchase, for a fee, one-day parking permits for the same areas.~~

## ~~3.3 University Vehicles and Official Government Vehicles~~

## 4.0 Business Related Transportation Options

### 3.3.14.1 University-owned Vehicles.

Vehicles owned by a University department must be registered with the Transportation Office and will receive for ~~an appropriate~~ parking permit, ~~depending on~~ based on the intended use of the vehicle. University vehicles can obtain Tier 2 - 6 permits for a processing fee. All other permits ~~will~~ must be purchased at the regular posted rate. Loading permits are required in all loading areas (See Section 5.4.1). ~~University-owned passenger vehicles must display a valid permit. In certain circumstances such vehicles will be issued loading permits at no charge (see section 5.4.1).~~

### 3.3.24.2 University (Cornell Contract College) Fleet Vehicles.

4.2.1 Long-term rentals: Departments that ~~lease or rent~~ state vehicles from ~~the University (Contract College) Fleet Garage Services~~ on a long-term basis are required to register the vehicle with the Transportation Office and purchase the appropriate permit for the intended use of the vehicle. ~~Cornell Contract College Fleet vehicles~~ Departments can obtain Tier 2 - 6 permits for these vehicles for a processing fee. All other permits ~~will~~ must be purchased at the regular posted rate.

4.2.2 Short-term rentals: Vehicles that are leased or rented for short-term use (less than a week) may be parked without a permit in legal parking spaces posted for CF, F, K, N, O, X permits, and for up to two hours in Flex areas. In addition, drivers of fleet vehicles may obtain a complimentary loading permit upon request at an information booth. Vehicles on the Ithaca campus will display a yellow numbered sticker on the left front bumper. Geneva-based vehicles will display a white and red NYSAES license plate holder.

### 3.3.34.3 Government Vehicles.

4.3.1 Official government agencies, that display the words U.S. Govt., N.Y. State, or Official on their license plates and whose offices are on the Ithaca campus, are required to register the vehicle with the Transportation Office and purchase ~~the appropriate~~ appropriate parking permit ~~for~~ based on the intended use of the vehicle. Government vehicles can obtain Tier 2 - 6 permits for a processing fee. All other permits ~~will~~ must be purchased at the regular posted rate.

4.3.2 Official government agencies that display the words U.S. Govt., N.Y. State, or Official on their license plates and whose offices are not located on the Ithaca campus may park in legal permit restricted parking spaces except in special use

**Comment [p7]:** The new section 4 is a significant reorganization of parts of prior sections 3, 5 and 13, with some previously unstated information added for clarity. It is primarily existing information and includes no new regulations.

The prior version of Section 4 is wholly merged into Section 7

areas, spaces reserved for individuals or handicap spaces. Posted time limits must be obeyed.

#### 3.3.4.4 Rental Vehicles.

Parking arrangements for a vehicle rented by a department, either for a short or long term, must be made with the Transportation Office. A parking permit, based on the intended use of the vehicle, may be purchased at the regular, posted rate.

#### 3.4.5 Maintenance and Trades Vehicles Parking permits for specific work-related needs

4.5.1 Departments Purchasing Parking Permits for Employees. A department may pay for the parking permit of an employee only if there are specific tasks in the employee's job description that require significant and regular travel between campus locations as part of the employee's job.

**Comment [p8]:** This paragraph is moved here from the prior appeals section (4.1.4)

4.5.2 Vehicles used to transport providers of maintenance and trades work (carpenters, painters, network and telephone technicians, etc.) may be eligible for "MT" permits. "MT" permits may be issued for University, Government and Cornell University (Contract College) fleet or personal vehicles.

**Comment [p9]:** Paragraphs 4.5.1 through 4.5.2.3 include existing information that has been reorganized for consistency and clarity

4.5.2.1 "MT" permits are valid in spaces signed for "MT" permits as well as in most permit restricted parking spaces except 'J', 'L', 'Y' and 'U' permit spaces, and are valid for up to two hours in Flex areas.

4.5.2.2 "MT" permits are not valid for parking in special use areas, in spaces reserved for individuals, in handicap spaces or in metered spaces. Posted time limits must be obeyed.

4.5.2.3 "MT" permits do not allow parking in fire lanes and life safety zones, posted no parking zones, on grass, walkways or in areas not posted as legal parking.

4.5.2.4 Arrangements must be made in advance for any work that requires access not allowed by normal permit privileges.

4.5.3 Permits with "BUSN" Indicators. Individuals who regularly conduct "official university business" using their own vehicle (this includes supervising maintenance and trades workers) may be eligible to have a business indicator ("BUSN") added to their paid, commuter permit. Applicants must be able to demonstrate why access to Tier 6 and "MT" spaces is necessary. The employee will pay for the individual commuter permit and the department will pay for adding the business indicator. The business indicator can only be placed on a paid parking permit (Tier 1 and other no-fee permits are not eligible).

4.5.3.1 "BUSN" indicator permits are valid for up to 2 hours in most permit restricted parking spaces including 'MT' spaces (See Section 4.5.1), Tiers 1 - 6 and Flex spaces.

4.5.3.2 "BUSN" indicator permits are not valid for parking in special use areas or metered spaces, in spaces reserved for individuals or in handicap spaces. Posted time limits must be obeyed.

4.5.3.3 "BUSN" indicator permits do not allow parking in fire lanes and life safety zones, posted no parking zones, on grass, walkways or in areas not posted as legal parking.

~~3.4.1 Maintenance and Trade Permits.— University, Government and Cornell Contract College fleet and personal vehicles that transport providers of maintenance and trades work (carpenters, painters, network and telephone technicians, etc.) are eligible for "MT" Permits. These are valid in spaces signed for "MT" permits as well as in most permit restricted parking spaces except 'J' and 'L' permit spaces, and are valid for up to two hours in Flex areas. They are not valid for parking in special use areas, in spaces reserved for individuals, in handicap spaces or in metered spaces. Posted time limits must be obeyed. 'MT' permits do not allow parking in fire lanes and life safety zones, posted no parking zones, on grass, walkways or in areas not posted as legal parking.~~

### ~~3.5 University Business Transportation Options~~

~~3.5.1 "BUSN" Permit Indicators.— Individuals who regularly conduct "official university business" (this includes supervising maintenance and trades workers) may be eligible to have a business indicator ("BUSN") added to their paid, commuter permit. Applicants must be able to demonstrate why access to Tier 6 and "MT" spaces is necessary. The employee will pay for the individual commuter permit and the department will pay for adding the business indicator. The business indicator can only be placed on a paid parking permit (Tier 1 and other no-fee permits are not eligible). Permits with "BUSN" indicators will be valid for up to 2 hours in most permit restricted parking spaces including 'MT' spaces, Tiers 1 - 6 and Flex spaces. They are not valid for parking in special use areas or metered spaces, in spaces reserved for individuals or in handicap spaces. Posted time limits must be obeyed. 'BUSN' indicator permits do not allow parking in fire lanes and life safety zones, posted no parking zones, on grass, walkways or in areas not posted as legal parking.~~

~~3.5.24.5.4 "Z" Permits. "Z" permits are available for those employees whose work location is not on central campus (100% in an off-campus location north of Thurston Avenue Bridge, west of West Avenue, or east of Dryden Road), and who show they~~

have a regular business need to access other campus areas, but cannot use alternatives such as transit, courier service or short-term parking. These permits are valid all day in ~~visitor and daily booth~~ permit areas in Tiers 1 – 5, and for up to two hours in Flex areas.

4.5.5 Flex Permits. Short term Flex permits may be purchased by departments for convenient parking for guests, interviewees, or for employees whose work occasionally requires special access. Flex permits are not available for personal purchase. Books of ten Flex permits, valid for one day, for four hours or for two hours, are valid in areas posted for their use, and may be purchased only with department funds from Commuter and Parking Services. (See Section 5.4.2).

**Comment [p10]:** Paragraphs 4.5.4 through 4.5.5.3 include existing but previously unstated information

4.5.6 Loading Permits. Loading permits, valid for thirty minutes only, may be purchased at a parking and information booth. Loading permits are valid for use in posted loading areas (See Section 5.4.1) and in any available legal parking space in the vicinity, other than reserved or handicap spaces.

4.5.6.1 Vehicles displaying a Tier 6 permit, a 'Z' permit, visitor permit or official plates are eligible to receive a complimentary loading permit at no cost.

4.5.6.2 Vehicles displaying an MT permit, BUSN permit or loading permit may be parked in loading areas for up to thirty minutes to load or unload heavy, bulky, or dangerous materials.

4.5.6.3 Permission to park in loading areas longer than the posted time limit must be arranged in advance at the Transportation Office.

### 3.5.34.6 Public Transit Service Options:

4.6.1 TCAT Public Transit. All Cornell faculty and staff can utilize TCAT bus routes to-move around. Faculty/Staff ID cards must be used to ride any TCAT bus routes in ~~Zone 1~~the Campus Zone, Monday – Friday at no charge to the individual or department. Cornell University pays these fares. (See Section 3.1.1.1)

4.6.2 East Hill Shuttle. Instead of driving a personal vehicle, University faculty and staff are encouraged to use this free shuttle which runs every 10 minutes from East Hill Plaza, East Hill Office Building and Maple Ave. to central campus on a designated route. Departments can obtain permission for visitors and student interns to use this shuttle to the East Hill buildings. Call the Transportation Office for information (255-4600).

**Comment [p11]:** This paragraph includes existing but previously unstated information

### 3.5.44.7 Courier Services.

University departments can choose to run their own courier, contract with a private courier service or with the university's courier, Red Runner.

4.7.1 Red Runner is the university's courier service that can help departments and individuals meet their needs to pick-up and deliver materials, packages, documents and people to campus or other local destinations. The service offers departments annual contracts or payment by individual trip and are billed on a monthly basis through department account number. For more information call 254-8284.

**Comment [p12]:** This paragraph is moved here from Section 13

~~Red Runner offers annual, monthly contracts or departments may elect to pay by the trip. Departments will be billed by Red Runner on a monthly basis.~~

~~3.5.5 University, Contract College Fleet and Government Vehicles. In most cases vehicles engaged in business transportation that are university-owned, on long term lease from the Contract College Fleet or those owned by a government agency stationed on the Ithaca campus will be issued an appropriate permit, depending on the intended use of the vehicle (see section 3.3). In most cases these vehicles will be issued a base permit for their primary work location. Departments demonstrating additional needs may be provided with special indicators on permits that will add access to other facilities.~~

### 4.8 Travel Parking

Cornell employees who are traveling on University business may leave a vehicle without charge in the Business and Technology Park bay (northeast of Langmuir Lab) reserved for this purpose as posted. The vehicle must be registered in the employee's name at the Transportation Office.

**Comment [p13]:** This paragraph is moved here from 5.4.11

This parking area is not maintained; parking is at the risk of the vehicle driver/owner. The University will not be responsible for damages due to the condition of the lot. During winter, snow is not plowed in this lot; parked vehicles may become snowbound.

**Comment [p14]:** This paragraph is new information.

### 3.6.1.9 Visitor and Conference Parking Permits

#### 3.6.1.4.9.1 Individuals and Small Groups

3.6.1.1: Visitors driving to Cornell ~~single or in groups of up to~~ in one to five vehicles may purchase parking in any metered area on campus or may buy visitor permits valid for one day at any parking and information booth or at the Transportation Office.

3.6.1.2.4.9.2 A visitor staying at the Statler Inn will be issued a parking permit from the Statler that allows parking in the hotel lot.

~~3.6.1.34.9.3 Each~~–University departments may purchase books of daily visitor permits (there are ten permits in a book). The department may send the permit to the visitor in advance or may issue the permit at the time of arrival. Further information on these and other parking arrangements for visitors is available at the Transportation Office.

~~3.6.24.9.4~~ **Groups of More Than Five Vehicles.** Departments should contact the Transportation Office (~~telephone: 255-4628~~) about providing parking for a seminar, a course, a conference, or other event for which visitors are expected to arrive in more than five vehicles. Permits should be ordered at least one month in advance, when possible, to ensure suitable parking or transit arrangements. Prices for conference parking per vehicle per ~~day, day~~ vary depending on location. A price reduction is given for advance ordering. Conference parking space on the inner campus is limited and often is unavailable. ~~Special buses may be chartered from CU Transit to transport large groups on campus or between the campus and local sites. Further information on bus charter arrangements can be obtained from CU Transit (telephone: 254-8350).~~

#### ~~3.6.34.10~~ Vendors.

All vendors must have a permit to legally park or ~~make deliveries deliver~~ on the grounds of the university. In addition to the short term permits sold to visitors at the information booths, a range of long term vendor permit options are available at the Transportation Office. Faculty, staff, students and affiliates are not eligible for any of those permits.

#### 4.11 Construction Impact, Site Access and Parking.

Detours, parking, delivery and staging of materials and equipment must be arranged in advance for construction projects on campus. This applies to every project involving new construction, renovation or significant maintenance for university structures, utilities or grounds, whether by university shops or by private contractors. Arrangements for detours, parking, staging and deliveries must be approved through Commuter & Parking Services.

4.11.1 Every project manager must make advance arrangements, approved through Commuter & Parking Services, for detours to maximize safety and to minimize disruption of circulation of pedestrians, bicyclist and motor vehicle traffic.

4.11.2 Every project manager must make advance arrangements, approved through Commuter & Parking Services, for any delivery of equipment or materials that will affect, even temporarily, normal circulation of pedestrians, cyclists and motor vehicle circulation.

**Comment [p15]:** This subsection includes existing but not previously stated information.

4.11.3 Every project manager must make advance arrangements, approved through Commuter & Parking Services, for staging of materials and equipment. Staging areas must be set up in accordance with university and safety regulations, and to minimize impact on university circulation and operations. No parking is allowed in staging areas except as specifically arranged in advance.

4.11.4 Parking for construction crew members is available in specific areas and is regulated by permit. For some projects, parking will be remote and arrangements for shuttling crews from parking areas to job sites will be necessary. Special parking permits that allow parking at or near the job site may be purchased for use by project managers if need is demonstrated.

4.11.5 Failure to obtain approved arrangements for deliveries and/or staging or to provide adequate and approved detours for pedestrians, cyclists and motor vehicles may result in construction delays. Failure to obtain approved parking arrangements may result in ticketing and towing at the vehicle owner's expense.

Contact Commuter & Parking Services at 255-PARK.



## ~~4. Special Requests, Variances and Parking Violation Appeals~~

### ~~4.1 Basis for Special Request and Variances~~

~~4.1.1 Persons or departments with unusual requirements for using a motor vehicle on the Ithaca campus and those who have not otherwise been able to receive a particular type of permit may file a special request with the Transportation Office. Decisions regarding such requests are based on demonstrated need and are subject to space and other limitations. A representative of the Transportation Office will make the initial decision regarding the special request or may refer it to the Transportation Hearing Appeals Board (THAB). An applicant who is dissatisfied with the decision of the Transportation Office representative may appeal it to the THAB. The Transportation Office will provide assistance and instructions for completing the request.~~

~~4.1.2 Cornell community members or visitors whose medical disabilities (whether temporary or permanent) preclude their use of transit or parking facilities normally available to them may request special access to such services. Since procedures, forms, and supporting documents required vary according to the nature of the request and the specific circumstances, persons requiring such special access should contact the Transportation Office to discuss the situation in advance of their need (see section 3.1.8).~~

~~4.1.3 Personal Hardship Review. The Transportation Hearing Appeals Board also reviews personal hardship cases. Application for personal hardship review can be made when an unexpected life-changing event alters a faculty or staff member's transportation requirements. This change must create an untenable financial burden because of the applicant's inability to continue to participate in the Transportation Demand Management Program or the need to purchase a more expensive parking alternative. This process is designed to help individuals through transitions. Fee reductions are one-time (normally for a maximum of one year) modifications to help individuals make the life adjustments necessary to accommodate the change in their transportation requirements. All applications considered by the board will be reviewed anonymously. Initial contact must be made at the Transportation Office (see section 1.15.1). Students can apply for hardship review through programs available through the Dean of Students Office and the Financial Aid Office.~~

~~4.1.4 Departments Purchasing Parking Permits for Employees. A department may pay for the parking permit of an employee only if there are specific tasks in the employee's job description that require significant and regular travel between campus locations as part of the employee's job.~~

## **4.2 Basis for Parking Violation Appeals**

~~4.2.1 The only proper basis for appeal of a correctly filled out and issued summons is that the cited regulation was not violated. Such an assertion must be supported by appropriate factual evidence. Claims of lack of intent to violate the regulations, though allowable, are not sufficient grounds for appealing a parking ticket.~~

~~4.2.2 The University does not receive any portion of the charges paid for the towing of illegally parked vehicles. These charges are assessed by, and paid directly to, private operators. However, the University may refund a towing charge if the action of an agent of the University in instituting the towing was improperly taken under the regulations.~~

## **4.3 General Appeals Procedure**

~~4.3.1 An appeal of a violation must be submitted in writing to the Transportation Office within twenty-one calendar days of the date on which the summons was issued. The appeal may be submitted in person, by mail, or by web site form. Appellants may have their case reviewed by scheduling an appointment with the appeals staff. Additionally, the appeal may be reviewed in absentia.~~

~~4.3.2 If a negative decision on the appeal has been made by the Transportation Office appeals assistant, the appellant has ten calendar days from the date of that decision either to make a reappeal or to pay the fine(s). A late fee may be added if the appellant fails to respond within the ten days. Only those reappeals, for which new relevant factual evidence has been submitted can be reviewed.~~

## **4.4 Time Limits**

~~Once a final ruling has been made on the appeal by either the Transportation Office appeals assistant or the THAB (depending on whether the appellant initiates a reappeal), the appellant has ten calendar days from the date of the decision to pay, in person or by mail, any fine monies due. If payment is not made within this time period, appropriate action will be undertaken by the Transportation Office (see sections 6.5 and 6.6). Outstanding fines may be forward to Cornell Collections and/or an outside collections agency.~~

## **4.5 Late Appeals Procedure**

~~4.5.1 Appeals initiated after ten calendar days from the date the summons was issued must include, with the written appeal, payment of the fines due. Late appeals may be made to the Transportation Office in person or by mail on the forms provided or by letter. An appointment may be made with an appeals representative.~~

~~4.5.2 An appellant whose late appeal is granted in whole or in part will receive the appropriate refund or credit.~~

~~**4.6 Forfeiture of Right to Appeal**~~

~~All rights of appeal are forfeited if no appeal has been made within twenty-one calendar days of the date on which the summons was issued.~~

## 5. Motor Vehicle Parking Restrictions

### 5.1 General Restrictions

5.1.1 Parking restrictions ~~on the campus are in effect and may be enforced apply to the campus~~ at all times throughout the calendar year, whether or not classes are in session. Permit restrictions are in effect from 7:30 a.m. to 5:00 p.m. Monday through Friday ~~unless posted otherwise. In many areas, extended hours of enforcement are in effect~~ as posted ~~(see section 5.4.7)~~ (See Section 5.5 and 5.6). ~~Within most campus parking areas, some spaces are individually posted as restricted at all times for specific purposes.~~

**Comment [p16]:** This paragraph includes previously unstated information, added for clarity.

5.1.2 All legal parking areas are designated with signs indicating the type of parking permitted and the hours of enforcement. ~~Regulations posted at the entrance of a parking area apply to all spaces within that area except, where specifically posted with other restrictions.~~ A motor vehicle may not be parked in any area for which it does not correctly display a valid parking permit or in any area from which it is restricted by signs, other traffic-control devices or markings, or by specific action of the Transportation Office or the Cornell University Police.

**Comment [p17]:** This sentence is previously unstated information, added for clarity

5.1.3 An area or space that is not designated by signs or other traffic-control devices as being open for legal parking is not a valid parking zone (even in the absence of a no-parking sign or yellow markings). Failure to find an available legal parking space is not considered a valid excuse for parking illegally.

5.1.4 All no-parking zones are in effect twenty-four hours a day seven days a week. A motor vehicle may not be parked at any time in an area designated as a no-parking zone, ~~or~~ in an area not designated as a valid parking zone, including on the grass or lawn ~~and those areas designated with white or yellow markings~~. Vehicles found in violation may be towed.

5.1.5 A motor vehicle may not infringe on, or interfere with, access to a life-safety no-parking zone: that is, no vehicle may be parked in such a manner as to interfere with the use of a fire hydrant, fire lane, or other emergency zone; no vehicle may park in a manner creating or likely to create any hazard or unreasonably interfere with the free and proper use of the roadway or parking area; no vehicle may be parked or stopped at any time on a sidewalk or crosswalk, in front of a driveway, doorway or steps, within an intersection, on the roadway side of any vehicle that has stopped or parked at the edge of a roadway (whether parallel or at an angle), or in any service driveway or associated turnaround. ~~No vehicle may be parked with its left side to curb on a two-way street or drive, nor may a vehicle be parked in the wrong direction on a one-way street.~~

~~5.1.5.1 A motor vehicle may not be parked with its left side to the curb on a two-way street.~~

~~5.1.5.2 A motor vehicle may not be parked in an area or in a fashion contrary to a direction given by an identifiable representative of the Transportation Office or the Cornell University Police.~~

5.1.6 A vehicle without a valid and visible official indicator of authorization for handicap parking that is parked in a space designated for handicap parking, or a posted handicap access aisle, is in violation of the handicap regulation and is subject to the issuance of a summons and to being towed from the campus, without notice, at the owner's or operator's expense.

**Comment [p18]:** This paragraph includes existing information reworded for clarity.

~~5.1.6 An unauthorized vehicle parked in a space or access aisle designated for the disabled or any vehicle found parked in above area is in violation of the handicap regulation and is subject to the issuance of a summons and to being towed from the campus, without notice, at the owner's or operator's expense. See section 6.3.2 for additional information.~~

5.1.7 Neither the Cornell University Police nor the Transportation Office will honor telephone calls or notes on cars requesting that a functioning vehicle parked illegally on campus be exempted from parking citations. Parking arrangements in special circumstances must always be made in advance with the Transportation Office.

5.1.8 Arrangements to park buses, trailers, motor homes, mobile homes, and similar conveyances on campus must be made in advance with the Transportation Office. Conveyances containing living quarters (whether the units are self-powered or drawn by separate motor vehicles) may not be used as living units while parked on University grounds.

5.1.9 Winter overnight parking: From December 1 to April 1, no vehicles may be parked ~~overnight (between~~ 1 a.m. ~~to and~~ 5 a.m. on the grounds of the University except vehicles displaying "MT" permits or University residential permits in their designated lots. Vehicles registered with the Transportation office may be parked during these hours ~~vehicles~~ in areas specifically posted for overnight parking.

5.1.10 A motor vehicle may not be parked with its left side to the curb on a two-way street, nor may a vehicle be parked in the wrong direction on a one-way street.

**Comment [p19]:** The following two paragraphs are existing information moved here from another location.

5.1.11 A motor vehicle may not be parked in an area or in a fashion contrary to a direction given by an identifiable representative of the Transportation Office or the Cornell University Police.

## 5.2 Metered, Time-Limited and Other Time-Zone Parking

**Comment [p20]:** This section includes existing information that has been reworded and reorganized for clarity and consistency.

Certain parking areas on campus are designated for metered or other types of time-zone parking. Motor vehicle operators should ~~consult~~ carefully observe posted restrictions in these areas to determine who may park there and under what conditions ~~(see section 5.4)~~.

5.2.1 Time zones are in effect twenty-four hours a day seven days a week unless otherwise posted. A motor vehicle may not be parked overtime in a limited-time zone. Any vehicle parked ~~continuously~~ for extended periods, in a short-term, time-limited area may be consecutively issued multiple ~~consecutive~~ tickets at intervals appropriate to the posted time limit, and may be towed upon issuance of the fourth consecutive ticket.

5.2.2 Restricted paid parking in metered areas is in effect 7:30 a.m. to 5:00 p.m. Monday through Friday unless otherwise posted. A motor vehicle may not be parked in a metered parking space beyond expiration of time purchased by meter payment.

5.2.3 Some metered areas spaces are posted for short-term use only. A vehicle may not be parked for a period that is longer than the maximum parking limit posted on signs or the maximum payment accepted by ~~allowed on~~ the meter. For example, if a parking lot is posted for maximum parking has a limit of one hour, a vehicle may not be left parked there for a second hour, even if additional meter payment is made ~~the additional fee is paid~~. ~~A motor vehicle may not be parked overtime at a parking meter during the hours in which that meter is in operation.~~

5.2.35.2.4 A malfunctioning parking meter must be reported immediately, by telephone or in person, to the Transportation Office (255-0000) or to the Cornell University Police (255-1111) when the Transportation Office is not open. The identification number stenciled on the meter case and/or its location must be referred to ~~provided~~ when reporting trouble. Mechanical malfunction of a parking meter or other parking control device, unless reported immediately in the prescribed manner, is not sufficient ground for dismissal of a parking summons.

5.2.45.2.5 Patrons must be prepared to use coins if dollar bill acceptor or credit card reader is out-of-order.

## 5.3 Trouble Reports

A disabled motor vehicle on University grounds should be reported immediately, by telephone or in person, to the Cornell University Police or the Transportation Office. The owner or operator of the disabled vehicle is also responsible for the

removal of the vehicle as soon as possible (within the time period specified by the Transportation Office or the Cornell University Police). The Transportation Office or the Cornell University Police may have the vehicle moved at the owner's or operator's expense if it is deemed to be in a hazardous location.

#### 5.4 Specific Parking Restrictions (loading, flex, handicap, motorcycle)

The following list of parking restrictions is intended to provide general information; it is not meant to be inclusive. All parking areas on campus are posted with the applicable restrictions.

5.4.1 Access to loading areas is restricted by a posted time limit at all times, and by permit during the times and days posted. (See Section 4.5.4) Permission to park in loading areas longer than the posted time limit must be arranged in advance at the Transportation Office.

5.4.2 Flex permit areas are restricted to parking with short term Flex permits and to two-hour parking with Tier 6, 'MT', and 'Z' permits during posted days and hours. Refer to the transportation website for specific locations: [www.transportation.cornell.edu](http://www.transportation.cornell.edu).

5.4.3 Parking spaces reserved at all times for vehicles with handicap parking authorization are provided campus-wide. In most of these spaces, a valid Cornell University handicap parking permit is required Monday through Friday, 7:30 a.m. to 5:00 p.m., or as posted. During these days and hours, persons unaffiliated with the university may park in these spaces with a handicap placard or license plate accompanied by a valid Cornell visitor or FLEX permit.

5.4.3.1 Some individual handicap parking spaces on campus are reserved for specific persons or vehicles and are clearly posted with hours of restriction, license plate or permit numbers of authorized vehicles, and other conditions of use.

5.4.3.2 Meter payment is required when parking in handicap parking spaces in metered parking areas, unless the individual space is posted with Cornell permit requirements.

5.4.3.3 A vehicle without the required handicap parking authorization, occupying a space or access aisle designated for handicap parking, will be ticketed and towed from the campus at the owner's or operator's expense.

5.4.4 Some areas are posted as parking for motorcycles only at all times. No vehicles other than motor cycles, mopeds and motor scooters may be parked in these

**Comment [p21]:** This section is significantly reorganized for clarity and consistency. Most is existing information, some of which has been moved here from other sections. There are no new regulations here. Some existing restrictions that were missing from this listing have been added.

locations at any time. As posted, a university motorcycle "M" permit is required Monday through Friday, 7:30 a.m. to 5:00 p.m.

5.4.4.1 At no time may a motorcycle, a motor scooter, or a moped be parked in an area on campus not designated for motorcycle parking, or in any automobile parking space, except in metered areas, ten minute drop off spaces (See Section 9.3) and, with appropriate authorization, in handicap spaces.

### 5.5 Evening and Weekend Permit Restricted Areas

5.5.1 Several campus parking areas are restricted 7:30 a.m. to 10:00 p.m. seven days per week. In addition to posted weekday permit requirements, these areas are restricted Monday through Friday from 5 p.m. to 10 p.m., and Saturday and Sunday from 7:30 a.m. to 10 p.m. for vehicles with Tier 6, 'MT' and 'Z' permits. Refer to the transportation website for specific locations: [www.transportation.cornell.edu](http://www.transportation.cornell.edu).

5.5.2 The lot south of Sage Hall is restricted 7:30 a.m. to 8:00 p.m. seven days per week. In addition to posted weekday permit requirements, this lot is restricted from 5:00 p.m. to 8:00 p.m., Monday through Friday and 7:30 a.m. to 8:00 p.m., Saturday and Sunday for vehicles with Tier 6, 'MT' and 'Z' permits.

5.5.3 The upper and lower levels of the Gannett Health Center lot are reserved from 7:00 a.m. to 6:00 p.m., Monday through Saturday for professional and medical personnel with GNNT permits.

5.5.4 Several spaces in the Federal Nutrition Lab. are reserved for FNL permit holders only 7:30 a.m. to 10:00 p.m. seven days per week.

5.5.5 The parking area west of Clara Dickson Hall is restricted Monday through Thursday 7:30 a.m. to 7:00 p.m, and until 5:00 p.m. on Friday. In addition to posted weekday permit requirements, the area is restricted Monday through Thursday 5:00 p.m. to 7:00 p.m. to vehicles with employee permits and special Helen Newman permits only.

### 5.6 Permit Restricted At All Times

5.6.1 The following campus parking areas are restricted by permit requirements or posted regulations 24 hours a day, 7 days a week throughout the calendar year:

- all student residential permit parking areas (EL, FH, MW, ND, SE, SW, WD);
- all university owned fraternity, sororities and small living units;
- handicap spaces;
- certain "MT" permit spaces as posted;
- Sheldon Court;



- the area north of 640 Stewart Ave.:
- 722 University Ave.

### 5.7 Parking Regulated for Specific Uses

5.7.1 Special Use Areas. Some campus areas are restricted to parking for a specific user group only, as indicated on the sign. For example: "Parking for Africana Center guests only" or "Parking for TOBL permits only". Display of a specified permit or registration on a guest list, as posted, is required for parking in these areas.

5.7.1.1 During the posted hours of enforcement, only vehicles with a permit bearing the appropriate special indicator code (e.g. SHCT, GNNT, TOBL, and HNRS), or vehicles registered as parking for the specified use, may park in these areas.

5.7.1.2 Registering a vehicle on a client, patient or guest parking list when not actually engaged in the specified use or purpose, may constitute a violation of the Campus Code of Conduct, referable to the Campus Judicial Administrator.

5.7.2 Four parking spaces in the Day Hall Plaza are reserved at all times for parking by the president, the provost, or their guests only.

5.7.3 The lot northwest of Barton Hall is reserved at all times for emergency and police vehicles and vehicles belonging to the Cornell University Police.

5.7.4 Unless otherwise posted, the lot south of Barton Hall is restricted to Statler Hotel guests at all times.

5.7.5 In the lower Gannett Health Center lot, four parking spaces are reserved at all times for patient use. Patient vehicles must be registered on a patient parking list in the clinic reception area. Failure to do so may result in vehicle being ticketed and towed. Patients also may purchase parking in the metered area west of Willard Straight Hall.

5.7.6 As posted, parking areas immediately south of the client entrances of the Companion Animal Hospital and the Large Animal Clinic are reserved Monday through Friday, 7:30 a.m. to 5:00 p.m. for clients of the hospital and the clinic. Clients are required to register their vehicle on a client parking list at the reception desk. Failure to register for parking may result in the vehicle being ticketed and towed.

5.7.7 Monday through Friday, 7:30 a.m. to 5:00 p.m, parking at the metered area at the Johnson Art Museum is limited to a maximum of three hours and meter payment is required.

5.7.7.1 Tuesday through Friday from 7:30 a.m. to 5:00 p.m., parking in this area is restricted to guests of the museum only. Guests must register their vehicle on a guest parking list at the museum reception desk. Failure to do so may result in vehicle being ticketed and towed.

#### **5.4 Special Parking Restrictions**

~~The following list of parking restrictions is intended to provide general information; it is not meant to be inclusive. All parking areas on campus are posted with the applicable restrictions:~~

~~5.4.1 Access to loading areas and 'MT' spaces is restricted during the times and days posted. Vehicles displaying an MT permit or loading permit may be parked in loading areas during the posted times for up to thirty minutes to load or unload heavy, bulky, or dangerous materials; longer duration permits may be obtained at the Transportation Office. A loading permit, valid for thirty minutes only, may be obtained at a parking and information booth. There is no cost for a vehicle displaying a Tier 6 permit, a 'Z' permit, visitor permit or official plates.~~

~~5.4.2 All parking areas designated for student housing parking are reserved at all times during the calendar year for holders of the specific permit listed on the signs.~~

~~5.4.3 The upper and lower levels of the Gannett Health Center lot are reserved from 7:00 a.m. to 6:00 p.m., Monday through Saturday for professional and medical personnel with appropriate permits. Patients may purchase parking in metered area west of Willard Straight Hall.~~

~~5.4.4 Four parking spaces in the Day Hall Plaza are reserved at all times for parking by the president, the provost, and the vice president of administration or their guests only.~~

~~5.4.5 The lot north of Barton Hall is reserved at all times for emergency and police vehicles and vehicles belonging to the Cornell University Police.~~

~~5.4.6 Many parking spaces on campus are reserved for persons with disabilities and are clearly posted for restricted hours, license plate numbers of authorized vehicles, and other conditions of use. In addition, general spaces designated for the disabled are provided campus-wide. Any vehicle with a current university handicap parking permit or current visitor or FLEX permit accompanied by a handicap designation (placard or license plate) may park in these spaces. An unauthorized vehicle occupying any space or access aisle designated for persons with disabilities during restricted hours will be ticketed and towed from the campus at the owner's or operator's expense.~~

~~5.4.7 Some campus parking areas are restricted to Tier 6, 'MT' and 'Z' permits from 5 p.m. to 10 p.m., Monday through Friday and 7:30 a.m. to 10 p.m., Saturday and Sunday. Refer to the transportation website for specific locations: [www.transportation.cornell.edu](http://www.transportation.cornell.edu).~~

~~The lot south of Sage Hall is restricted to Tier 6, 'MT' and 'Z' permits from 5:00 p.m. to 8:00 p.m., Monday through Friday and 7:30 a.m. to 8:00 p.m., Saturday and Sunday.~~

~~Several spaces in the Federal Nutrition Lab are reserved for FNL permit holders only 5:00 p.m. to 10:00 p.m. Monday through Friday and 7:30 a.m. to 10:00 p.m. Saturday and Sunday.~~

~~Monday through Thursday 5:00 p.m. to 7:00 p.m., the parking area west of Clara Dickson Hall is restricted for staff permits and special Helen Newman permits, during the fall and spring semesters.~~

~~The two parking areas nearest Gannett are reserved for GNNT permit holders 7:30 a.m. to 6:00 p.m.~~

~~*Flex areas are restricted to two-hour parking for Tier 6, 'MT', and 'Z' permit holders Monday through Friday 7:30 a.m. to 5:00 p.m. Refer to the transportation website for specific locations: [www.transportation.cornell.edu](http://www.transportation.cornell.edu).*~~

~~The following campus parking areas are reserved 24 hours a day, 7 days a week:  
all residence hall parking areas (EL, FH, MW, ND, SE, SW, WD);  
all university owned fraternity, sororities and small living units;  
Sheldon Court;  
the area north of 640 Stewart Ave.;  
Cornell University Police lot;  
Statler Hotel lot;  
handicap spaces;  
designated "MT" spaces;  
722 University Ave.~~

~~5.4.8 Unless otherwise posted, from 7:30 a.m. to 5:00 p.m. Tuesday through Friday the metered area at the Johnson Art Museum is open to museum visitors only; visitors must register at the museum's front desk to be legally parked. Failure to do so may result in vehicle being towed.~~

~~5.4.9 Unless otherwise posted, the southwest Barton Hall lot is restricted to Statler Hotel guests at all times.~~

~~5.4.10 At no time may a motorcycle, a motor scooter, or a moped be parked in any automobile parking space on campus except in metered areas and ten-minute drop off spaces (see article 9) and, with appropriate authorization in handicap spaces.~~

~~5.4.11 Cornell employees who are traveling on University business may leave a vehicle without charge in the Business and Technology Park bay (northeast of Langmuir Lab) reserved for this purpose. The vehicle must be registered in the employee's name at the Transportation Office. As the area signs denote, the other parking bays are reserved for Business and Technology Park including 83 Brown Road staff members, tenants, and their visitors only. Any vehicle found in violation will be ticketed and is subject to towing at owner's or operator's expense.~~

## 6. Registration and Parking Violations and Penalties

### 6.1 Penalties for Parking Infractions

A motor vehicle found in violation of any of these regulations will be subject to the issuance of a Cornell University parking summons and may be towed from the grounds of the University at the owner's or operator's expense. Pedestrians, motorists and bicyclists on the Cornell campus are expected to be familiar with the rights and responsibilities assigned them by the University and the State of New York. A schedule of penalties for parking infraction is listed in sections 6.2 - 6.3.

### 6.2 Penalties for Alteration or Misuse of Parking Permits or ~~Transit Transportation~~ Privileges

6.2.1 Altered or misused parking permits or ~~transit-transportation~~ privileges, including violation of any special restrictions specified at the time of issuance may result in the immediate revocation of that permit or pass, whether held by a person or department. The Transportation Office will notify the holder of permit or pass of the recall procedure, explain the reasons for the action, and issue a refund, if appropriate, upon full compliance. Failure of the holder to return a permit or pass or to otherwise comply with the recall requirements within the time limits specified by the Transportation Office may result in referral of the permit holder or vehicle owner will have their names referred immediately by the Transportation Office to the Office of the Judicial Administrator to determine if a violation of the Campus Code of Conduct has occurred. ~~This violation also carries a \$50 fine.~~

6.2.2 A parking permit or ~~transit-transportation~~ privilege that has been fraudulently obtained, counterfeited, or misused is not considered valid for use at any time or location and is subject to revocation and confiscation by the Transportation Office or its agents without prior notice. ~~The A~~ vehicle ~~displaying parked with~~ such a permit displayed will be issued an appropriate University ~~traffic-parking~~ summons and may be towed at the owner's expense. Motor vehicle owners or operators who ~~display on their vehicles possess~~ a parking permit that appears to have been either fraudulently obtained, altered, or counterfeited will be referred ~~immediately~~ by the Transportation Office to the Office of the Judicial Administrator to determine if a violation of the Campus Code of Conduct has occurred. ~~This violation also carries a \$50 fine.~~

### 6.3 Schedule of Fines

The following schedule of fines for motor vehicle parking violations and infractions in no way limits the right of the University or the Transportation Office to impose further sanctions or remedies, where appropriate, for parking violations.

- Late ~~Fine~~Fee - \$10.00
- Overtime in meter or time zone – ~~\$12.00~~ \$15.00
- Expired permit – ~~\$25.00~~ \$30.00
- No parking zone – ~~\$25.00~~ \$30.00
- Operating requirements not met – ~~\$25.00~~ \$30.00
- Proper permit not displayed – ~~\$25.00~~ \$30.00
- Taking up 2 spaces – ~~\$25.00~~ \$30.00
- Violation posted regulation – ~~\$25.00~~ \$30.00
- Violation of winter parking rules – ~~\$25.00~~ \$30.00
- Violation of night & weekend restrictions – ~~\$25.00~~ \$30.00
- Grass/walk – \$40.00
- Reserved space violation – \$50.00
- Fire lane/fire hydrant/life safety zone – \$50.00
- Parking wrong way – \$50.00
- Parking with an unauthorized permit – \$50.00
- Handicap space/aisle – \$50.00
- Parking Privileges Revoked – \$50.00

6.3.1 Late ~~Fine~~Fee. A late ~~fine~~fee is added to each parking summons that is not paid or appealed within twenty-one calendar days of the date of issuance.

### 6.4 Liability for Fines

6.4.1 A parking summons is sufficiently served (a) by handing the summons to the operator of the motor vehicle or (b) by mailing the initial notice within twenty-four hours to the address of the person registered as the owner of the motor vehicle or of the person who registered the vehicle with the University or (c) by attaching the summons to the vehicle.

6.4.2 Except as specified in section 6.4.3, the operator, registrant, or owner of the vehicle receiving the summons is liable for payment of any penalties or fines to the University.

6.4.3 If an employee of the University who receives a parking summons, including warnings, for parking in a parking space on campus in violation of the posted regulations and parked pursuant to the instruction of his or her supervisor, the liability for the summons may be transferred upon agreement by all parties

concerned and approval by the Transportation Hearing and Appeals Board, from the employee to the supervisor responsible for the direction.

## 6.5 Fine Payment Procedure and Collection

6.5.1 All parking fines are due and payable by cash, check, credit card or money order made out to Cornell University within twenty-one calendar days of the date of the violation. Coins must be wrapped and be marked with name, address and phone number. ~~Private tow truck operators tow vehicles parked illegally on the campus; payment of towing charges must be made to the tow truck operator.~~

6.5.2 A person who does not want to appeal a violation but who is temporarily unable to pay the fine should make other acceptable arrangements for payment with the Transportation Office within twenty-one calendar days of the issuance of the summons, to avoid assessment of a late fine (~~see section~~ See Section 6.3.1). Payroll deduction of parking fines may be elected as the method of payment.

6.5.3 If a payment has not been made or appeal proceedings have not been initiated within twenty-one calendar days after the date of the violation, the Transportation Office will bill the registrant or owner of the vehicle registered with the University for any outstanding fines~~for any fines outstanding~~, including a late fine fee for each summons (~~see section~~ 6.3.5). An appeal made after ten calendar days from date of violation must be accompanied by payment of the total fine(s) and fee(s) associated with the summons(es) ~~and must be made to the Transportation Office.~~

6.5.4 In the case of a student registered with the University, fines outstanding for thirty calendar days after the date of the violation are referred to the bursar's office and become part of the student's official University bill and the student will not be allowed to register until satisfactory arrangements for payment have been made. Unpaid parking fines owed by a former student who is not currently registered with the University will be referred to a collection agent. A collection fee may also be added to the amount of the fines outstanding. No registration or parking permit will be issued to any student registered with the University, or to any vehicle, that has unpaid or otherwise uncleared-unresolved parking fines from the current year or from previous years.

6.5.5 In the case of a University staff or faculty member or an employee of a non-University agency situated on University grounds, if after twenty-one calendar days from the date of the summons the fine has not been paid or appeal proceedings have not been initiated (~~see section~~ See Section 7.6), the Transportation Office may refer the matter to the employee's supervisor, dean, or director, or the University Counsel office or another agency for collection of the fine. A collection fee may be added to the amount of the fines outstanding. No parking permit or transit pass will be issued

to any University staff or faculty member or employee of a non-University agency situated on University grounds, or to any vehicle, that has accrued unpaid or otherwise past due parking fines from the current year or from previous years.

6.5.6 The university is under no obligation to provide notification of outstanding fines to the owner of vehicle not registered with the university, or to the owner of a registered vehicle who has failed to provide the university with updated contact information. The vehicle owner/registrant is responsible for fines and late fees whether or not a notice of overdue fines was sent or received.

**Comment [p22]:** This paragraph is new information

6.5.7 Towing of vehicles parked illegally on the campus is done by private towing contractors. Payment of towing and storage charges must be made directly to the towing contractor.

**Comment [p23]:** This is existing information moved here from a different location

## 6.6 Towing

**Comment [p24]:** This section is mainly existing information reorganized for clarity and consistency.

The university reserves the right to tow, at the owner's or operator's expense, any vehicle from campus that is parked in a manner contrary to these rules and regulations.

6.6.1 Any vehicle parked in an area posted as a tow zone shall may be towed immediately with or without contacting whether or not the owner has been contacted.

6.6.2 Any vehicle parked in such a way or condition that it may create a hazard or may impede access in the event of an emergency shall be towed immediately with or without contacting whether or not the owner has been contacted.

6.6.3 A vehicle parked on campus illegally, that is owned or operated by a person who is listed at the Transportation Office as a scofflaw or chronic violator, will be towed from the campus at the owner's or operator's expense. A scofflaw is: a person whose vehicle(s) has accrued five or more unpaid parking summonses. A chronic violator is: a person whose vehicle(s) has accrued ten or more parking summonses, within the academic year whether paid or unpaid, that are not currently under appeals review. A reasonable attempt will be made to warn scofflaw and chronic violators that their vehicles are subject to towing.

6.6.4 A vehicle that is owned or operated by a person who has been identified as a chronic violator, and who has continued to park in violation repeatedly after receiving multiple tow warnings, may be towed without further contact when found in violation.

**Comment [p25]:** This paragraph is new information



~~The university reserves the right to tow, at the owner's or operator's expense, any vehicle from campus that is parked in a manner contrary to these rules and regulations. A vehicle parked on campus illegally, that is owned or operated by a person who is listed at the Transportation Office as a scofflaw or chronic violator, will be towed from the campus at the owner's or operator's expense. A scofflaw is: a person whose vehicle(s) has accrued five or more unpaid parking summonses. A chronic violator is: a person whose vehicle(s) has accrued ten or more parking summonses, within the academic year whether paid or unpaid, that are not currently under appeals review. A reasonable attempt will be made to warn scofflaw and chronic violators that their vehicles are subject to towing. Parking and transportation privileges will be revoked for individuals whose total parking fines exceed two hundred dollars. These individuals will be required to return all parking permits and transit passes. Their vehicles are subject to towing at the owner's or operator's expense. Privileges will be reinstated only after full payment has been remitted or satisfactory payment arrangements have been made with Cornell Transportation Services.~~

~~6.6.1 Towing Contractors. The University utilizes outside contractors for all its towing services. Cornell University receives no payment for these services. Towing and related fees are assessed by the contractor to the violator in accordance with Chapter 346 "Vehicle and Traffic, Article IV, entitled "Removal of Abandoned or Illegally Parked Vehicles", Section A of the City of Ithaca Municipal Code.~~

## 7. Appeals to the Transportation Hearing and Appeals Board (THAB)

### 7.1 Basis for Special Request and Variances

**Comment [p26]:** Prior sections 4 and 7 have been merged - the part formerly section 4 begins here. Existing information with minor edits

7.1.1 Persons or departments with unusual requirements for using a motor vehicle on the Ithaca campus and those who have not otherwise been able to receive a particular type of permit may file a special request with the Transportation Office. Decisions regarding such requests are based on demonstrated need and are subject to space and other limitations. A representative of the Transportation Office will make the initial decision regarding the special request or may refer it to the Transportation Hearing Appeals Board (THAB). An applicant who is dissatisfied with the decision of the Transportation Office representative may appeal it to the THAB. The Transportation Office will provide assistance and instructions for completing the request.

7.1.2 Cornell community members or visitors whose medical disabilities (whether temporary or permanent) preclude their use of transit or parking facilities normally available to them may request special access to such services. Since procedures, forms, and supporting documents required vary according to the nature of the request and the specific circumstances, persons requiring such special access should contact the Transportation Office to discuss the situation in advance of their need (See Section 3.0.4).

7.1.3 Personal Hardship Review. The Transportation Hearing Appeals Board also reviews personal hardship cases. Application for personal hardship review can be made when an unexpected life changing event alters a faculty or staff member's transportation requirements. This change must create an untenable financial burden because of the applicant's inability to continue to participate in the Transportation Demand Management Program or the need to purchase a more expensive parking alternative. This process is designed to help individuals through transitions. Fee reductions are one-time (normally for a maximum of one year) modifications to help individuals make the life adjustments necessary to accommodate the change in their transportation requirements. All applications considered by the board will be reviewed anonymously. Initial contact must be made at the Transportation Office (See Section 1.1.5.1). Students can apply for hardship review through programs available through the Dean of Students Office and the Financial Aid Office.

### 7.2 Basis for Parking Violation Appeals

7.2.1 The only proper basis for appeal of a correctly filled out and issued summons is that the cited regulation was not violated. Such an assertion must be supported by appropriate factual evidence. Claims of lack of intent to violate the regulations, though allowable, are not sufficient grounds for appealing a parking ticket.

7.2.2 The University does not receive any portion of the charges paid for the towing of illegally parked vehicles. These charges are assessed by, and paid directly to, private operators. However, the University may refund a towing charge if the action of an agent of the University in instituting the towing was improperly taken under the regulations.

### 7.3 General Appeals Procedure

7.3.1 An appeal of a violation must be submitted in writing to the Transportation Office within twenty-one calendar days of the date on which the summons was issued. The appeal may be submitted in person, by mail, or by web site form. Appellants may have their case reviewed by scheduling an appointment with the appeals staff. Additionally, the appeal may be reviewed in absentia.

7.3.2 If a negative decision on the appeal has been made by the Transportation Office appeals assistant, the appellant has ten calendar days from the date of that decision either to make a re-appeal or to pay the fine(s). A late fee may be added if the appellant fails to respond within the ten days. Only those re-appeals, for which new relevant factual evidence has been submitted, can be reviewed.

### 7.4 Time Limits

Once a final ruling has been made on the appeal by either the Transportation Office appeals assistant or the THAB (depending on whether the appellant initiates a re-appeal), the appellant has ten calendar days from the date of the decision to pay, in person or by mail, any fine monies due. If payment is not made within this time period, appropriate action will be undertaken by the Transportation Office (See Sections 6.5 and 6.6). Outstanding fines may be forward to Cornell Collections and/or an outside collections agency.

### 7.5 Late Appeals Procedure

7.5.1 Appeals initiated after ten calendar days from the date the summons was issued must include, with the written appeal, payment of the fines due. Late appeals may be made to the Transportation Office in person or by mail on the forms provided or by letter. An appointment may be made with an appeals representative.

7.5.2 An appellant whose late appeal is granted in whole or in part will receive the appropriate refund or credit.

### 7.6 Forfeiture of Right to Appeal

All rights of appeal are forfeited if no appeal has been made within twenty-one calendar days of the date on which the summons was issued.

7.7 Appeals to the Transportation Hearing and Appeals Board (THAB)  
~~7.1 Transportation Hearing and Appeals Board (THAB)~~

**Comment [p27]:** Here, the part formerly section 4 ends, and that formerly section 7 begins, with minor rewording

When an initial appeal has been denied in whole or in part by the Transportation Office appeals assistant, the appellant may request a review by the Transportation Hearing and Appeals Board (THAB) ~~(see section 1.3)~~.

7.7.1 Requests for THAB review must be made in writing within ten calendar days of the decision of an appeals assistant to deny a reappeal. Appellants must state specifically why they believe an error occurred in the adjudication of their case. The board may choose not to review a case for failure to comply with this provision.

7.7.2 Appellants must meet with the THAB in person unless they specifically state, in writing, that the appeal be made in absentia. No postponements will be granted when an appellant fails to appear in person for a scheduled hearing without having made a written request to appeal in absentia.

7.7.3 If the appellant calls to cancel at least 24 hours before their hearing, their hearing will be rescheduled. Appellant will only have one opportunity to cancel and reschedule their hearing. The decision by the Transportation Services staff member will be upheld in all cases where appellants do not show up for scheduled hearings. THAB decisions are final.

7.7.4 Each ticket must be ~~decisioned~~ adjudicated separately. The THAB will consider all relevant facts and circumstances brought to its attention. If the board feels an error was not made in the adjudication of a case they must uphold the appeals assistant's decision and the fine. If it is determined that an error did occur the Board may: a) suspend the ticket and fine, b) excuse the ticket and fine, c) waive the late payment fee. With certain violations, if the board determines that the situation warrants, they can reduce the fine to that associated with a lesser offense. ~~If the board determines that multiple violations occurred, they can, if the situation warrants, reduce the violation to a lesser offense, e.g. tickets issued for Life Safety Zone (violation #5) may be changed to No Parking Zone (violation #2) if no signs or pavement markings were present.~~

## 8. Rights and Responsibilities of all roadway users ~~Moving-Traffic-Regulations~~

**Comment [p28]:** Sections 8 and 14 from prior versions are merged and reorganized here. There are corrections and rewording, but no new information

### 8.1 Vehicle and Traffic Law ~~General~~

The New York State Vehicle and Traffic Law ~~s~~ ~~has~~-~~have~~ been adopted by Cornell University and ~~is~~-~~are~~ enforced on the grounds of the University. It is the responsibility of all persons who ~~drive-vehicles~~ walk, ride bicycles, or ~~walk-operate vehicles~~ on the streets and roadways of the University to be aware of moving-traffic regulations and to recognize and abide by uniform traffic-control devices and signs.

Pedestrians, motorists and cyclists on the Cornell campus are expected to be familiar with the rights and responsibilities assigned them by the State of New York and the University. (See also Sections 9 and 10)

**Comment [p29]:** Existing information previously in Section 14

### 8.2 Moving Violations - Enforcement and Penalties

New York State Vehicle and Traffic Laws are ~~Moving-traffic-regulations-are~~ enforced primarily by Cornell University Police officers. A motorist, bicyclist, or pedestrian who violates moving-traffic regulations on the campus may be issued a New York State uniform traffic summons or a University summons. Uniform traffic summonses are returnable to the appropriate municipal court or magistrate, not to the Transportation Office. The schedule of fines for infractions of the New York State Vehicle and Traffic Law in no way limits the right of the University or the Transportation Office to impose further sanctions or remedies, where appropriate, for violations.

### 8.3 Campus Speed Limits

The speed limit on the campus is 30 miles per hour unless otherwise posted. ~~Areas with-reduced~~ Reduced speed limits ~~from-of~~ 25 miles per hour ~~to-and~~ 10 miles per hour are posted in certain areas of campus. The speed limit in residential hall areas and in all parking lots is 15 miles per hour. Campus speed limits are enforced by radar.

### 8.4 U and K Turns

U and K turns are prohibited on through streets, roads, and highways on the grounds of the University.

### 8.5 The following are excerpts from the New York State Vehicle and Traffic Law.

**Comment [p30]:** Existing information, previously in Section 14, edited to make it a more accurate excerpt from NYS V&T law.

#### § 1151. Pedestrians' right of way in crosswalks.

(a) When traffic-control signals are not in place or not in operation the driver of a vehicle shall yield the right of way, slowing down or stopping if need be to so

yield, to a pedestrian crossing the roadway within a crosswalk on the roadway upon which the vehicle is traveling [...]

(b) No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impractical for the driver to yield.

(c) Whenever any vehicle is stopped at a marked crosswalk or at any unmarked crosswalk at an intersection to permit a pedestrian to cross the roadway, the driver of any other vehicle approaching from the rear shall not overtake and pass such stopped vehicle.

**§ 1152. Crossing at other than crosswalks.**

(a) Every pedestrian crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right of way to all vehicles upon the roadway.

When a bicycle is operated on the highway and on private roads open to public motor vehicles, the Vehicle and Traffic Law requires a bicyclist, in-line skater or EPAMD operator to obey the same Rules of the Road as motorists.

§ 1231. Traffic laws apply to persons riding bicycles or skating or gliding on in-line skates. Every person riding a bicycle or skating or gliding on in-line skates upon a roadway shall be granted all of the rights and shall be subject to all of the duties applicable to the driver of a vehicle ... except as to those provisions of this title which by their nature can have no application.

## 9. Motorcycles, Motor Scooters, and Mopeds

### 9.1 Registration and Operation

Motorcycles, motor scooters, and mopeds are defined as motor vehicles and are subject to all regulations governing motor vehicle operation on the grounds of the University. Such a motor vehicle owned or operated by a member of the Cornell community may not be driven or parked on University grounds at any time unless it has been properly registered with the Transportation Office (~~see section-~~[See Section 2.1](#)).

### 9.2 New York State Requirements

New York State law defines two- or three-wheeled motor vehicles as full-use or limited-use motorcycles. Mopeds, motor scooters, and motorcycles are subject to all motor vehicle laws, and they may not be driven on sidewalks. New York State Vehicle and Traffic law prohibits operation, on roadways open to public travel, of any electric or otherwise motor assisted scooter or bicycle that does not meet requirements for registration by the New York State Department of Motor Vehicles.

### 9.3 Parking Regulations

[9.3.1](#) Motorcycles, motor scooters, and mopeds operated at any time on the campus by Cornell community members are required to display a valid M parking permit.

[9.3.2](#) These vehicles may be parked in designated motorcycle areas (posted as M [permit](#) or motorcycle areas) only.

[9.3.3](#) ~~These vehicles may not be parked in spaces designated for automobiles (and other vehicles with four or more wheels) except short~~Short-term parking is allowed in:

- 10 minute spaces;
- metered area (payment required).
- Handicap spaces, when operated and parked by a person who holds a valid Cornell handicap parking permit.

[9.3.4](#) Only motor scooters or mopeds that are registered as Class C limited use motorcycles and are displaying M permits may also be parked at certain bicycle racks situated outside buildings; however, the operator should call the Transportation Office or the Cornell University Police regarding a particular area before parking at a bicycle rack.

9.3.4.1 It is prohibited to ~~drive-operate~~ any moped, motor scooter or motorcycle on a walkway in order to arrive at a bicycle rack not accessible from a vehicular roadway. The driver may walk the ~~vehicle~~ to the rack.

9.3.4.2 Because of ~~the~~-potential life safety hazard, mopeds and other motorized vehicles may not be parked or stored in, or immediately adjacent to, campus buildings.

9.3.5 Motorcycles, motor scooters, and mopeds are excluded from multiple-vehicle permit arrangements. M permits are available at the Transportation Office only.



## 10. Regulations for Bicycles and Electric Personal Assistive Mobility Devices

### 10.1 Definitions

**10.1.1** A bicycle is a vehicle having two or more tandem wheels, propelled solely by human power, upon which any person or persons may ride.

**10.1.2** An ~~electric~~-**Electric** Personal Assistive Mobility Device (hereafter referred to as EPAMD) is a self-balancing, two non-tandem wheeled device designed to transport one person by means of an electric propulsion system, further defined in New York State Vehicle & Traffic Law (NYS V&T law) Section 114-d.

**10.1.3** A **dismount zone** is an area posted as prohibited for bicycle riding, EPAMD operation, skateboarding, roller-skating and in-line skating and use of similar wheeled devices.

**10.1.4** A **dismount** is defined as getting off the bicycle or EPAMD and walking beside or behind it with both feet off the pedals or platform, or getting off the skateboard and carrying it. In-line skaters and roller-skaters must avoid dismount zones or remove the skates and walk.

**10.1.5** A **shared walk** is a pedestrian walkway which is specifically designated by signs and/or pavement markings as open to travel by bicycle, EPAMD, roller-skates, in-line skates, skateboard and similar wheeled devices.

**10.1.6** An **abandoned bicycle** is one that does not show signs of recent use or owner care; such as being inoperable, unlicensed, unsecured, etc.

**10.1.7** An **impoundment of a bicycle or EPAMD** is the physical taking and securing of the device by an official of one of the authorized University departments due to violation(s) of these regulations.

**10.1.8** A **bicycle lane** is a portion of a roadway which has been designated by striping, signing and pavement markings for the preferential or exclusive use of bicyclists and other devices as specifically permitted by NYS V&T law.

**10.1.9** A **bicycle path** is physically separated from motorized vehicular traffic by an open space or barrier.

### 10.2 General Regulations

**10.2.1** Bicyclists and EPAMD operators must obey and are protected by the New York State Vehicle and Traffic Laws while operating a bicycle or EPAMD on the roadway. Cornell Community members' bicycles and EPAMDs parked on the

University grounds must be registered with the Transportation Office. Bicycle and EPAMD regulations and traffic laws shall be enforced everywhere on University property.

10.2.3 Every Cornell Community member operating a bicycle or EPAMD on University property is subject to these regulations and therefore must obey all University officials. The owner or person to whom a bicycle/EPAMD registration is issued is responsible for any parking and registration violations and associated fines in which the bicycle or EPAMD is involved and for associated fines.

10.2.4 Abandoned or improperly secured bicycles or EPAMDs may be picked up and impounded.

10.2.5 The University assumes no responsibility for the care and protection of any bicycle or EPAMD, attached accessories, or contents, at any time the bicycle or EPAMD is operated or parked on campus.

#### ~~10.10.3~~ Registration

10.3.1 All Cornell Community members parking a bicycle or EPAMD on campus must register the bicycle or EPAMD with the Transportation Office and display the registration sticker on the main frame center post. There is no charge to register a bicycle or EPAMD. Registrations are valid indefinitely. Registrations are not transferable. If a bicycle or EPAMD is stolen, it should be reported immediately to the appropriate law enforcement agency. If ownership changes or the registered bike or EPAMD is destroyed, immediately notify the Transportation Office.

10.3.2 Counterfeiting, altering, defacing, or transferring the registration sticker to another bicycle, EPAMD or person and/or giving false information in any application or hearing is in violation of the Campus Code of Conduct.

~~10.1.10.3.3~~ 10.3.3 City Licensing. Local ordinances require that bicycles operated in the City of Ithaca or in the Village of Cayuga Heights be licensed. The nontransferable license is valid for a prescheduled two-year period or any part thereof. Licensing may be done with the Ithaca Police Department, 120 East Clinton Street on Saturdays between 9:00 a.m. and 12:00 noon, or with the Village of Cayuga Heights Police Department, 836 Hanshaw Road on Saturdays between 10:00 a.m. and 11:00 a.m.

#### ~~10.210.4~~ Parking

10.4.1 Bicycle and EPAMD parking is allowed only at bicycle racks or bike storage areas in order to minimize life safety concerns and environmental damage. Bicycles

and EPAMDs should be locked to bicycle racks in order to promote maximum security.

**10.4.2** A bicycle or EPAMD may not be parked in a manner as to interfere with Life Safety Zones such as a fire hydrant, fire lane, or other emergency zone or on any service drive, building entrance, driveway, walkway ramp, or any other passageway to which emergency equipment, wheelchairs, pedestrians, or service equipment may need access.

**10.4.3** Bicycles or EPAMDs may not be parked inside a building without the written permission of the building coordinator or director and then not in public areas or in any place where they may constitute a safety hazard including hallways and stairwells.

**10.4.4** A bicycle or EPAMD may not be parked, chained or otherwise attached to trees, plants, or other living objects, railings, fences, posts, signs or trash receptacles. Bicycles and EPAMDs may not be parked on the grass or in any other area that is under cultivation.

**10.4.5** Any bicycle or EPAMD parked in violation of these regulations or in a manner such as to constitute a safety hazard may be impounded.

#### **10.5 Moving Bicycle/EPAMD Regulations**

**10.5.1** Bicyclists and EPAMD operators operating on streets must obey the New York State Vehicle and Traffic laws, all applicable traffic control devices, including rules, laws, and signage applicable to bicycles ~~(see section (See Section 8.1),~~ and including equipment and lighting requirements for day and night operation.

**10.5.2** Bicycles and EPAMDs shall be operated only on: roadways and bikeways, and on shared pedestrian walks designated by bicycle symbols or signs.

**10.5.3 Unsafe Operation:** No person shall operate a bicycle or EPAMD on University property in a manner that is unreasonable for conditions then existing, and in no event in a manner that may endanger the safety of persons or property.

**10.5.4** Pedestrians shall have the right-of-way over all others on sidewalks. Bicyclists shall have the right-of-way over all others on any thoroughfare identified for the exclusive use of bicyclists. Bicycle riding and EPAMD operation on campus is prohibited in the bicycle dismount zone areas.

~~No person operating a bicycle or EPAMD on University property, shall:~~

~~exceed the maximum speed that is reasonable and prudent with respect to visibility, local traffic, weather, and surface conditions that exist at the time or;~~

~~operate in a manner that is likely to endanger the safety of any person or property.~~

~~Pedestrians shall have the right of way over all others on sidewalks. Bicyclists shall have the right of way over all others on any thoroughfare identified for the exclusive use of bicyclists. Bicycle riding and EPAMD operation on campus is prohibited in the bicycle-dismount-zone areas.~~

#### 10.5.5 Prohibitions

Tricks or stunts are strictly prohibited on the grounds of Cornell University unless specifically approved or as part of a sanctioned university event.

No person shall ride a bicycle or operate an EPAMD on University property:

- a) In a manner that is likely to endanger the safety of persons or property.
- b) On grass, grounds or walkways not marked as shared walks
- c) On any pedestrian walk, ramp, courtyard, or patio where signs are posted indicating this prohibition.
- d) Within any building at the University.
- e) On any ramp established for the use of persons with disabilities.
- f) On any stairs, landings or handrails on University property.
- g) On walks designated as dismount areas by "No Bicycling" symbols or on any walkways on Libe Slope.
- h) In or on the parking garage.
- i) On University structures, including but not limited to benches, walls, sculptures, statues or monuments.

10.5.6 On-duty Police, Transportation Services Representatives, and Environmental Health and Safety cyclists and EPAMD operators are exempt from these regulations when such movements are essential in the performance of their duties.

#### 10.6 Violations/Penalties

Failure to comply with these regulations ~~are-is a violationsviolation~~ of the Rules and Regulations for the Control of Traffic and Parking on the Grounds of Cornell University and/or The Campus Code of Conduct and/or the NYS Vehicle and Traffic Laws as applicable. Sanctions and/or restitution for dismount violations and

**Comment [p31]:** This subsection contains information adapted from wording in Section 11 to describe existing regulations not specifically stated previously in Section 10.

other Campus Code of Conduct violations will be determined by the Judicial Administrator.

#### **10.7 Schedule of Fines**

**10.7.1** Parking and registration violations will be assessed a fine of \$5 if paid on or before twenty-one calendar days from the date of the violation and \$10 if paid after twenty-one calendar days from the date of the violation.

**10.7.2** Life Safety violations will be assessed a fine of \$10 if paid on or before twenty-one calendar days from the date of the violation and \$15 if paid after twenty-one calendar days from the date of violation.

~~10.7.3 The appropriate municipal traffic court will assess fines for cyclist violations of Fines for New York State Vehicle and Traffic Law. violations will be assessed by the appropriate municipal traffic court. Sanctions and/or restitution for dismount violations and other Campus Code of Conduct violations will be determined by the Judicial Administrator.~~

#### **10.6-10.8 Fine Payment Procedure and Collection**

Parking tickets: 1) Fines shall be paid; or 2) the recipient may register the bicycle/EPAMD as an alternative for "No Bicycle/EPAMD Registration" violations only; or 3) the recipient may appeal the citation in accordance with the appeal procedure outlined in Section 7.2. Nonpayment of fines may result in loss of parking privileges and/or administrative action.

#### **10.9 Impounding**

Violation of any bicycle/EPAMD and/or traffic regulation may result in the assessment of fines, impounding of the bicycle or EPAMD, and/or filing of criminal charges.

**10.9.1** Whenever a bicycle is found in violation of these regulations, any Cornell University Police officer, Environmental Health and Safety staff, Office of Transportation Services personnel or other person authorized by the Director of the Cornell University Police may remove the securing mechanism, if necessary, to impound the bicycle or EPAMD.

10.9.2 Impounded bicycles or EPAMDs will be stored at the Cornell University Police. Release of an impounded bicycle or EPAMD requires proof of registration, ownership and the proper release form from the designated campus agency.

10.9.3 The University shall not be liable to the owner of the securing device or owner of the bicycle or EPAMD for the cost of repair or replacement of such securing device. ~~Impounded bicycles or EPAMDs will be stored at the Cornell University Police. Release of an impounded bicycle or EPAMD requires proof of registration, ownership and the proper release form from the designated campus agency.~~

## 11. Use of Roller Skates, In-line Skates, Skateboards and Similar Wheeled Devices.

Users of in-line skates, skateboards, and similar wheeled devices shall comply with the bicycle symbol markings throughout campus. Skateboarders, in-line skaters, and users of similar wheeled devices may ride on walkways other than those designated as dismount zones by “No Bicycling” symbols, and where other prohibitions are indicated, provided that they exercise due caution and yield to pedestrians.

### 11.1 Prohibitions

Tricks or stunts are strictly prohibited on the grounds of Cornell University unless specifically approved or as part of a sanctioned university event. No person shall roller-skate, in-line skate or ride upon any skateboard or similar wheeled device:

- (a) On any pedestrian walk, ramp, courtyard, or patio where signs are posted indicating this prohibition.
- (b) Within any building at the University.
- (c) On any ramp established for the use of persons with disabilities.
- (d) On any stairs, landings or handrails on University property.
- (e) On walks designated as dismount areas by “No Bicycling” symbols or on any walkways on Libe Slope.
- (f) In or on the parking garage.
- (g) On University structures, including but not limited to benches, walls, sculptures, statues or monuments.

### 11.2 Unsafe Operation

No person shall roller-skate, in-line skate, or ride upon any skateboard or similar wheeled device in a manner which is unreasonable for conditions then existing, and in no event in a manner which endangers the safety of persons or property. In-line skaters must comply with NYS Vehicle and Traffic Laws—including equipment and lighting requirements for day and night operation.

### 11.3 Motorized Skateboards and Similar Wheeled Devices

No motorized skateboard or similar wheeled devices may be propelled on any University property. New York State Vehicle and Traffic Laws govern the use of Segways and other electronic personal assistive mobility devices.~~The use of Segways and other electronic personal assistive mobility devices is governed by the New York State Vehicle and Traffic Laws.~~

#### **11.4 Violations and Penalties**

Failure to comply with these regulations is a violation of the Rules and Regulations for the Control of Traffic and Parking on the Grounds of Cornell University and/or The Campus Code of Conduct and/or the NYS Vehicle and Traffic Laws as applicable and subjects the violator to penalties therein provided.

**11.5 Schedule of Fines, Fine Payment Procedure and Collection, and Impounding of roller skates, in-line skates, skateboards and similar wheeled devices shall follow the same rules as set forth for regulation of bicycles in Sections 10.5, 10.6, 10.7 respectively.**



## 12. Tompkins Consolidated Area Transit (TCAT)

**Comment [p32]:** In this section, existing information is reorganized for clarity and consistency.

Cornell University is a partner in a county-wide transit system, Tompkins Consolidated Area Transit (TCAT). TCAT provides public transit service for the community and operates on the University campus, throughout the city of Ithaca and Tompkins County. Schedules and passes for TCAT transit services are available at the Transportation Office. Local transit information may also be obtained at TCAT, 737 Willow Avenue, Ithaca, NY, 14850, 277-RIDE.

### 12.1 On Campus Transit Routes

TCAT buses run year round and serve the main campus, peripheral parking areas and facilities, and university housing. All active Cornell faculty and staff can ride any TCAT bus routes in the Campus Zone Zone 1, Monday - Friday by using their ID card.

### 12.2 Tompkins County Transit Routes

Active regular full-time or part-time Cornell employee are eligible for the OmniRide program, which allows participants to use their Cornell University ID cards to ride any TCAT bus within Tompkins County at no charge. (See Section 3.1.1.2)

All registered, matriculated students receive free unlimited rides on all TCAT routes after 6:00 PM week-days, and all day (and night) Saturday and Sunday, when using their CU ID card at the fare box. Students may purchase OmniRide transit privileges which allows unlimited rides on TCAT any time they run anywhere in Tompkins County by using their ID card. Transit privileges associated with the ID card are not transferable.

Information on specific routes and schedules is available on the buses, the Information and Referral Center (telephone: 254-4636 or 4-INFO), TCAT: 277-RIDE, and on the web at: [www.tcatbus.com](http://www.tcatbus.com).

### ~~12.2-12.3 Areawide Transit~~ Other Transit Services

**Comment [p33]:** This is added information

Several bus companies that operate outside of Tompkins County serve the Cornell campus. These include:

- TCAT service from Newark Valley in Tioga County via Rt. 79
- TCAT service from Watkins Glen via Rt. 79
- Tioga County Transit from Owego and Cando; Waverly and Spencer
- Cortland Transit from Cortland
- First Transit from Elmira and Horseheads.

Cornell regular full-time and part-time employees who are enrolled in OmniRide may purchase discounted passes for these routes through the Transportation Office. (See Section 3.1.1.2).

For additional information: <http://www.commuting.cornell.edu>

~~Schedules and passes for TCAT transit services are available at the Transportation Office. Local transit information may also be obtained at TCAT, 737 Willow Avenue, Ithaca, NY, 14850, 277-RIDE.~~

### ~~12.3 Charter Bus Service~~

~~University departments and agencies may charter CU Transit buses or vans to transport groups on campus and between campus and local sites. The CU Transit office will provide information on rates and availability of buses and will make charter arrangements (telephone 254-8350).~~

**Comment [p34]:** This service is no longer available

### ~~13. Red-Runner Courier Service~~

~~Red-Runner is the university's courier service that can help departments and individuals meet their needs to pick up and deliver materials, packages, documents and people to campus or other local destinations. All charges are paid through department billing. For more information call 254-8284.~~

**Comment [p35]:** This information is moved to Section 4

#### 14. ~~Pedestrian and Motorist Rights and Responsibilities~~

**Comment [p36]:** This section has been merged into Section 8.

~~Pedestrians, motorists and cyclists on the Cornell campus are expected to be familiar with the rights and responsibilities assigned them by the State of New York and the University.~~

~~The following are the New York State regulations that apply to all commuters:~~

~~• “No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impractical for the driver to yield.”~~

~~• “When traffic control signals are not in place or not in operation the driver of a vehicle shall yield the right of way, slowing down or stopping if need be to so yield, to a pedestrian crossing the roadway within a crosswalk on the roadway upon which the vehicle is traveling ...” However, “any pedestrian crossing a roadway at a point where a pedestrian tunnel or overpass has been provided, (i.e., choosing not to use the tunnel or overpass) shall yield the right a way to all vehicles.”~~

~~• “Whenever any vehicle (bus) is stopped at a marked crosswalk at an intersection to permit a pedestrian to cross a roadway, the driver of any vehicle approaching from the rear shall not overtake and pass such stopped vehicle.”~~

~~• “When a bicycle is operated on the highway and on private roads open to public motor vehicles, the Vehicle and Traffic Law requires a bicyclist to obey the same Rules of the Road as motorists.”~~