



Cornell University

David J. Skorton
President

February 28, 2011

Professor Emeritus Charles Walcott
Chair, University Assembly
Cornell University
Seeley G. Mudd Biological Science Wing, Room 255
CAMPUS

Dear Charlie,

I am pleased to recommend that Mary Beth Grant be reappointed as Judicial Administrator effective July 1, 2011 through June 30, 2013. Mary Beth has been the JA since being appointed to the role in August 1999. In accordance with the established procedures in the Campus Code of Conduct, I seek the concurrence of the University Assembly on this reappointment.

Mary Beth is highly regarded; I am impressed by the positive feedback I received regarding her performance. We look forward to Mary Beth's leadership as she serves another two-year term.

I look forward to hearing from you.

Best regards,

A handwritten signature in dark ink that reads "David".

David J. Skorton

cc: Susan Murphy
Mary Opperman
Debbie Philip